

**Village of Pawnee  
Board of Trustees  
Minutes of May 27, 2014**

**Call to Order**

- President Clarke called the meeting to order at 7:01 p.m.

**Roll Call**

- Deputy Clerk Cynthia Kramer called roll
- Trustees in attendance: Phillip Thompson, Cara Burnley, Steve Condon and David Skinner; Trustee Mark Gleason arrived at 7:06 p.m.
- Absent: Trustee Gary Whitson and Clerk Devona Martin
- Also in attendance: Treasurer Kelly Thein, Chief of Police Jan Bowsher, Pawnee village employee Jeff Schober, village employee candidate Tim Vidmar

**Recognition/Comment/s of Visitor/s**

- No guests present

**Clerk's Comments**

- Minutes of May 12, 2014 board meeting were presented for review and approval.  
**Motion** made by Trustee Burnley to approve the May 12, 2014 minutes as presented.  
Second by Trustee Skinner  
Roll Call Vote Taken: Thompson-present, Burnley-yes, Condon-present, Skinner-yes and Mayor Clarke-yes  
Motion Carried (5-0)

**Personnel & Finance Committee Report: Committee Chair, Trustee Skinner**

- Bills payable presented for review and approval.  
**Motion** made by Trustee Skinner to approve Bills Payable of \$18,218.78  
Second by Trustee Thompson  
Roll Call Vote Taken: Thompson-yes, Burnley-yes, Condon-yes and Skinner-yes  
Motion Carried (4-0)
- Hiring of new village employee as per Personnel Committee recommendation  
**Motion** made by Trustee Skinner to hire Tim Vidmar as a full time village employee, Public Works  
Second by Trustee Burnley  
Roll Call Vote Taken: Thompson-yes, Burnley-yes, Condon-yes, Skinner-yes and Gleason-yes  
Motion Carried (5-0)

**Budget Comparison and Investment Report: Village Treasurer Kelly Thein**

- Treasurer Kelly Thein presented end-of-fiscal year Budget Report for review and approval.  
**Motion** made by Trustee Skinner to approve the Budget Report as presented  
Second by Trustee Burnley  
Roll Call Vote Taken: Thompson-yes, Burnley-yes, Condon-yes, Skinner-yes and Gleason-yes  
Motion Carried (5-0)
- Treasurer Thein noted that the village has fared far worse at an end of a fiscal year. Revenues were up, due to a long winter. The village ended the year with \$35,000 in the General Fund, however, it was not enough to meet payroll at the time, thus the \$75,000 inter fund loan. Real Estate Tax monies are

beginning to come in, about \$4000 so far, but she does not expect to receive a major payment until late next month. The village has not be able to move money to the Reserve Account (infrastructure repairs/improvements) for a while, but with the new fiscal year the village should be able to add additional funds to the account.

Gas and Water Committee Report: Committee Chair, Trustee Whitson

- No report

Streets, Alleys and Sidewalk Committee Report: Committee Chair, Trustee Condon

- No report

Police Committee Report: Committee Chair, Trustee Gleason

- No report. Chief Bowsher, however, requested permission to order a new police vehicle, an all-wheel drive Ford Explorer. She noted the vehicle is in budget, and with the acquisition the oldest vehicle in the police fleet would be a 2006 model. The Ford Expedition will be passed to Pawnee ESDA Coordinator Scott Day, however all police paraphernalia will be transferred from the Expedition to the Explorer. Trustee Mark Gleason suggested that may be the village should look into recycling vehicles every three to four years, as both Ford and Dodge sell inclusive police packages, rather than running a vehicle into the ground, thus experiencing high maintenance/repair cost, and little or no resale value.

Motion made by Trustee Gleason to grant Chief Bowsher permission to order a new police vehicle.

Second by Trustee Thompson

Roll Call Vote Taken: Thompson-yes, Burnley-yes, Condon-yes, Skinner-yes and Gleason-yes

Motion Carried (5-0)

Sewer and Parks Committee Reports: Committee Chair, Trustee Thompson

- Sewers – No report
- Parks – No report

Zoning Committee Report: Committee Chair, Trustee Burnley

- No report

Unfinished Business/Correspondence

- None

New Business

- Ordinance 14-10

Motion made by Trustee Gleason to approve Ordinance 14-10, An Ordinance relating to the Village of Pawnee Police Officer's hourly work schedule change, from 10-hour to a 12-hour shift.

Second by Trustee Thompson

Roll Call Vote Taken: Thompson-yes, Burnley-yes, Condon-yes, Skinner-yes and Gleason-yes

Motion Carried (5-0)

- Trustee Mark Gleason in reference to ongoing discussions regarding employee comp time, requested that if or when an ordinance is presented to the board for approval, that trustees use the process of a "first reading." The ordinance would be presented on the agenda for review and discussion under New Business, allowing trustees time to thoroughly read the ordinance and to formulate any questions, concerns, or need to amend before the next board meeting and finale action to approve or deny said ordinance.

Mayor's Report/Comments

- (Mayor Clarke) informed trustees that he received requests for sidewalk repair from the Glenn Bros. and Pawnee Boys Scouts. He noted that the sidewalk should be replaced on the west side of the Glenn Bros. property from Douglas to Carroll due to the state of the sidewalk not allowing water to drain

properly away from the west side of the building and that a low spot, allowing water to pool in front of the Boy Scout Hall entry door, should be repaired. The village will make the sidewalk repairs.

- The village finally received two bids from local businesses to replace the village hall and police department building awning and to install an awning for the annex building of the Pawnee Public Library. Mayor Clarke noted that a third option has become available and in addition, the Pawnee Boy Scouts have voiced an interest in installing an awning along the north side of the Boy Scout Hall. The matter was tabled until all bids can be thoroughly reviewed.
- As infractions continue, Mayor Clarke stated he located a camera with night vision for a cost of \$241 that could be installed to monitor the burn pile. Chief Bowsher voiced skepticism, noting the village had used camera/s before, saying if you put a camera on a pole out there, it will be damaged. Trustee Mark Gleason requested that a police report be filed, noting time, item/s dumped and any other pertinent information to be coordinated with filmed footage in order to apprehend illicit dumpers and to issue fines so stated in the village code of ordinances. Both Clarke and Gleason made it clear they will grant no favor – you dump non-allowed items, you get caught, you get fined.

**Motion to Adjourn**

Motion made by Trustee Thompson to adjourn the meeting

Second by Trustee Condon

Voice Vote Taken: Ayes-5, Nays-0

Motion Carried (5-0)

Meeting adjourned at 7:40 p.m. on Tuesday, May 27, 2014. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, June 9, 2014, 7 p.m. at the Pawnee Village Hall.

\*Note: The Pawnee Village Board of Trustees met on Tuesday, May 27, rather than Monday, May 26 due to the Memorial Day holiday.

Respectfully Submitted

Cynthia S. Kramer  
Deputy Clerk