

**VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of May 28, 2019**

Call to Order:

- President Clarke called the meeting to order at 7:00pm.

Roll Call:

- Village Clerk, Devona Martin, called roll
- Trustees in attendance: Todd Richeson, Cara Burnley, Patrick Murphy, David Skinner, Troy Squires
- Trustees absent: Phillip Thompson, David Skinner
- Also in attendance: Treasurer Kelly Thein, Candy Kramer with the Pawnee Post, Chief Jan Bowsher, Andy Lee

Visitor's Recognition/Comments:

- Trustee Murphy was sworn into as a Village Trustee by President Clarke.

Clerk's Report:

- Minutes of May 13, 2019 were presented for review and approval.
Motion made by Trustee Squires to approve minutes of May 13, 2019 as presented
Second made by Trustee Richeson
Roll Call Vote Taken: Richeson-yes, Burnley-yes, Murphy-present, Squires-yes, President Clarke-yes
Motion Carried: (5-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Trustee Squires presented the bills payable for the week ending May 28, 2019 in the amount of \$29,402.72
Motion made by Trustee Squires to approve the bills payable in the amount of \$29,402.72 for the week ending May 28, 2019
Second made by Trustee Richeson
Roll Call Vote Taken: Richeson-yes, Burnley-yes, Murphy-yes, Squires-yes
Motion Carried: (4-0)
- Treasurer Thein presented her Monthly Budget Comparison Report for the Month Ending April 30, 2019. We ended the fiscal year in the black and have not had to borrow from any other account for the general fund in over 2 years.
Motion made by Trustee Squires to approve Treasurer Thein's Monthly Budget Comparison Report for the Month Ending April 30, 2019
Second made by Trustee Murphy
Roll Call Vote Taken: Richeson-yes, Burnley-yes, Murphy-yes, Squires-yes
Motion Carried: (4-0)

Gas and Water Committee Report: Committee Chair, Trustee Squires

- Trustee Squires advised that there were 110 red letters mailed out on May 20. For April, there were 8 shut offs and all but 1 are back on.
- Trustee Squires advised that Andy Lee obtained estimates on the shed at North Park. The cheapest bid was from Tom Riley Painting. It is for pressure washing and painting the exterior metal for \$10,600. The cost will be split between all 3 departments.

Motion made by Trustee Murphy to accept the bid from Tom Riley Painting & Contracting for the cosmetic over haul for the Village Warehouse totaling \$10,600
Second made by Trustee Richeson
Roll Call Vote Taken: Richeson-yes, Burnley-yes, Murphy-yes, Squires-yes
Motion Carried: (4-0)

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Murphy

- No report

Police Committee Report: Committee Chair, President Clarke

- No report.

Sewer and Parks Committee Report: Committee Chair, Trustee Thompson

- Andy Lee advised they are dropping the big pump in tomorrow behind Steve Haney's house. It's for the lift station behind Henkle Creek.

Zoning Committee Report: Committee Chair, Trustee Burnley

- Trustee Burnley advised there was a zoning meeting before our meeting to discuss a variance on the property at 1209 Michelle Drive. Per our attorney, everything will now come before the Board and they will have their meetings prior to the Village Board meeting. In the past, the Zoning Board has been able to grant some variances but now our attorney would like everything to come before the Board

Motion made by Trustee Burnley to accept Ordinance 19-9 a variance for the property at 1209 Michelle Drive for an oversized garage.

Second made by Trustee Squires

Roll Call Vote Taken: Richeson-yes, Burnley-yes, Murphy-yes, Squires-yes

Motion Carried: (4-0)

- Regarding the property at the edge of town and the roof, Trustee Burnley advised the Board she has seen where the property owner has requested recommendations on roofers so she is hopeful this is moving forward.

Exit Regular Session: 7:28pm

- **Motion** made by Trustee Squires to exit regular session
Second made by Trustee Richeson
Roll Call Vote Taken: Richeson-yes, Burnley-yes, Murphy-yes, Squires-yes
Motion Carried: (4-0)

Enter Executive Session: 7:32pm

Motion made by Trustee Squires to enter executive session to discuss personnel

Second made by Trustee Burnley

Roll Call Vote Taken: Richeson-yes, Burnley-yes, Murphy-yes, Squires-yes

Motion Carried: (4-0)

Exit Executive Session: 8:09pm

Motion made by Trustee Richeson to exit executive session

Second made by Trustee Squires

Roll Call Vote Taken: Richeson-yes, Burnley-yes, Murphy-yes, Squires-yes

Motion Carried: (4-0)

Re-enter Regular Session: pm

- **Motion** made by Trustee Richeson to re-enter regular session
Second made by Trustee Murphy
Roll Call Vote Taken: Richeson-yes, Burnley-yes, Murphy-yes, Squires-yes
Motion Carried: (4-0)

Bargaining: Committee Chair, President Clarke

- No Report

Energy: Committee Chair, Trustee Burnley

- No Report

Infrastructure: Committee Chair, Trustee Richeson

- Trustee Richeson opened the sealed bids for the roof on the Food Pantry. The first bid from Bolash Construction is in the amount of \$8,625 with a 5yr workmanship warranty. The 2nd bid from Jeff Tuxhorn for the same work in the amount of \$8,385. He does not list a warranty.
Motion made by Trustee Murphy to accept the bid from Jeff Tuxhorn in the amount of \$8,385 since we didn't specifically ask for warranty
Second made by Trustee Burnley
Roll Call Vote Taken: Richeson-yes, Burnley-yes, Murphy-yes, Squires-yes
Motion Carried: (4-0)

Unfinished Business:

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New Business:

- Resolution 19-08 – A Resolution Granting a Special Event Liquor License. This is for the Wine Bar for May 31, 2019
Motion made by Trustee Burnley to approve Resolution 19-08 – A Special Event Liquor License for May 31
Second made by Trustee Richeson
Roll Call Vote Taken: Richeson-yes, Burnley-yes, Murphy-yes, Squires-yes
Motion Carried: (4-0)
- Ordinance 19-10 – Tabled
- Treasurer Thein advised the sign is broken. We can call the company we purchased it from and they will charge travel time and materials to fix or there was a guy that came in shortly after we put up the sign from Rochester, who used to work for the company that we can call. President Clarke asked if having someone else would void our warranty? She will check to make sure we are out of warranty.
- **Motion** made by Trustee Squires to hire 2 summer help applicants. Zachary Fisher and Jacob Shepard
Second made by Trustee Skinner
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (6-0)
- Trustee Thompson and Trustee Skinner both called in to discuss and vote on the deputy chief position. Officer Burnley, Officer Bertoni and Officer Harris all applied and were

interviewed. Trustee Skinner advised all 3 are very capable candidates. President Clarke recommends appointing Officer Barclay Harris as Deputy Chief

• **Motion** made by Trustee Richeson to appoint Barclay Harris as Deputy Chief

Second by Trustee Squires

Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-abstain, Murphy-no, Skinner-yes, Squires-yes

Motion Carried: (4-1)

Motion to Adjourn:

- **Motion** made by Trustee Richeson to adjourn meeting.

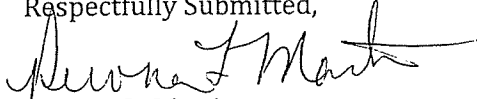
Second made by Trustee Murphy

Roll Call Vote Taken: Richeson-yes, Burnley-yes, Murphy-yes, Squires-yes

Motion Carried: (4-0)

Meeting adjourned at 8:22pm on Tuesday, May 28, 2019. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, June 10, 2019 at 7:00pm at the Village Hall.

Respectfully Submitted,



Devona L. Martin

Village Clerk