

**VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of May 11, 2020**

Call to Order:

- President Clarke called the meeting to order to 7:00pm.

Roll Call:

- Village Clerk, Devona Martin called roll
- Trustees in attendance: Todd Richeson, Phillip Thompson, Cara Burnley, Patrick Murphy, David Skinner, Troy Squires
- Trustees Absent:
- Also in attendance: Attorney Don Cravens, Treasurer Kelly Thein, Candy Kramer with the Pawnee Post, Chief Barclay Harris,

Visitor's Recognition/Comments:

- n/a

Clerk's Report:

- Minutes of April 27, 2020 were presented for review and approval
Motion made by Trustee Skinner to approve the minutes of April 27, 2020 as presented
Second made by Trustee Burnley
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (6-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Trustee Skinner presented the bills payable for the week ending May 11, 2020 in the amount of \$78,290.91
- **Motion** made by Trustee Skinner presented the bills payable for the week ending May 11, 2020 in the amount of \$78,290.91
Second made by Trustee Thompson
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (6-0)

Gas and Water Committee Report: Committee Chair, Trustee Squires

- Trustee Squires advised that Andy is working on protection to for gas/water lines.
- Trustee Squires advised they are having issues with billing for gas and water. We are not going to shut people off non-payment but it is still their responsibility to work out a payment plan. There are residents that are not paying their bill and not discussing payment options with the office. There are numerous very large bills where no attempts have been made to set up a payment plan. Attorney Cravens said that per the Governor's Order, we cannot shut off for non-payment. The question is "are we going to continue to waive the \$10 red letter fee, disconnect fee and 10% penalty?" Consensus was to continue on until phase 4 or 5. Attorney Cravens advised the current order is through the end of this month. We will see what happens at the end of the month. President Clarke advised we will readdress it at the first meeting in June.

Treasurer Thein would like to keep it as is through the end of June to make it easy on people. We will readdress when the new orders come out. Candy Kramer with the Pawnee Post advised she advised residents to contact the Village and the Village will work with them. Treasurer Thein advised there are only a select few. Last month, we only had 54 letters go out. Candy Kramer will put it in the Pawnee Post again. It is their bill and their responsibility. All level payments need to be paid in full on June 1.

- Trustee Squires advised there was a water break under a driveway a few years ago. We had to jackhammer out the driveway to access the pipe and then we replaced it. We tried to give it enough time to settle but now it is settling and cracking. We are going to saw cut it out and fix it properly. He will make sure the resident is aware, we will allow it to complete settle before we pour it again. Andy believes if we put rock in good and pack it down and then wait several months it should be fine. We won't pour it until this fall.

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Richeson

- Trustee Richeson advised a tree fell and they are filling a hole in the alley.

Police Committee Report: Committee Chair, President Clarke

- They were completing the repairs to the police department drive through and ran into an issued. The round center was sitting on 10" of concrete and when it was installed, they put rebar into the driveway. When they broke it out, pieces of the driveway also broke off. They had to cut it out and pour it in at an additional cost of \$2800. Trustee Richeson advised the total bill was \$7600. We had approved \$4800.

Sewers and Parks: Committee Chair, Trustee Thompson

- Trustee Thompson advised the Board that he called the police because kids on power scooters were riding around on the soccer field and tearing up the dirt.
- Trustee Thompson advised that he was walking on Michelle Drive and saw a large dead animal in the runoff by Steve Gudge's house. It is in the concrete waterway in the concrete box. He believes it is a raccoon. He will tell the guys to have it removed.
- Discussed the potential cancellation of fireworks in July. President Clarke advised Prairie Days has been cancelled. Trustee Skinner advised people can still watch from cars but the football area would have to be closed. How would we do this? We are already committed and are paying one way or the other. We could always push it out. We will discuss it after June 1.

Zoning Committee Report: Committee Chair, Trustee Murphy

- President Clarke advised the 700 Washington Street demolition is almost completed. It will be finished up this week. He approved the purchase of clean dirt to backfill.
- The Lumber yard needs to mow. Trustee Richeson will let them know.

Bargaining Committee: Committee Chair, President Clarke

- none

Energy: Committee Chair, President Clarke

- none

Infrastructure: Committee Chair, Trustee Richeson

- none

Motion to Exit Regular Session: 7:21pm

- **Motion** made by Trustee Squires for pending litigation and personnel
Second made b y Trustee Thompson
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (6-0)

Motion to Enter Executive Session: 7:24pm

- **Motion** made by Trustee to Thompson to enter executive session for pending litigation and personnel
Second made b y Trustee Richeson
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (6-0)

Motion to Exit Executive Session: 8:05pm

- **Motion** made by Trustee Murphy to exit executive session
Second made b y Trustee Thompson
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (6-0)

Motion to Re-enter Regular Session: 8:06pm

- **Motion** made by Trustee Richeson to re-enter regular session
Second made b y Trustee Skinner
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (6-0)

Unfinished Business:

- none

New Business:

- President Clarke advised the board meeting on Memorial Day will be changed to Tuesday, May 26, 2020.
- Trustee Squires would like to thank Canham Graphics for donating the Veterans Day banner.
- President Clarke discussed ordinance Ordinance 20-11. This will eliminate asphalt and concrete roads and putting in rock and chip for all future subdivisions unless the developer wants to pay the cost and pay to maintain them.
Motion made by Trustee Richeson to approve Ordinance 20-11 – An Ordinance Approving an Amendment to Chapter 7 Section 10-7-3 of the Village Code of Ordinances
Second made b y Trustee Thompson
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (6-0)

- Discussed the tree that fell during a recent storm into the backyard of Kyle Busby's home. Reese Langheim estimated \$4000-5000 for removing the tree and the repairs. President Clarke does not know if this includes stump grinding. The tree was half ours and half his and ripped up part of the alley and damaged his fence. The Village made a decision to call Reese Langheim and have it removed. Kyle Busby's privacy fence ran to the middle of the tree. His fence is about 40yrs old. They are putting the dirt in tomorrow. Trustee Burnley question who the tree belongs to if it is in the easement and if we pay, we are setting precedence for paying for trees in easements. Even though the tree is in an easement, it is not our tree. It is their tree. Question is, do you have insurance? Discussed sending them the bill once we receive it from Reese Langheim. President Clarke advised it it wouldn't have ripped a hole in the alley, we wouldn't have done anything with it. We had to have it removed to get to the alley. Kevin Kunz advised that was considered a road hazard. If it's approved to pay, we can pay ourselves back due to it being a road hazard. It ripped out half the road so it qualifies. Treasurer Thein advised DOT has to approve it. When our engineer files at the end of the year, it will be an add-on. Trustee Richeson will call them and talk to them. Reese's guys were there 2 full days just removing the tree. They will have additional work to rock the alley again. The alley repairs were going to be ours regardless. Trustee Thompson advised that fence is their responsibility.
- Discuss summer help. Are we going to run an ad or just hire the 2 guys from last year? Treasurer Thein suggests no phones this year. Agreed, they aren't allowed phones while they are working. Agreed they would need some way to get ahold of someone in case of an emergency. If they can't work without playing on their phone, they should leave it at home or in the desk or at the shop. Trustee Skinner thought we decided we weren't going to hire summer help with the addition of the new guy. A year from now when we hire a true floater, we weren't going to hire summer help.

Motion to Adjourn:

- **Motion** made by Trustee Murphy to adjourn
 Second made by Trustee Thompson
 Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes,
 Squires-yes
 Motion Carried: (6-0)

Meeting adjourned at 8:25pm on Monday, May 11, 2020. The next scheduled meeting of the Pawnee Village Board of Trustees is Tuesday, May 26, 2020 at 7:00pm at the Village Hall.

Respectfully Submitted,

Devona L. Martin
 Village Clerk