

**VILLAGE OF PAWNEE  
BOARD OF TRUSTEES  
Minutes of February 10, 2020**

**Call to Order:**

- President Clarke called the meeting to order to 7:00pm.

**Roll Call:**

- Village Clerk, Devona Martin called roll
- Trustees in attendance: Todd Richeson, Phillip Thompson, Patrick Murphy, David Skinner, Troy Squires
- Trustees Absent: Cara Burnley
- Also in attendance: Attorney Don Cravens, Treasurer Kelly Thein, Candy Kramer with the Pawnee Post, Chief Barclay Harris, Travis Simpson, Steve Haney

**Visitor's Recognition/Comments:**

- None

**Clerk's Report:**

- Minutes of February 10, 2020 were presented for review and approval  
**Motion** made by Trustee Murphy to approve the minutes of February 10, 2020 as presented  
Second made by Trustee Squires  
Roll Call Vote Taken: Richeson=yes, Thompson=present, Murphy=yes, Skinner=present, Squires=yes, Clarke=yes  
Motion Carried: (6-0)

**Personnel & Finance Committee Report: Committee Chair, Trustee Skinner**

- Trustee Skinner presented the bills payable for the week ending February 10, 2020 in the amount of \$119,936.40  
**Motion** made by Trustee Skinner to approve the bills payable in the amount of \$119,936.40 for the week ending February 10, 2020  
Second made by Trustee Squires  
Roll Call Vote Taken: Richeson=yes, Thompson=yes, Murphy=yes, Skinner=yes, Squires=yes  
Motion Carried: (5-0)

**Gas and Water Committee Report: Committee Chair, Trustee Squires**

- Trustee Squires advised for the month of January, there were 2 shut offs.
- Trustee Squires discussed the property at 700 Washington St. He advised we have disconnected the water and sewer and are ready on our end for the demolition of the home.
- Trustee Squires discussed Ordinance 05-08. This was an ordinance from 2005 establishing a gas system rebate program for developers of resident subdivision. The developer of Horse Creek was never reimbursement. The total amount due is \$11,250.00. There was a letter dated September 6, 2005 stating the amount we owed to developer but payment was never issued. A motion is not needed since this is an ordinance.
- Trustee Squires advised that Andy Lee has been working with USDI to complete some needed welding in town.

### Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Murphy

- Trustee Murphy passed out a map for repairs on streets and curbs as outlined by Greene & Bradford. With repairs needed on 6<sup>th</sup> Street, Margaret Court and K.Layne, the cost is \$110,000 for 6<sup>th</sup> Street; \$60,000 for K.Layne, and \$190,000 for Margaret Court. The total is \$360,000 for all. We can use motor fuel towards this as much as possible. They also received a request to review Groom Street for repairs. Treasurer Thein advised we currently have \$308,895.94 in motor fuel. Plus, we just received 2 checks today and with that deposit, it will take our balance to \$317,415.73. The rock and chip has been put through but overlay has not. Treasurer Thein thought Joe Greene already pushed through for this year what was approved for last year. Trustee Murphy will confirm if we can use motor fuel. President Clarke advised we could do all of it or just part of it. Treasurer Thein looked and said we already have close to \$184,000 accounted for rock and chip. We will put it out for bid separately and together.
- President Clarke advised we have 3 dump trucks, '01, '99 and '84. The '84 is a manual transmission. There is a 2008 single axle dump truck with stainless steel bed, blade and spreader with 60,000 miles for \$29,999. President Clarke and Trustee Skinner are going to go inspect it either later this week or early next week. We will check with them about a trade in of our '84.  
Motion made by Trustee Thompson to purchase the 2008 dump truck not to exceed \$35,000  
Second made by Trustee Murphy  
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Murphy-yes, Skinner-yes, Squires-yes  
Motion Carried: (5-0)

### Police Committee Report: Committee Chair, President Clarke

- Chief Barclay Harris presented his monthly police report.  
Motion made by Trustee Murphy to approve Chief Barclay Harris's Monthly Police Report  
Second made by Trustee Thompson  
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Murphy-yes, Skinner-yes, Squires-yes  
Motion Carried: (5-0)

### Sewers and Parks: Committee Chair, Trustee Thompson

- Steve Haney advised we have been updating lift stations over the years, however, the lift station at the shop has not been updated since he's been at the village. The cost to replace this lift station would be \$66,000 and this includes everything. He advised he needs a verbal yes because it takes 12 weeks to get the pump once it is ordered. He would like to replace it in July or August. Trustee Thompson advised it will be in next year's budget. The pumps on this one have been there longer than 30 years.  
Motion made by Trustee Thompson to rebuild the lift station by North Park not to exceed \$70,000  
Second made by Trustee Murphy  
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Murphy-yes, Skinner-yes, Squires-yes  
Motion Carried: (5-0)

### Zoning Committee Report: Committee Chair, Trustee Burnley

- Tabled – zoning ordinance

### Bargaining Committee: Committee Chair, President Clarke

- none

**Energy: Committee Chair, Trustee Burnley**

- none

**Infrastructure: Committee Chair, Trustee Richeson**

- none

**Motion to Exit Regular Session: 7:46pm**

- **Motion** made by Trustee Skinner to exit regular session  
Second made by Trustee Richeson  
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Murphy-yes, Skinner-yes, Squires-yes  
Motion Carried: (5-0)

**Motion to Enter Executive Session: 7:56pm**

- **Motion** made by Trustee Squires to enter executive to discuss for pending litigation and personnel  
Second made by Trustee Thompson  
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Murphy-yes, Skinner-yes, Squires-yes  
Motion Carried: (5-0)

**Motion to Exit Executive Session: 8:58pm**

- **Motion** made by Trustee Skinner to exit executive session  
Second made by Trustee Thompson  
Roll Call Vote Taken: Thompson-yes, Murphy-yes, Skinner-yes, Squires-yes  
Motion Carried: (4-0)

**Motion to Re-enter Regular Session:**

- **Motion** made by Trustee Thompson to re-enter regular session  
Second made by Trustee Squires  
Roll Call Vote Taken: Thompson-yes, Murphy-yes, Skinner-yes, Squires-yes  
Motion Carried: (4-0)

**Unfinished Business:**

- None

**New Business:**

- **Motion** made by Trustee Skinner to retain Fleming, Tawfall for our Village accounting services for the next fiscal year not exceed \$11,300  
Second made by Trustee Thompson  
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Murphy-yes, Skinner-yes, Squires-yes  
Motion Carried: (5-0)
- Treasurer Thein and Travis discussed the sign. They had to put another new controller in the sign which is the 5<sup>th</sup> controller since we purchased it in 2017. Travis advised that every time a controller is installed, he has to have new software to run it. The warranty with the sign was 5yr parts and 3yr labor. We are being charged \$150 for travel and this time it was \$180 for labor. The controller can cost anywhere from a couple hundred to several thousand dollars. He have also had to replace LED strips. This last time, they shipped them to us and told Travis to install them. Agreed that Travis should not install the lights but that it should be done by the company.

Travis will send all the dates to Attorney Cravens and Treasurer Thein will forward him the purchase paperwork. Attorney Cravens will send them a letter about the lemon law and tell them to come get the sign and give us our money back. Trustee Thompson suggested we reach out to ACE and get an estimate. Agreed Travis will not do any repairs to the sign.

- Attorney Cravens discussed our lien on 11 Tamaroa for mowing. Consensus was to file a petition to foreclose on the lien. Also discussed 1915 Lincoln. We do not have a lien on the home. The owner said they are getting divorced and they have until May to pay the taxes or it will be sold for taxes. They had a huge water leak and they never fixed it and just had it shut off. The neighbors are complaining and it is in an area where bus stops. Kids are now starting to mess around and Treasurer Thein is afraid the porch is going to fall in. It also has an old asbestos roof. Trustee Skinner asked if the bus stop can be changed a block so the kids are not hanging out.
- President Clarke asked about paying for the dump truck with the funds set aside for a park at DNR. There is \$45,000 in there. Consensus was to allow. Trustee Skinner discussed the street repairs and how if we did the spreading of the rock ourselves, how much money we would save. We used to do this ourselves. No action taken.

**Motion to Adjourn:**

- **Motion** made by Trustee Murphy to adjourn  
Second made by Trustee Thompson  
Roll Call Vote Taken: Thompson-yes, Murphy-yes, Skinner-yes, Squires-yes  
Motion Carried: (4-0)

Meeting adjourned at 9:02pm on Monday, February 10, 2020. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, February 24, 2020 at 7:00pm at the Village Hall.

Respectfully Submitted,



Devona L. Martin

Village Clerk