

**VILLAGE OF PAWNEE  
BOARD OF TRUSTEES  
Minutes of June 23, 2014**

**Call to Order:**

- President Clarke called the meeting to order at 7:05pm.

**Roll Call:**

- Village Clerk, Devona Martin, called roll
- Trustees in attendance: Garry Whitson, Phillip Thompson, Cara Burnley, Steve Condon, David Skinner, Mark Gleason
- Trustees absent: none
- Also in attendance: Chief Jan Bowsher, Treasurer Kelly Thein, Gary Eby, Jacob Selsor, Candy Kramer with the Pawnee Post

**Visitor's Recognition/Comments:**

- Jacob Selsor appeared before the Board to have us sign off on his Eagle Scout. He completed the painting around the square.

**Clerk's Report:**

- Minutes of June 9, 2014 were presented for review and approval.  
**Motion** made by Trustee Whitson to approve minutes of June 9, 2014 as presented  
Second made by Trustee Burnley  
Roll Call Vote Taken: Whitson-yes, Thompson-yes, Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes, Clarke-yes  
Motion Carried: (6-0)

**Personnel & Finance Committee Report: Committee Chair, Trustee Skinner**

- Trustee Skinner advised the Board that the bills payable for the week ending June 9, 2014 totaled \$102,427.30. This amount was approved at the prior meeting.
- Trustee Skinner advised the Board that the bills payable for the week ending June 23, 2014 totaled \$63,365.00  
**Motion** made by Trustee Skinner to approve bills payable for the week ending June 23, 2014 in the amount of \$63,365.00  
Second made by Trustee Gleason  
Roll Call Vote Taken: Whitson-yes, Thompson-yes, Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes  
Motion Carried: (6-0)
- Treasurer Thein advised that there would be no Budget Comparison Report as the budget has not yet been approved.
- Treasurer Thein and Chief Bowsher advised that there was a hole in the window of the food pantry. Treasurer Thein talked to Mark Iverson and because the window frame is rotted, it will have to be replaced. He will order a new window.

**Gas and Water Committee Report: Committee Chair, Trustee Whitson**

- Trustee Whitson advised that gas rates will remain the same at \$1.014/therm.

- Trustee Whitson advised that they had a water leak they had trouble locating. Repair ended up costing \$1,080 to locate and repair the hole. Andy Lee advised Trustee Whitson that the cost of the instrument used to locate the leak is \$1,519. We lost more than that in water.  
**Motion** made by Trustee Whitson to purchase the water leak detector for \$1,519.00 through Pipe Horn Locating Technology  
Second by Trustee Thompson  
Roll Call Vote Taken: Whitson-yes, Thompson-yes, Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes  
Motion Carried: (6-0)
- Trustee Whitson advised the Board that Andy Lee obtained an estimate on the handheld automatic readers from Badger Meters. They quoted him 3 new handheld automatic readers for a total of \$21,500 with the trade in of the handhelds we have.  
**Motion** made by Trustee Whitson to purchase 3 handhelds for \$21,500 from Badger Meters  
Second made by Trustee Thompson  
Roll Call Vote Taken: Whitson-yes, Thompson-yes, Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes  
Motion Carried: (6-0)

**Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Condon**

- Gary Eby advised that he was checking on a property and found that on the north side of 1<sup>st</sup> and Rutledge, the property owner is dumping debris on the hillside and in the ditch. Chief Bowsheer will meet with the property owner and ask them what their intentions are. If the Village has to remove the debris, we will remove the debris for them at \$100/hour.
- Trustee Gleason indicated that on June 9, there was another illegal dumping at the recycle bin. He asked about pursuing the responsible party. Chief Bowsheer indicated that our ordinance was for the burn pile. Consensus was to update the ordinance to include all illegal village dumping.
- Treasurer Thein advised that a man came into the Village office and advised that they would take all the televisions for disposal. Consensus was to set up a date and advertise.
- Resolution 14-02 Pertaining to Motor Fuel Tax Monies  
**Motion** made by Trustee Condon to approve Resolution 14-02 Pertaining to Motor Fuel Tax Monies for street repairs for a sum not to exceed \$15,000  
Second made by Trustee Thompson  
Roll Call Vote Taken: Whitson-yes, Thompson-yes, Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes  
Motion Carried: (6-0)

**Police Committee Report: Committee Chair, Trustee Gleason**

- Chief Bowsheer presented her monthly police report  
**Motion** made by Trustee Gleason to accept Chief Bowsheer's monthly police report  
Second made by Trustee Skinner  
Roll Call Vote Taken: Whitson-yes, Thompson-yes, Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes  
Motion Carried: (6-0)
- Trustee Gleason advised Chief Bowsheer that there will be a presentation at Green Toyota on Friday pertaining to school shootings and alerts. She will try to attend.
- Chief Bowsheer advised that there is a National Chief Conference in Orlando, Florida in October. She has never gone and would like to attend. Consensus was that she should attend.

### **Sewer and Parks Committee Report: Committee Chair, Trustee Thompson**

- Discussed the property on Brenda Drive and trying to condemn the property. No action was taken.
- Trustee Thompson advised that he is still working on the sign. He is going to check with the local business that just moved to town. Our quote through LED Craft is good through October.
- Trustee Thompson advised that he is still waiting on quotes on the awnings. They have a quote from Hoheimer. Trustee Burnley asked where the dance studio received there's. Trustee Gleason suggested checking with the other square buildings/businesses and see if they would be interested. They would pay their own cost but maybe we could decrease the price.
- Trustee Thompson advised that the fireworks are good to go. We've sent in the contract and they will be on the 4<sup>th</sup> with the rain date of July 5<sup>th</sup>. Trustee Thompson advised that he still needs access to the school. He'll contact Scott Day.

### **Zoning Committee Report: Committee Chair, Trustee Burnley**

- Trustee Burnley spoke with the people about the fence on 13<sup>th</sup> Street. There was already a permit for about 90% by the neighbor. Trustee Burnley spoke with Brian Whitlow. They decided that they will go ahead and request the homeowner to fill out a permit even if the work is completed.
- Trustee Burnley advised that there was a zoning meeting regarding a fence at 8<sup>th</sup> and Franklin. It is a corner lot. They ok'd the permit with the requirement that the fence be angled at corner of the alley.

### **Unfinished Business:**

- Discussed comp time. Trustee Gleason indicated that he has been working with Attorney Meyers. Attorney Meyers has drafted an ordinance. He will bring the draft to the next meeting and then we will discuss and vote on it at the following meeting.

### **New Business:**

- Trustee Gleason advised that other municipalities are using a "drop box" instead of binders and photocopying. Consensus was that we would think about it and check into it a little more.
- Ordinance 14-12 - An Ordinance Establishing a Prevailing Wage for the Village of Pawnee, Illinois  
**Motion** made by Trustee Skinner to establish Ordinance 14-12 - An Ordinance Establishing a Prevailing Wage for the Village of Pawnee, IL  
Second made by Trustee Thompson  
Roll Call Vote Taken: Whitson-yes, Thompson-yes, Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes  
Motion Carried: (6-0)
- Ordinance 14-11 - An Ordinance Making Appropriation for all Corporate Purposes for the Village of Pawnee, Illinois, for the fiscal year commencing on the 1<sup>st</sup> Day of May, 2014 and ending on the 30<sup>th</sup> Day of April, 2015.  
**Motion** made by Trustee Skinner to accept Ordinance 14-11 - An Ordinance Making Appropriation for all Corporate Purposes for the Village of Pawnee, Illinois, for the fiscal year commencing on the 1<sup>st</sup> Day of May, 2014 and ending on the 30<sup>th</sup> Day of April, 2015  
Second made by Trustee Thompson

Roll Call Vote Taken: Whitson-yes, Thompson-yes, Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes  
Motion Carried: (6-0)

**Motion Made to Exit Regular Session: 8:05pm**

- **Motion** made by Trustee Skinner exit regular session.  
Second made by Trustee Thompson  
Roll Call Vote Taken: Whitson-yes, Thompson-yes, Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes  
Motion Carried: (6-0)

**Motion Made to Enter Executive Session: 8:09pm**

- **Motion** made by Trustee Thompson to enter executive session for personnel  
Second made by Trustee Condon  
Roll Call Vote Taken: Whitson-yes, Thompson-yes, Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes  
Motion Carried: (6-0)

**Motion Made to Exit Executive Session: 8:09pm**

- **Motion** made by Trustee Gleason to exit executive session  
Second made by Trustee Skinner  
Roll Call Vote Taken: Whitson-yes, Thompson-yes, Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes  
Motion Carried: (6-0)

**Motion Made to Enter Regular Session: 8:47pm**

- **Motion** made by Trustee Condon to re-enter regular session  
Second made by Trustee Skinner  
Roll Call Vote Taken: Whitson-yes, Thompson-yes, Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes  
Motion Carried: (6-0)

**Motion to Adjourn:**

- **Motion** made by Trustee Gleason to adjourn meeting.  
Second made by Trustee Skinner  
Roll Call Vote Taken: Whitson-yes, Thompson-yes, Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes  
Motion Carried: (6-0)

Meeting adjourned at 8:47pm on Monday, June 23, 2014. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, July 14, 2014 at 7:00pm at the Village Hall.

Respectfully Submitted,

Devona L. Martin  
Village Clerk