

**Village of Pawnee
Board of Trustees
Minutes of December 7, 2020**

Call to Order

- President Clarke called the meeting to order at 7:00 p.m.

Roll Call

- Deputy Clerk Cynthia Kramer called roll
- Trustees in attendance: Todd Richeson, Phillip Thompson, Jan Bowsher, Patrick Murphy, David Skinner and Troy Squire
Absent: Clerk Devona Martin
- Also, in attendance: Treasurer Kelly Thein, Police Chief Barclay Harris, Pawnee Superintendent of Schools Scott Cameron, and Dominic Campo

Recognition/Comment/s of Visitor/s

- Pawnee Superintendent of Schools Scott Cameron appeared before the board and thanked the Village for the timely school crossing guard sign light installation. He also thanked Mayor Clarke for what was done pertaining to the CARES (Coronavirus Aid, Relief, and Economic) Act. He informed board members that at this time, the school district plans to have students, Pre-K through Grade 12 return to in-school learning in January. He noted that staff is the biggest problem, if the school loses staff due to virus or quarantine, that makes things difficult. We will see what happens after Christmas, if there is a spark, we will get through that.
- Dominic Campo stated he was in attendance strictly as an observer.

Clerk's Report

- The minutes of August 24, 2020 were presented for review and approval.
Motion was made by Trustee Murphy to approve as presented the minutes of August 24, 2020.
Second by Trustee Thompson
Roll Call Vote Taken: Richeson-yes, Thompson-present, Bowsher-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried (6-0)
- The minutes of November 9, 2020 were presented for review and approval.
Motion was made by Trustees Squires to approve as presented the minutes of November 9, 2020.
Second by Trustee Skinner
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Bowsher-present, Murphy-yes, Skinner-yes, and Squires-yes
Motion Carried (6-0)
Note: The Pawnee Village Board of Trustees did not meet on the regularly scheduled date of Monday, Nov. 23 nor on the rescheduled meeting date of Monday, November 30 due to COVID concerns.

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Trustee Skinner noted already approved bills payable totaled \$78, 639.68.
- Trustee Skinner presented bills payable of \$66,437.39 for Nov. 23 - Dec. 7, 2020 for review and approval.
Motion made by Trustee Skinner to approve the bills payable for the week ending December 7, 2020 in the amount of \$66,437.39.
Second by Trustee Squires
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Bowsher-yes, Murphy-yes, Skinner-yes, and Squires-yes
Motion Carried (6-0)
- The board will not meet for the regularly scheduled Dec. 28 meeting, as such, Trustee Skinner stated he would like to preapprove Treasurer Thein to pay bills through the month of December 2020.
Motion made by Trustee Skinner to preapprove Treasurer Kelly Thein to pay bills through the month of December 2020.
Second by Trustee Thompson

Roll Call Vote Taken: Richeson-yes, Thompson-yes, Bowsher-yes, Murphy-yes, Skinner-yes, and Squires-yes
Motion Carried (6-0)

- Treasurer Thein presented the Monthly Budget Comparison Report for the weeks ending October 31, 2020
Motion made by Trustee Skinner to approve Thein's Monthly Budget Comparison Report as presented for the weeks ending October 31, 2020.

Second by Trustee Richeson

Roll Call Vote Taken: Richeson-yes, Thompson-yes, Bowsher-yes, Murphy-yes, Skinner-yes, and Squires-yes
Motion Carried (6-0)

- Renewal of insurance (Village personal property, auto and workman's comp) with Gallagher and Co.
Motion made by Trustee Skinner to renew insurance with Gallagher and Co. for \$9, 835.

Second by Trustee Thompson

Roll Call Vote Taken: Richeson-yes, Thompson-yes. Bowsher-yes, Murphy-yes, Skinner-yes, and Squires-yes
Motion Carried (6-0)

*It was noted by Treasurer Thein that she informed Gallagher that the Village would look somewhere else next year.

Gas and Water Committee Report: Committee Chair, Trustee Squires

- There were nine (9) shut offs for the month of November.
- There were a couple of minor water leaks, all have been repaired.
- Gas and Water Supervisor Andy Lee will have the yearly gas meeting for First Responders Dec. 16, 6 p.m. at the fire house. The informational meeting is open to the public.

Streets, Alley and Sidewalk Committee Report: Committee Chair, Pat Murphy

- Working on installing Christmas decorations
- The village received a request, accompanied by a petition signed by multiple people, for a stop sign to be installed at Eighth and Franklin Streets. Trustees agreed to the request, thus making the intersection a three-way stop. Mayor Clarke noted that a resolution is needed.
- Trustee Richeson asked if the lighting cost for the new Senior Care facility, falls on the village. Mayor Clarke stated that he thinks that once the developer puts the lights in, the maintenance and electric cost reverts to the village. He will meet with the developer to clarify the issue.

Police Committee Report: Committee Chair, President Clarke

- No report.

Sewers and Parks: Committee Chair, Phillip Thompson

- Will be discussed in an Executive session due to personnel issue.

Zoning Committee Report: Committee Chair, Trustee Murphy

- There are two (2) newly approved zoning permits, both regard fencing.

Ad Hoc Committees

- Committee reports were not given for the Bargaining Committee, Energy Committee, or the Infrastructure Committee.

Unfinished Business

- Pawnee Pantry mold issue. The mold problem noticed in the restroom was caused by a leaky tank bowl on the toilet. Area has been cleaned and all repairs made. On a suggestion by Trustee Phillip Thompson, trustees agreed to purchase an enclosed message board to be placed on the exterior of the Food Pantry building, possibility between the door and window to allow the Pantry to post information about other organizations, groups or programs that provide aid.
- Trustee Pat Murphy would like to recoup some of the cost for the purchase of a new police vehicle by selling off an older Mercedes (drug forfeiture) and the 2015 Ford Explorer with computer, radio and repeater removed. The vehicles will be parked in front of the Police Department through the first of the year. Interested parties are to email the village. If there are no takers, the vehicles can then be taken to a dealer or wholesaler.
- As office manager, Kelly Thein asked for a definite plan pertaining to COVID issues, a better guideline as to what is expected to keep employees separated, everything seems to be changing. The board determined that Supervisors

should be directing employees, if situations unclear, contact the committee chair.

New Business

- None

Exit Regular Session at 7:46 p.m.

- Motion made by Trustee Thompson to exit regular session to enter an executive session for the purpose to discuss personnel.
Second by Trustee Murphy
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Bowsher-yes, Murphy-yes, Skinner-yes, and Squires-yes
Motion Carried (6-0)

Re-enter Regular Session at 8:23 p.m.

- Roll Call Taken: Trustees present – Richeson, Thompson, Bowsher, Murphy, Skinner, and Squires
- Pawnee Police Department effort to attract, hire, and keep qualified police officers.
Motion made by Trustee Murphy, to again adjust the starting salary for full-time officers from \$19 per hour (with benefits) to \$21 per hour (with benefits) and to maintain parity, current full-time officers Barclay Harris and Eric Bertoni a \$1 bump in hourly salary and a \$2 bump in hourly salary for Officer Clyde Ross, contingent upon a Memorandum of Understanding with the Police Union.
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Bowsher-yes, Murphy-yes, Skinner-yes, and Squires-yes
Motion Carried (6-0)

President's Comments

- Will pass Memorandum at the next board meeting, Dec. 14
- Will vote Tax Levy Dec. 14 board meeting
- (Mayor Clarke) read a letter from the Butler Family commending village employees.

Motion to Adjourn:

- Motion to adjourn made by Trustee Murphy
Second by Trustee Thompson
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Bowsher-yes, Murphy-yes, Skinner-yes, and Squires-yes
Motion Carried (6-0)

Meeting adjourned at 8: 31 p.m. on Monday, December 7, 2020. The next scheduled meeting of the Pawnee Village Board of Trustee is Monday, December 14, 2020, 7 p.m. at the Pawnee Village Hall.

Respectfully Submitted,

Cynthia S. Kramer
Deputy Clerk