

Agenda

Village of Pawnee Board of Trustees Meeting

Pawnee Village Hall

December 13, 2021

1. Call To Order
2. Roll Call
3. Pledge of Allegiance
4. Visitor's Recognition/Comments
5. Clerk's Report
 - Presentation of previous meetings minutes, November 22, 2021
 - Treasurer Haney's Monthly Budget Comparison Report – October and November
6. Personnel and Finance: Committee Chair, Trustee Skinner
 - Bills Payable
7. Gas and Water: Committee Chair, Trustee Squires
8. Streets, Alleys & Sidewalks: Committee Chair, Trustee Whitlow
9. Police: Committee Chair, Trustee Skinner
 - Chief Harris's Monthly Police Report
10. Sewer and Parks: Committee Chair, Trustee Thompson
11. Zoning: Committee Chair, Trustee Murphy
12. Bargaining: Committee Chair, President Clarke
13. Energy: Committee Chair, President Clarke
14. Infrastructure: Committee Chair, Trustee Whitlow
15. New Business
 - An Ordinance Approving the Final Plat for the Retirement Community
 - Tax Levy
 - 2022 Motor Fuel Tax Startup Packet
16. Old Business
 - An Ordinance Amending Outdoor Tavern Area Permit
 - An Ordinance for Downtown H-1
17. Mayor's Comments
18. Adjournment

**VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of December 13, 2021**

Call to Order:

- President Clarke called the meeting to order to 7:00pm.

Roll Call:

- Village Clerk, Devona Martin called roll
- Trustees in attendance: Brian Whitlow, Phillip Thompson, Patrick Murphy, David Skinner, Troy Squires
- Trustees Absent: Steve Gudgel
- Also in attendance: Attorney Don Cravens, Treasurer Kelly Haney, Candy Kramer with the Pawnee Post, Chief Barclay Harris, Steve Haney, Dominic Campo, Jeff Jarrett, Brittani Busby, Sara Clipper, Jessica Leach, Attorney Pamela Hart Scarlett Dunham, Kim Donaho

Visitor's Recognition/Comments:

- none

Clerk's Report:

- Minutes of November 22, 2021 were presented for review and approval
Motion made by Trustee Murphy to approve the minutes of November 22, 2021 as presented
Second made by Trustee Squires
Roll Call Vote Taken: Whitlow=yes, Thompson=present, Murphy=yes, Skinner=yes, Squires=yes
Motion Carried: (5-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Trustee Skinner presented the bills payable for the week ending December 13, 2021 in the amount of \$168,372.61
Motion made by Trustee Skinner approve the bills payable for the week ending December 13, 2021 in the amount of \$168,372.61
Second made by Trustee Squires
Roll Call Vote Taken: Whitlow=yes, Thompson=yes, Murphy=yes, Skinner=yes, Squires=yes
Motion Carried: (5-0)
- Treasurer Haney presented the Monthly Budget Comparison Report for the Month Ending October 31, 2021
Motion made by Trustee Skinner to approve Treasurer Haney's Monthly Budget Comparison Report for the Month Ending October 31, 2021
Second made by Trustee Murphy
Roll Call Vote Taken: Whitlow=yes, Thompson=yes, Murphy=yes, Skinner=yes, Squires=yes
Motion Carried: (5-0)
- Treasurer Haney presented the Monthly Budget Comparison Report for the Month Ending November 30, 2021. This is the 3rd month. Our general fund, water/sewer and gas accounts went down.
Motion made by Trustee Skinner to approve Treasurer Haney's Monthly Budget Comparison Report for the Month Ending November 30, 2021
Second made by Trustee Murphy

Roll Call Vote Taken: Whitlow-yes, Thompson-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (5-0)

- Treasurer Haney advised that a long time ago, she turned a claim in for damage at North Park. We received \$9,919 for the playground equipment.
- Treasurer Haney also advised that Wells Fargo paid the liens at #11 Tamaroa in the amount of \$3,764.54.
- **Motion** made by Trustee Squires to approve Treasurer Haney to pay the bills through the end of the month and we will read in the amount at the next scheduled board meeting.
Second made by Trustee Thompson
Roll Call Vote Taken: Whitlow-yes, Thompson-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (5-0)

Gas and Water Committee Report: Committee Chair, Trustee Squires

- Trustee Squires advised that for the month of November, there were 7 shut offs.
- Trustee Squires advised that on December 15th at 6pm there will be a gas meeting at the fire house for employees and fire department first responders.

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Whitlow

- Trustee Whitlow advised that they are currently doing regular maintenance and preparing for the winter.
- Discussed Resolution 21-06 – Resolution for Maintenance Under the Illinois Highway Code in the amount of \$56,540 this is the winter maintenance package start up package
Motion made by Trustee Whitlow to accept Resolution 21-06 - Resolution for Maintenance Under the Illinois Highway Code in the amount of \$56,540
Second made by Trustee Thompson
Roll Call Vote Taken: Whitlow-yes, Thompson-yes, Murphy-yes, Squires-yes
Motion Carried: (4-0)

Police Committee Report: Committee Chair, Trustee Skinner

- Chief Barclay Harris presented his monthly police report. He and Treasurer Haney have been doing interviews. He has 2 candidates that can go to the part-time academy. He wants to ask for another PT. He is still taking applications due to the departure of Officer Pierce. Consensus was to proceed. Trustee Murphy advised that before Jan 1, 2025, we are going to have to purchase body cameras for the police department. We can buy or lease but we are going to be looking at around \$30K. The body cams must be up and going before Jan 1, 2025. Chief Harris advised he is already looking into this and have actually tried out 1 camera. At some point, we'll need to decide if we're going to lease or buy. And do we buy something that links into existing car cameras or do we get out of the car cameras? There may be some legislature coming out that will require car camera. We need to make sure to purchase something that is compatible. Chief Harris advised that Officer Ross attended a seminar and that is one that they are testing. Trustee Murphy said there are some in-state grants but they only cover hardware and not software. They also will not cover cloud storage fees which will be a significant cost. Chief Harris discussed the part-timers pay adjustment. We are currently paying \$18/hr while in the academy. Once they graduate, they are bumped up to \$21/hr.

Sewers and Parks: Committee Chair, Trustee Thompson

- Steve Haney advised we are still waiting on a part for the slides. We still do not have the swings.

- Steve Haney discussed costs for installing turf at the playground. \$50,000 is the low end with \$100,000 at the high end. This is to encompass the same square footage as what is currently covered by the mulch but it will be with turf. He would recommend we will do as much of the labor as possible, however, we are not able to install it.
- Trustee Thompson advised that the next lift station to get rehabbed is at the state police. Control panel is still good and the repairs were included in the budget.
- Regarding 915 Lincoln, Steve Haney wants to know what we going to do with it? Treasurer Haney advised we talked about getting it condemned so we can tear it down and they said no. We also talked about purchasing back taxes and doing to what we want with it. We now have squatters in it. We called Sangamon County Health Dept to inspect it a year or so ago and they said it was not in bad enough shape. Trustee Murphy said he would call them again and see. It was about a year ago so maybe now it is bad enough. The Boone properties we bought for back taxes and then we tore it down. This house was been abandoned and we've been mowing it for at least 2 years. It also has an old asbestos roof.
- Discussed the Don Scott property (402 or 404 Nelson Street). This is another property we keep mowing. Steve Haney asked if he was still alive and President Clarke said we haven't heard. He just asked about trying to contact him. He believes he lives outside of Taylorville. Steve Haney just said maybe look into it as there are neighbors that would like to purchase the property. Maybe he would be willing to sign the property over and be done with it.

Zoning Committee Report: Committee Chair, Trustee Murphy

- Trustee Murphy advised we had a zoning board meeting to act on a certification letter from Kevin Kuhn to certify final plat at Windsor Homes. The final plat was approved as everything was done to code.

Motion made by Trustee Murphy to approve Resolution 21-05 – A Resolution Approving Final Plat

Second made by Trustee Squires

Roll Call Vote Taken: Whitlow-yes, Thompson-yes, Murphy-yes, Squires-yes

Motion Carried: (4-0)

Bargaining Committee: Committee Chair, President Clarke

- none

Energy: Committee Chair, President Clarke

- none

Infrastructure: Committee Chair, President Clarke

- none

Unfinished Business:

- Attorney Cravens discussed the amendment to allow the police chief or liquor commissioner to revoke outdoor music or other penalties. The question is "What is an unreasonable disturbance?" The Board discussed possibly a certain distance 75' that some municipalities use for cars. Attorney Cravens suggests we hold off until we can define "what is unreasonably too loud." Noise is expected in a tavern area and allowed until 10pm. We also have a nuisance code. Attorney Pamela Hart advised they don't understand the need for an additional amendment. Attorney Cravens advised that "after 10pm" is the current language and that part is not

changing. The only change is going to add the word "unreasonably." Currently, the ordinance uses the word "disturb." Nuisance ordinance allows for noise that the chief can enforce. Their question is "Isn't this already in an ordinance?" Attorney Cravens advised the change pertains directly to outdoor taverns whereas the police chief, liquor commission or assignee can immediately revoke the outdoor permit. Attorney suggests that it be tabled at this time in order to clarify what is too loud. Attorney Pamela Hart objects to the arbitrariness and how you define it. Attorney Cravens advised that that is why he suggests tabling it until it can be defined.

- Discussed H1 ordinance. Trustee Murphy advised that he would be ready to make a motion for approval of the H1 downtown ordinance. He advised that construction of the new bar would be grandfathered in as it was approved prior to enactment of the H1 district. The H1 district as it sits, is not historic. Once the historic zoning code is changed, the next ordinance would come to designate the historic zone.

Motion made by Trustee Murphy to enact Ordinance 21-22 – An Ordinance Amending section 9-3-12 to create the structure for a historic district

Second made by Trustee Skinner

Roll Call Vote Taken: Whitlow-yes, Thompson-yes, Murphy-yes, Skinner-yes, Squires-yes

Motion Carried: (5-0)

Exit Regular Session: 7:44pm

Motion made by Trustee Murphy to exit regular session

Second made by Trustee Thompson

Roll Call Vote Taken: Whitlow-yes, Thompson-yes, Murphy-yes, Squires-yes

Motion Carried: (4-0)

Enter Executive Session: 7:46pm

- **Motion** made by Trustee Squires for possible land purchase
Second made by Trustee Whitlow
Roll Call Vote Taken: Whitlow-yes, Thompson-yes, Murphy-yes, Squires-yes
Motion Carried: (4-0)

Exit Executive Session: 7:55pm

- **Motion** made by Trustee Murphy to exit executive session
Second made by Trustee Squires
Roll Call Vote Taken: Whitlow-yes, Thompson-yes, Murphy-yes, Squires-yes
Motion Carried: (4-0)

Re-Enter Regular Session: 7:55pm

Motion made by Trustee Squires to re-enter regular session

Second made by Trustee Thompson

Roll Call Vote Taken: Whitlow-yes, Thompson-yes, Murphy-yes, Squires-yes

Motion Carried: (4-0)

New Business:

- Ordinance 21-21 – An Ordinance for the Levy and Assessment of Taxes for the Village of Pawnee, Illinois for the Fiscal Year Beginning May 1, 2021 and Ending April 30, 2022
- **Motion** made by Trustee Squires to approve Ordinance 21-21 - An Ordinance for the Levy and Assessment of Taxes for the Village of Pawnee, Illinois for the Fiscal Year Beginning May 1, 2021 and Ending April 30, 2022 in the amount of \$428,761

Second made b y Trustee Thompson

Roll Call Vote Taken: Whitlow-yes, Thompson-yes, Murphy-yes, Squires-yes

Motion Carried: (4-0)

- **Motion** made by Trustee Squires to purchase the scale house from Lindsey Dambacher not to exceed \$45,000 and to be confirmed by ordinance 22-01 in January 2022

Second made b y Trustee Thompson

Roll Call Vote Taken: Whitlow-yes, Thompson-yes, Murphy-yes, Squires-yes

Motion Carried: (4-0)

President Clarke would like to talk with the lumber yard prior to making it official.

Motion to Adjourn:

- **Motion** made by Trustee Squires to adjourn

Second made b y Trustee Thompson

Roll Call Vote Taken: Whitlow-yes, Thompson-yes, Murphy-yes, Squires-yes

Motion Carried: (4-0)

Meeting adjourned at 7:58pm on Monday, December 13, 2021. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, January 10, 2022 at 7:00pm at the Village Hall.

Respectfully Submitted,



Devona L. Martin

Village Clerk