

**Village of Pawnee
Board of Trustees
Minutes of December 11, 2017**

Call to Order

- President Clarke called the meeting to order at 7:00 p.m.

Roll Call

- Deputy Clerk Cynthia Kramer called roll
- Trustees in attendance: Phillip Thompson, Cara Burney, Pat Murphy and Troy Squires
- Absent: Trustees Josh Leach, David Skinner and Clerk Devona Martin
- Also, in attendance: Attorney John Myers, Treasurer Kelly Thein and Sewer Department Supervisor Gary Eby

Recognition/Comment/s of Visitor/s

- Joe Greene, Greene and Bradford, Inc. was present for passage of Resolution 17-13, Motor Fuel Tax
Motion made by Trustee Squires to approve Motor Fuel Tax Resolution 17-13.
Second by Trustee Thompson
Roll Call Vote Taken: Thompson-yes, Burnley-yes, Murphy-yes and Squires-yes
Motion Carried (4-0)
- Donald Post, made several complaints regarding neighbor's sewer vent plate, noting he smells sewage in garage and home, said situation violates village ordinance and Illinois Building Code. There were also issues about parking, with the end result being that Post was told that he could not park on village easement. Regarding the sewer vent issue, Trustee Cara Burnley, Zoning Committee Chairman, told Post that she and Gary Eby would take a look to determine if the complaint was valid, if so, to determine if it was a village problem or a home owner problem.

Clerk's Comments

- Minutes of November 27, 2017 board meeting were presented for review and approval.
Motion made by Trustee Murphy to approve the November 27, 2017 minutes as presented.
Second by Trustee Squires
Roll Call Vote Taken: Thompson-present, Burnley-present, Murphy-yes, Squires-yes and Clarke-yes
Motion Carried (5-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Bills payable presented for review and approval.
Motion made by Trustee Squires to approve Bills Payable of \$140,577.70
Second by Trustee Thompson
Roll Call Vote Taken: Thompson-yes Burley-yes, Murphy-yes and Squires-yes
Motion Carried (4-0)
- Treasurer Thein presented her Monthly Budget Comparison Report for the month ending November 30, 2017. She noted completion of the first month of the new fiscal year with nothing major to report and that the village has started to receive real estate tax money.
Motion made by Trustee Squires to approve Treasurer Thein's Monthly Budget Comparison Report for the month ending November 30, 2017
Second by Trustee Thompson
Roll Call Vote Taken: Thompson-yes, Burley-yes, Murphy-yes and Squires-yes
Motion Carried (4-0)
- Thein noted that everything is running smoothly, everybody way under budget and that she has been able to transfer a little money to the restricted fund.

Gas and Water Committee Report: Committee Chair, Trustee Squires

- There were 11 shut-offs for the month of November, eight have been reconnected.

- There will be a refresher course for first responders, natural gas emergencies Wednesday, Dec. 13 at the firehouse. Petersburg Plumbing is getting close to completing water main hookups from the old main to the new and that as Feb. 1, we will be reconfiguring bulk water and after that any user will have to bring their own hose.

Streets, Alleys and Sidewalk Committee Report: Committee Chair, Trustee Leach

- Squires reporting for Trustee Leach noted that the village is working on an agreement with Ameren to get 13th Street back up to condition it was prior to construction.

Police Committee Report: Committee Chair, Mayor Clarke

- Monthly Police Report was submitted for review and approval
Motion made by Trustee Murphy to approve the monthly police report.
 Second by Trustee Thompson
 Roll Call Vote Taken: Thompson-yes, Burnley-yes, Murphy-yes and Squires-yes
 Motion Carried (4-0)
- Chief Bowsler noted the department is moving its technology to the new building and that she applied for and received another grant, this time from Risk Management for approximately \$3000.

Sewer and Parks Committee Report: Committee Chair, Trustee Thompson

- Sewers – Gary Eby reported that the 104 Lift Station is inoperable at this time. He received a bid of \$50,000 to repair from Petersburg Plumbing and Excavation, noting that he has \$195,000 in the budget.
Motion made by Trustee Thompson to have Petersburg to do the lift station work at prevailing wage, with cost not to exceed \$60,000.
 Second by Trustee Squires
 Roll Call Vote Taken: Thompson-yes, Burnley-yes, Murphy-yes and Squires-yes
 Motion Carried (4-0)
- Angel Tree is in process, gift pick-up is this Saturday. (Thompson) requests that the village purchase gifts if needed. Trustees agree to do so up to \$400.

Zoning Committee Report: Committee Chair, Trustee Burnley

- None

Unfinished Business/Correspondence

- Approving end-of-month bills payable as the board does not meet again for the month of December.
Motion made by Trustee Squires to authorize Treasurer Thein to pay all bills due for the second half of December.
 Second by Trustee Burnley
 Roll Call Vote Taken: Thompson-yes, Burnley-yes, Murphy-yes and Squires-yes
 Motion Carried (4-0)
- Signing of Waste Hauler Ordinance tabled
- Mayor Clarke requests and receives agreement for a Special Meeting, 6 p.m. Thursday to vote on Tax Levy Ordinance as it was omitted from the regular meeting agenda.

New Business

- Mayor Clarke informs trustees that the village must pass an ordinance pertaining to sexual harassment. State law requires that the village have a policy in place no later than Jan. 15, 2018. Attorney Myers brought with him an ordinance that will meet the public act.
Motion made by Trustee Squires to approve Ordinance 17-18, An Ordinance Pertaining to Sexual Harassment.
 Second by Trustee Burnley
 Roll Call Vote Taken: Thompson-yes, Burnley-yes, Murphy-yes and Squires-yes
 Motion Carried (4-0)

Mayor's Report/Comments

- None

Motion to Adjourn

Motion made by Trustee Murphy to adjourn the meeting

Second by Trustee Thompson

Voice Vote Taken: Ayes-4, Nays-0

Motion Carried (4-0)

Meeting adjourned at 7:49 p.m. on Monday, December 11, 2017. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, January 8, 2018 at the Pawnee Village Hall.

Respectfully Submitted

Cynthia S. Kramer
Deputy Clerk