

**VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of November 13, 2017**

Call to Order:

- President Clarke called the meeting to order at 7:00pm.

Roll Call:

- Village Clerk, Devona Martin, called roll
- Trustees in attendance: Phillip Thompson, Cara Burnley, Patrick Murphy, David Skinner, Troy Squires
- Trustees absent: Josh Leach
- Also in attendance: Treasurer Kelly Thein, Candy Kramer with the Pawnee Post, Attorney Don Cravens, Chief Jan Bowsher, Andy Lee, Ethan Selsinger w/Gallager

Visitor's Recognition/Comments:

- Ethan Selsinger with Gallagher appeared before the Board. He presented renewal rates on our property/liability insurance. For the upcoming year, rates have decreased by \$500/year.
Motion made by Trustee Skinner to renew our property/liability insurance with Gallagher with the same coverages
Second made by Trustee Thompson
Roll Call Vote Taken: Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (5-0)

Clerk's Report:

- Minutes of October 9, 2017 were presented for review and approval.
Motion made by Trustee Murphy to approve minutes of October 9, 2017 as presented
Second made by Trustee Squires
Roll Call Vote Taken: Thompson-present, Burnley-yes, Murphy-yes, Skinner-present, Squires-yes, Clarke-yes
Motion Carried: (6-0)
- Minutes of October 23, 2017 were presented for review and approval.
Motion made by Trustee Thompson to approve minutes of October 23, 2017 as presented
Second made by Trustee Skinner
Roll Call Vote Taken: Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (5-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Trustee Skinner presented the bills payable for the week ending November 13, 2017 in the amount of \$178,620.91
Motion made by Trustee Skinner to approve the bills payable in the amount of \$178,620.91 for the week ending November 13, 2017.
Second made by Trustee Thompson
Roll Call Vote Taken: Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (5-0)

Gas and Water Committee Report: Committee Chair, Trustee Squires

- Trustee Squires advised that everything is up and running.

- Andy Lee discussed the update on the radio transmitter. There is software available that turns the handhelds into a drive-by system. He was allowed him to demo the equipment a few weeks ago. The software plugs into his laptop and there is an external antenna that plugs into the handheld. We currently have 2300 meters. This system will read 1800 meters in 45mins. It also shows usage and identifies which homes may be a candidate for a leak. It is from Midwest Meters and the cost is \$12,500. He advised that our current system is already obsolete. Trustee Skinner wondered if we could borrow Tovey's equipment. Andy advised that he is not sure that would work. Our current system is from 2007. They do not make our current software. Trustee Thompson wanted to make sure they are still manufacturing our heads. He is afraid we upgrade to this system and then they stop making our heads. Andy believes they are going to keep manufacturing the heads. If we had bought this system originally, the cost would be cheaper. Trustee Thompson asked if they were budgeted and Trustee Squires advised they were.

Motion made by Trustee Squires to allow Andy Lee to purchase the upgraded software package for the meter readings at a cost of \$12,500.00.

Second made by Trustee Burnley

Roll Call Vote Taken: Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes

Motion Carried: (5-0)

- Andy Lee discussed our bulk water system. He advised that we have a lot of out of town customers. Our current system operates off a quarter machine. The Village is not making any money off it. He believes you get approximately 35-45 gal of water for a quarter. He has checked with other towns and we are the lowest. He has done some research and they make a card reading system. They would put so much money on the card and then swipe to operate the bulk water. It's like a pre-paid debit card. Most of the people that complain about our system are from other towns. They mostly complain about our backflow preventer system that is required by EPA. Treasurer Thein advised that we are actually losing money. Andy will find out the cost of the card reader. Discussed dialing back the amount a quarter will get you. Andy will check tomorrow to see how many gallons a quarter gets you.

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Leach

- Trustee Squires advised Jan's old Jeep and the Malibu are gone. They were traded in on the truck. He also advised that the winter decorations are up and that the Santa House is at the square.

Police Committee Report: Committee Chair, President Clarke

- No report.

Sewer and Parks Committee Report: Committee Chair, Trustee Thompson

- Trustee Thompson advised that the Angel tree applications were due today. Consensus was we will help out as needed.

Zoning Committee Report: Committee Chair, Trustee Burnley

- No report.

Unfinished Business:

- Trustee Murphy presented Ordinance 17-17 – An Ordinance Relating to Licensing of Solid Waste Haulers

President Clarke asked if this would affect the recycle people. Trustee Murphy advised the purpose was to repair streets, sidewalks and alleys that are damaged over the course of the year by the garbage trucks. Attorney Cravens reviewed and advised recycle could be included. We would need to amend the ordinance to exclude recycling if we did not want them to be a part of this. Discussed if the companies would transfer these charges to their customers by way of rate increases. We will check with Rochester to see if their rates increased. Discussed excluding recycle trucks and exempt ourselves. Also discussed if tree service companies and the township trucks would be included? Consensus was to table to the next meeting.

New Business:

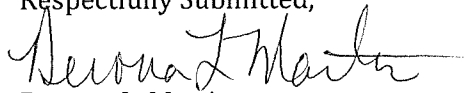
- President Clarke advised that Christmas on the Square is Friday.
- President Clarke advised that the electronics recycle is Saturday from 9-1.

Motion to Adjourn:

- **Motion** made by Trustee Thompson to adjourn meeting.
Second made by Trustee Murphy
Roll Call Vote Taken: Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (5-0)

Meeting adjourned at 7:40pm on Monday, November 13, 2017. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, November 27, 2017 at 7:00pm at the Village Hall.

Respectfully Submitted,


Devona L. Martin
Village Clerk