

**Village of Pawnee  
Board of Trustees  
Minutes of October 26, 2020**

**Call to Order**

- President Clarke called the meeting to order at 7:00 p.m.

*Note: Digital recorder full, cassette tape used*

**Roll Call**

- Deputy Clerk Cynthia Kramer called roll
- Trustees in attendance: Todd Richeson, Phillip Thompson, Jan Bowsher, Patrick Murphy, David Skinner and Troy Squires  
Absent: Clerk Devona Martin
- Also, in attendance: Treasurer Kelly Thein, Police Chief Barclay Harris, Village attorney Don Craven

**Recognition/Comment/s of Visitor/s**

- No visitors present

**Clerk's Report**

- The minutes of October 12, 2020 were presented for review and approval.  
**Motion** was made by Trustee Murphy to approve as presented the minutes of October 12, 2020.  
Second by Trustee Skinner  
Roll Call Vote Taken: Richeson-present, Thompson-present, Bowsher-yes, Murphy-yes, Skinner-yes, Squires-present, and Clarke yes  
Motion Carried (7-0)
- The minutes of September 14, 2020 were again tabled and will be presented for review and approval upon the return of Clerk Martin.

**Personnel & Finance Committee Report: Committee Chair, Trustee Skinner**

- Trustee Skinner presented bills payable of \$342,529.38 for the week ending October 26, 2020 for review and approval.  
**Motion** made by Trustee Skinner to approve the bills payable for the week ending October 26, 2020 in the amount of \$342,529.38.  
Second by Trustee Squires  
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Bowsher-yes, Murphy-yes, Skinner-yes, and Squires-yes  
Motion Carried (6-0)
- Treasurer Thein presented the Monthly Budget Comparison Report for the weeks ending September 30, 2020  
**Motion** made by Trustee Skinner to approve Thein's Monthly Budget Comparison Report as presented for the weeks ending September 30, 2020.  
Second by Trustee Murphy  
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Bowsher-yes, Murphy-yes, Skinner-yes, and Squires-yes  
Motion Carried (6-0)
- Treasurer Thein noted that the General Fund held its own, remaining stable, however, the Village has quite a few projects coming up, and that the balance will go down next month due to the amount of bills payable noted above. The village has in budget \$45,000 for a new police vehicle. Chief Harris has located a new Dodge, with paint and lights included for the cost of \$35,000, but radio and computer must be purchased and installed. The new unit would replace the 2014 Ford Explorer.  
**Motion** made by Trustee Thompson to purchase Dodge police unit, plus cost to supply radio and computer in an amount no to exceed \$45,000.  
Second by Trustee Bowsher  
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Bowsher-yes, Murphy-yes, Skinner-yes, and Squires-yes  
Motion Carried (6-0)  
Village President Jeff Clarke also stated his approval of the purchase.

**Gas and Water Committee Report: Committee Chair, Trustee Squires**

- Ninety-three (93) red letters were mailed on October 20.
- Gas survey is about 95 per-cent complete, only two leaks this year versus 16 last year.
- The hydrant at K Layne and Seventh Street needs to be replaced. When work commences, will have to shut off all water on Seventh Street.

**Streets, Alley and Sidewalk Committee Report: Committee Chair, Pat Murphy**

- Getting ready for winter.

**Police Committee Report: Committee Chair, President Clarke**

- No formal report. See info under Finance and Personnel.

**Sewers and Parks: Committee Chair, Phillip Thompson**

- Nothing outstanding, things going well.

**Zoning Committee Report: Committee Chair, Trustee Murphy**

- No report

**Ad Hoc Committees**

- Committee reports were not given for the Bargaining Committee, Energy Committee, and the Infrastructure Committee.

**Unfinished Business**

- Ordinance 20-18, installation of stop signs , making the intersection of Ninth and Franklin Streets a four-way stop.  
**Motion** made by Trustee Murphy to approve Ordinance 20-18 approving stop sign installation at Ninth/Franklin Streets.  
Second by Trustee Skinner  
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Bowsher-yes, Murphy-yes, Skinner-yes, and Squires-yes  
Motion Carried (6-0)
- Amending Ordinance 20-08, An Ordinance Annexing Certain Land  
**Motion** made by Trustee Squires to approve amending Ordinance 20-08, An Ordinance Annexing Certain Land  
Second by Trustee Murphy  
Trustee David Skinner abstains.  
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Bowsher-yes, Murphy-yes, and Squires-yes  
Motion Carried (5-0)

**New Business**

- None

**President's Comments**

- Village President Jeff Clarke asks if the Village office should close or remain open Nov. 3, Election Day. After a brief discussion trustees did not see a reason to close.  
**Motion** made by Trustee Murphy for the village office to remain open Nov. 3, Election Day  
Second by Trustee Skinner  
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Bowsher-yes, Murphy-yes, Skinner-yes, and Squires-yes  
Motion Carried (6-0)

**Exit Regular Session at 7:26 p.m.**

- Motion made by Trustee Thompson to exit regular session to enter an executive session for the purpose to discuss personnel.  
Second by Trustee Murphy  
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Bowsher-yes, Murphy-yes, Skinner-yes, and Squires-yes  
Motion Carried (6-0)

**Re-enter Regular Session at 7:41 p.m.**

- **Motion** made by Trustee Skinner to re-enter regular session.

Second by Trustee Murphy

Roll Call Vote Taken: Richeson-yes, Thompson-yes, Bowsher-yes, Murphy-yes, Skinner-yes, and Squires-yes

Motion Carried (6-0)

**Motion** made by Trustee Thompson to approve Resolution 20-04, A Memorandum of Understanding, Village of Pawnee, and the Pawnee Police Union.

Second by Trustee Richeson

Roll Call Vote Taken: Richeson-yes, Thompson-yes, Bowsher-yes, Murphy-yes, Skinner-yes, and Squires-yes

Motion Carried (6-0)

**Motion** made by Trustee Murphy to adjust part-time police officer salary as such: remains \$16.44/hr. while in academy training and will rise to \$20 hourly once officer begins official part-time duty and full time police employees will go to \$19 hourly starting immediately.

Second by Trustee Thompson

Roll Call Vote Taken: Richeson-yes, Thompson-yes, Bowsher-yes, Murphy-yes, Skinner-yes, and Squires-yes

Motion Carried (6-0)

**Motion** made by Trustee Squires effective May 1, 2021 rest of village employees to receive \$2.56 salary increase.

Second by Trustee Thompson

Roll Call Vote Taken: Richeson-yes, Thompson-yes, Bowsher-yes, Murphy-yes, Skinner-yes, and Squires-yes

Motion Carried (6-0)

**Motion** made by Trustee Thompson to re-hire Corey Reynolds as a part-time police officer for the Village of Pawnee

Second by Trustee Murphy

Roll Call Vote Taken: Richeson-yes, Thompson-yes, Bowsher-yes, Murphy-yes, Skinner-yes, and Squires-yes

Motion Carried (6-0)

- Kelly Thein informed trustees that mold has been found in the Food Pantry restroom and it must be taken care of. Village President Jeff Clarke stated that he will send Chuck Curtis to look to see what must be done to correct the situation.

**Motion to Adjourn:**

- **Motion** to adjourn made by Trustee Murphy

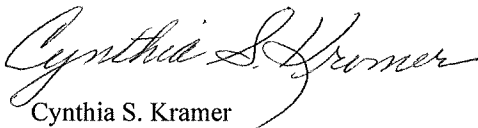
Second by Trustee Thompson

Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, and Squires-yes

Motion Carried (6-0)

Meeting adjourned at 7:53 p.m. on Monday, October 26, 2020. The Next scheduled meeting of the Pawnee Village Board of Trustee is Monday, November 9, 2020, 7 p.m. at the Pawnee Village Hall.

Respectfully Submitted,



Cynthia S. Kramer  
Deputy Clerk