

**VILLAGE OF PAWNEE  
BOARD OF TRUSTEES  
Minutes of September 10, 2018**

**Call to Order:**

- President Clarke called the meeting to order at 7:00pm.

**Roll Call:**

- Village Clerk, Devona Martin, called roll
- Trustees in attendance: Todd Richeson, Patrick Murphy, David Skinner, Troy Squires
- Trustees absent: Phillip Thompson, Cara Burnley
- Also in attendance: Attorney Don Cravens, Treasurer Kelly Thein, Candy Kramer with the Pawnee Post, Chief Jan Bowsher, Jeff Schober, Matt Jockisch, Gary Alexander with the Pawnee Schools

**Visitor's Recognition/Comments:**

- Matt Jockisch appeared before the Board to ask for the square for the Lions Club County Fair on September 22, 2018. It was supposed to be this past Saturday but due to the rain, they postponed it. They are planning to start at 11:00am. They will get with Chief Bowsher and block off the street that makes most sense. This is the same time as the Village wide garage sales. Consensus was to allow. They will work around anyone or anything they need to work around. He also thanked the Village for the \$200 donation and all of the support.
- Gary Alexander appeared before the Board. He wanted to talk about the facility tax that has been advertised on the news. It is a \$.01 sales tax that will be on the November ballot. Two schools in Sangamon County had to vote for it to be put on the ballot. Pawnee also passed a resolution to have it on the ballot. Springfield and Sangamon County are big into tourism. Springfield will get the majority of the monies because they have the most students. The amount we get is determined by the number of students we have. It follows the student and is based on # of students. He believes they are trying to shift some of the funding away from the property taxes. He also advised that if it is not currently taxed, it will not be taxed. An example would be medication. The funds generated cannot be used for salaries. The Department of Revenue keeps 2%. They are estimating Pawnee to get \$309,823. He is planning to hold a public forum at the school. He advised that this year, we have lost \$200,000 in corporate tax.

**Clerk's Report:**

- Minutes of August 27, 2018 were presented for review and approval.  
**Motion** made by Trustee Skinner to approve minutes of as presented  
Second made by Trustee Murphy  
Roll Call Vote Taken: Richeson-yes, Murphy-yes, Skinner-yes, Squires-yes  
Motion Carried: (4-0)

**Personnel & Finance Committee Report: Committee Chair, Trustee Skinner**

- Trustee Skinner presented the bills payable for the week ending September 10, 2018 in the amount of \$56,165.35  
**Motion** made by Trustee Skinner to approve the bills payable in the amount of \$56,165.35 for the week ending September 10, 2018  
Second made by Trustee Squires  
Roll Call Vote Taken: Richeson-yes, Murphy-yes, Skinner-yes, Squires-yes

Motion Carried: (4-0)

- Treasurer Thein presented her Monthly Budget Comparison Report for the Month Ending July 31, 2018. We are currently through the 3<sup>rd</sup> month of our fiscal year. We should be below 25% in our budgets and we are where we are supposed to be. We will have insurance payments coming up and that will put us over budget for now but it will level out since that is a quarterly payment.

**Motion** made by Trustee Skinner to approve Treasurer Thein's Monthly Budget Comparison Report for the Month Ending July 31, 2018

Second made by Trustee Richeson

Roll Call Vote Taken: Richeson-yes, Murphy-yes, Skinner-yes, Squires-yes

Motion Carried: (4-0)

#### **Gas and Water Committee Report: Committee Chair, Trustee Squires**

- Trustee Squires advised that we had 12 shut offs for August and all are back on.
- Trustee Squires advised that Petersburg Plumbing will start next week on North Cotton Hill Road starting at Davis Road moving back south to Rt. 104.
- Trustee Squires advised that they had another water main break on 4<sup>th</sup> and Nelson. It is the old 6" cast iron. After this tie in is done, we will be looking at putting new main in where needed.
- Discussed billing on water, gas and sewer. Trustee Squires advised that most people don't realize we are billing 30 days after you use. We are trying to resolve that issue. Since we are not in a gas season, the next billing will be for about 6 weeks instead of 4 weeks. Next month, we will bill again for about 6 weeks instead of 4 and that should put at the point where your current bill is for the previous month. This will not affect the level pay. It will eventually catch up. We are also going to start using a different program that will allow us to track people moving out of town. This will also help the landlords because they won't have a 60 day bill sitting there if the tenant runs out. Trustee Squires advised the goal is to try to get this completed before residents start using winter gas.

#### **Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Murphy**

- Jeff Schober advised oil and chip will begin next week. They can do the library for \$700. Consensus was to proceed.
- Trustee Murphy advised we are still in negotiations with Ameren. We have done everything they have requested and we have not yet received an answer. He advised we probably won't be able to include 13<sup>th</sup> street with the rest of the oil and chip since we are still waiting on a response.
- Trustee Squires asked if the railroad was supposed to start in August or September on the 13<sup>th</sup> street railroad crossing. Trustee Murphy advised he was told September.
- Trustee Murphy discussed the culvert on Michelle Drive. It is going to need some repairs. Joe Greene looked at it and it is good for unrestricted. He advised what used to be round culverts are now egg shaped. We don't know the cost yet. Joe Greene is getting estimates. The concrete swale wall is also in shambles. Joe Greene is checking to see if this is even needed. They are road worthy and currently, there are no load limit restrictions nor speed limit restrictions.
- Trustee Murphy discussed the office security. The total bid is \$26,500 but he is waiting the itemized bid.
- Trustee Murphy advised that Reese Langheim has started some progress. He has mowed a large area but now due to the rain, it has grown back. Last week, there were no piles of debris and this week there are 3 piles of debris. The stagnant water and wildlife problems

remain an issue. Both Trustee Burnley and Trustee Murphy have inspected. We have not heard anything back from him. Attorney Cravens suggested writing a letter and requesting a letter with a plan. Trustee Murphy thinks a meeting outlining what we feel is compliant with a timetable is our best course of action. Attorney Cravens will set up a meeting.

**Police Committee Report: Committee Chair, President Clarke**

- Chief Bowsher presented her verbal monthly police report.  
**Motion** made by Trustee Murphy to accept Chief Bowsher's Monthly Police Report  
Second made by Trustee Squires  
Roll Call Vote Taken: Richeson-yes, Murphy-yes, Skinner-yes, Squires-yes  
Motion Carried: (4-0)

**Sewer and Parks Committee Report: Committee Chair, Trustee Thompson**

- No Report

**Zoning Committee Report: Committee Chair, Trustee Burnley**

- No Report.

**Unfinished Business:**

- None

**New Business:**

- None

**Motion to Adjourn:**

- **Motion** made by Trustee Skinner to adjourn meeting.  
Second made by Trustee Murphy  
Roll Call Vote Taken: Richeson-yes, Murphy-yes, Skinner-yes, Squires-yes  
Motion Carried: (4-0)

Meeting adjourned at 7:38pm on Monday, September 10, 2018. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, September 24, 2018 at 7:00pm at the Village Hall.

Respectfully Submitted,



Devona L. Martin  
Village Clerk