

**VILLAGE OF PAWNEE  
BOARD OF TRUSTEES  
Minutes of May 29, 2018**

**Call to Order:**

- President Clarke called the meeting to order at 7:06pm.

**Roll Call:**

- Village Clerk, Devona Martin, called roll
- Trustees in attendance: Cara Burnley, David Skinner, Troy Squires, President Clarke
- Trustees absent: Josh Leach, Phillip Thompson, Patrick Murphy
- Also in attendance: Attorney Don Cravens, Treasurer Kelly Thein, Candy Kramer with the Pawnee Post, Jeff Schober

**Visitor's Recognition/Comments:**

- none

**Clerk's Report:**

- Minutes of May 14, 2018 were presented for review and approval.  
**Motion** made by Trustee Skinner to approve minutes of May 14, 2018 as presented  
Second made by Trustee Squires  
Roll Call Vote Taken: Burnley-yes, Skinner-yes, Squires-yes, Clarke-yes  
Motion Carried: (4-0)
- Minutes of May 17, 2018 were presented for review and approval.  
**Motion** made by Trustee Skinner to approve minutes of May 17, 2018 as presented  
Second made by Trustee Squires  
Roll Call Vote Taken: Burnley-yes, Skinner-yes, Squires-yes, Clarke-yes  
Motion Carried: (4-0)

**Personnel & Finance Committee Report: Committee Chair, Trustee Skinner**

- Trustee Skinner presented the bills payable for the week ending May 29, 2018 in the amount of \$31,910.07  
**Motion** made by Trustee Skinner to approve the bills payable in the amount of \$31,910.07 for the week ending May 29, 2018.  
Second made by Trustee Squires  
Roll Call Vote Taken: Burnley-yes, Skinner-yes, Squires-yes, Clarke-yes  
Motion Carried: (4-0)
- Treasurer Thein presented the Monthly Budget Comparison Report for the Month Ending April 30, 2018. This is the end of our fiscal year.  
**Motion** made by Trustee Skinner to approve Treasurer Thein's Monthly Budget Comparison Report for the Month Ending April 30, 2018  
Second made by Trustee Burnley  
Roll Call Vote Taken: Burnley-yes, Skinner-yes, Squires-yes, Clarke-yes  
Motion Carried: (4-0)

**Gas and Water Committee Report: Committee Chair, Trustee Squires**

- Trustee Squires advised that 107 red letter were sent out on May 28, 2018.
- Trustee Squires advised that Andy has a small underground gas leak that he is working on. He is waiting on the parts for water tower. Everything else running well.

- Trustee Squires advised that he received a phone call from Kelly with a customer with question on billing. Tomorrow is shut off day and the customer is asking us to extend the shut off. This is a reoccurring issue with this customer. Kelly offered the payment plan but they do not want to do the 25% down to start a payment plan. The customer advised that she has the money in the bank but cannot get her hands on it until Friday. She asked if she could show us a letter from the bank verifying the funds. Trustee Squires advised the customer that he would bring it to the board but there is already an ordinance in place. The 25% is \$117. They owe \$468. Her story is her debit card was compromised and they had \$200 that would have gone to the pay her bill. She has missed 14days at work because of a car accident. In January, she set up a payment agreement and the check bounced. Trustee Skinner suggested having their bank call us or send letter confirming they have funds available.

**Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Murphy**

- Trustee Squires advised they are starting with limb and alley pick up but decided they will save most of it for the summer help.
- The milling on the overlay project will begin Thursday.

**Police Committee Report: Committee Chair, President Clarke**

- No report.

**Sewer and Parks Committee Report: Committee Chair, Trustee Thompson**

- President Clarke gave kudos to the guys for working on the park. He advised the park looked great for the Memorial Day Ceremony.

**Zoning Committee Report: Committee Chair, Trustee Burnley**

- Trustee Burnley presented the Devin Loftus fence variance located at 1219 Frisina. The fence will go into the easement approximately 1 foot. Ordinance 18-09 – An Ordinance Approving Certain Property Variances in the Village of Pawnee, Illinois (Loftus Property)
- **Motion** made by Trustee Burnley to accept Ordinance 18-09 – An Ordinance Approving Certain Property Variances in the Village of Pawnee, Illinois (Loftus Property)  
**Second** made by Trustee Skinner  
 Roll Call Vote Taken: Burnley-yes, Skinner-yes, Squires-yes, President Clarke-yes  
 Motion Carried: (4-0)
- Trustee Burnley presented Koyne Property, 38 Margaret Ct. Ordinance 18-08 – An Ordinance Approving Certain Property Variances in the Village of Pawnee, Illinois (Koyne Property)  
**Motion** made by Trustee Burnley to approve Ordinance 18-08 - An Ordinance Approving Certain Property Variances in the Village of Pawnee, Illinois (Koyne Property)  
**Second** made by Trustee Skinner  
 Roll Call Vote Taken: Burnley-yes, Skinner-yes, Squires-yes, President Clarke-yes  
 Motion Carried: (4-0)
- Ordinance 18-07 – An Ordinance Adopting Text Amendments to the Village Zoning Code  
**Motion** made by Trustee Burnley to approve Ordinance 18-07 – An Ordinance Adopting Text Amendments to the Village Zoning Code  
**Second** made by Trustee Squires  
 Roll Call Vote Taken: Burnley-yes, Skinner-yes, Squires-yes, President Clarke-yes  
 Motion Carried: (4-0)

### **Unfinished Business:**

- Discussed recycling. Kelly called Flowers. They are currently only charging \$10 extra per month but should be charging more like \$17 or \$20. They advised we would not like their prices for recycle bin. He said most places have discontinued it because people put more trash in the bins than recycles. They would do seasonal if requested but would use their own bin and not our bin. The cost would also be quite a lot. Flowers said we would pay more than what we were paying through Republic. She did keep a little bit in our line item for recycling. Trustee Skinner suggested we suspend it and keep our container and maybe have a couple pickups throughout the year. President Clarke suggests we scrap the bin. Kelly will call Flowers and Allied and see if they would like or know anyone that wants it.

### **New Business:**

- Illinois Public Risk Fund Amendment to Pooling Agreement and Bylaws. This is our workman's comp insurance agreement.  
**Motion** made by Trustee Skinner to accept the Illinois Public Risk Fund insurance agreement.  
Second made by Trustee Squires  
Roll Call Vote Taken: Burnley-yes, Skinner-yes, Squires-yes, President Clarke-yes  
Motion Carried: (4-0)
- **Motion** made by Trustee Skinner to allow Bowsher to hire Cathers, Schmitt, Cronister and Morgan as part-time officers. One is ready today and the others agreed to pay back if they leave before 2yrs.  
Second made by Trustee Squires  
Roll Call Vote Taken: Burnley-yes, Skinner-yes, Squires-yes, President Clarke-yes  
Motion Carried: (4-0)
- **Motion** made by Trustee Skinner to approve Adam Shelton, Baylee Martin and Ethan Clarke as summer help  
Second made by Trustee Squires  
Roll Call Vote Taken: Burnley-yes, Skinner-yes, Squires-yes, President Clarke-yes  
Motion Carried: (4-0)

### **Mayor's Comments:**

- Thank you to the American Legion and the Boys Scouts for the Memorial Day Ceremony.
- President Clarke advised that Prairie Days is asking for help with trash pickup. It is usually done by the Boy Scouts but there are only 4 scouts this year. Any assistance is appreciated.
- President Clarke advised that Josh Leach is resigning effective June 1, 2018. Anyone interested in filling the vacancy until April should submit a letter to the Board on why they want to sit on the board. They usually pick 2 to bring to the board.

### **Executive Session:**

- **Exit Regular Session : 7:44pm**  
**Motion** made by Trustee Squires to exit regular meeting to go into executive session  
Second made by Trustee Skinner  
Roll Call Vote Taken: Burnley-yes, Skinner-yes, Squires-yes, President Clarke-yes  
Motion Carried: (4-0)
- **Enter Executive Session: 7:48pm**  
**Motion** made by Trustee Squires  
Second made by Trustee Skinner

Roll Call Vote Taken: Burnley-yes, Skinner-yes, Squires-yes, President Clarke-yes  
Motion Carried: (4-0)

- **Exit Executive Session: 7:57pm**

**Motion** made by Trustee Skinner

Second made by Trustee Squires

Roll Call Vote Taken: Burnley-yes, Skinner-yes, Squires-yes, President Clarke-yes

Motion Carried: (4-0)

- **Re-enter Regular Session: 7:58pm**

**Motion** made by Trustee Squires

Second made by Trustee Skinner

Roll Call Vote Taken: Burnley-yes, Skinner-yes, Squires-yes, President Clarke-yes

Motion Carried: (4-0)

**Motion to Adjourn:**

- **Motion** made by Trustee Squires to adjourn meeting.

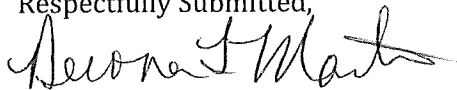
Second made by Trustee Burnley

Roll Call Vote Taken: Burnley-yes, Skinner-yes, Squires-yes, Clarke-yes

Motion Carried: (4-0)

Meeting adjourned at pm on Monday, May 29, 2018 at 8:00pm. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, June 11, 2018 at 7:00pm at the Village Hall.

Respectfully Submitted,



Devona L. Martin  
Village Clerk