

**VILLAGE OF PAWNEE  
BOARD OF TRUSTEES  
Minutes of October 14, 2013**

**Call to Order:**

- President Clarke called the meeting to order at 7:00pm.

**Roll Call:**

- Village Clerk, Devona Martin, called roll
- Trustees in attendance: Garry Whitson, Phillip Thompson, Cara Burnley, Steve Condon, David Skinner, Mark Gleason (arrived at 7:05pm)
- Trustees absent: none
- Also in attendance: Attorney Barbara Myers, Chief Bowsher, Treasurer Kelly Thein, Candy Kramer with the Pawnee Post, Joe Greene with Greene & Bradford, Paul Early, Dillon Early, Barbara Masters-Stout with Fleming, Tawfall & Co.

**Visitor's Recognition/Comments:**

- Joe Greene appeared before the Board to discuss the collapsed sewer line under the railroad tracks. We asked him to price a pump that would be adequate to pump the water. He stated that the pump he priced would cost \$30,000. He suggested we continue to pump the water as we have been. He stated that currently the railroad is taking no responsibility. He also advised the Board that he had an interesting thing happen to him. The railroad invited him to do a proposal for 3 bridges. He stated that he refused due to the potential conflict of interest. Regarding the pump, he thinks we could run the smaller pumps off electric. He will contact Ameren about a temporary service and get in contact with Jeff Schober.
- Dillon Early appeared before the Board. He is working towards his Eagle Scout and wants approval on his Eagle Scout project. His proposed project is to build a black iron fence around the memorial on the square. He has also heard of a desire to add more bricks to the memorial. If so, he could add to concrete necessary to widen it. Trustee Thompson advised that it is the VFW and American Legion that would ultimately make the decision to add to the memorial. President Clarke advised that we would like the fence to be wrought iron. He is not yet sure of the cost but once he has the cost he will be asking for donations and will do fundraisers as necessary. President Clarke advised him to come back up once he has the price and we may be able to donate some. He did have concerns about completing the fence and then us not liking it. President Clarke advised to look into a few fence styles and have everyone agree on it. He has until December to complete it due to his age. Trustee Gleason suggested contacting the local concrete company for donation of the concrete. President Clarke advised that we are enthusiastic about it.
- Accountant Brenda Masters-Stout with Fleming, Tawfall & Company, Inc. appeared before the Board with her annual audit. She condensed per report into a short easy to read handout. She noted that our general fund expenditures have decreased. She is hoping that next year, the general fund will break even. She advised that the motor fuel tax fund revenues are pretty stable as well as the library fund. She discussed the water and sewer fund and advised that overall, water consumption has gone down over the years due to high efficiency appliances and conserving water. She indicated that revenues can still go up if you increase rates. She discussed the gas fund and that depending on how cold the winters are and it can vary from year to year. She discussed the depreciation schedule on page 2 of her report. Discussed the Kubota tractor. It was traded in and a new tractor purchased. The Kubota was owned by the gas/water fund in whole but we paid for the new tractor out.

of both gas/water and general fund. We did this so it could be shared with parks. The depreciation was a total of \$2200. This should either be paid back to the gas/water fund or we can forgive it. We will have Attorney Myers complete an ordinance to forgive the loan. Trustee Gleason asked about IMRF. She stated that it's about the same as last year. Treasurer Thein advised that she understands why we are behind on IMRF. Right now, we have a choice between a lower amount or a higher amount. We chose the lower and it's called "phase in." Next year, it will be a set amount and that should remedy some of the problems.

#### **Clerk's Report:**

- Minutes of September 30, 2013 were presented for review and approval.  
**Motion** made by Trustee Skinner to approve minutes of September 30, 2013 as presented.  
Second made by Trustee Gleason  
Roll Call Vote Taken: Whitson-yes, Thompson-yes, Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes  
Motion Carried: (6-0)

#### **Personnel & Finance Committee Report: Committee Chair, Trustee Skinner**

- Trustee Skinner advised the Board that the bills payable for the week ending October 14, 2013 totaled \$113,380.82  
**Motion** made by Trustee Skinner to approve bills payable for the week ending October 14, 2013 in the amount of \$113,380.82  
Second made by Trustee Condon  
Roll Call Vote Taken: Whitson-yes, Thompson-yes, Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes  
Motion Carried: (6-0)

#### **Gas and Water Committee Report: Committee Chair, Trustee Whitson**

- Trustee Whitson advised the Board that Kimberly Weller called Jason Clauser to discuss the water main at their building. They were originally told they needed a 1 3/4" line, however, they just found out that they need a 2". The material cost is an additional \$600. Trustee Whitson told her that she would have to come forward to a meeting to request the additional cost if she wants the Village to pay. She offered to pay it. Ok to proceed with the 2" line with Kimberly Weller paying the additional \$600 in material.
- Trustee Whitson advised the Board that Curry Funeral Home received their recent water bill and it was extremely high. We checked the meter and it was correct the month before and month after. We even took the meter to Midwest Meter in Edinburg and it tested fine. They believe that one of the toilet floats stuck and was running.

#### **Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Condon**

- No report

#### **Police Committee Report: Committee Chair, Trustee Gleason**

- Chief Bowsher presented her monthly police report  
**Motion** made by Trustee Gleason to accept Chief Bowsher's monthly police report  
Second made by Trustee Skinner  
Roll Call Vote Taken: Whitson-yes, Thompson-yes, Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes

Motion Carried: (6-0)

- Chief Bowsher asked if she can buy an awning to keep the snow and ice off the extra vehicle. The cost is \$660. She would like to get \$700 approved under misc. She is purchasing it through Catteau's. She indicated that the brochure states all prices are subject to change without notice. The total cost is \$599 plus \$60 to make it 6' tall. Consensus was to proceed with the purchase of the awning to cover both the vehicle and the outside generator and to be 6' tall.
- Trustee Gleason stated that we need to have a hiring practice. Not having an actual hiring practice could potentially leave us open to law suits. He'll discuss further with Chief Bowsher.

**Sewer and Parks Committee Report: Committee Chair, Trustee Thompson**

- Trustee Thompson advised the Board that the cuts have been completed on the walking path and they are in the process of refilling. They are also painting the dugouts.

**Zoning Committee Report: Committee Chair, Trustee Burnley**

- No report

**Unfinished Business:**

- No report

**New Business:**


- Trustee Whitson discussed our current drug testing program. He has contacted 5 companies. Midwest DNA is the only company that responded with pricing. Of the companies he did talk with, Midwest DNA had the best pricing and availability. They are located at Wabash and MacArthur. He emailed them a copy of our policy and they submitted their pricing based on our policy. He indicated that we could either go there or they can come here. The cost would be a little more for them to come here. Trustee Burnley stated that she thought our policy did not necessarily meet the gas/water requirements. Trustee Whitson will get with Attorney Myers to discuss further. He will also check with our collective bargaining agreement. Chief Bowsher will need to have a copy and submit it to Eric Bertoni to have the Union approval.

**Motion to Adjourn:**

- **Motion** made by Trustee Gleason to adjourn meeting.  
Second made by Trustee Condon  
Roll Call Vote Taken: Whitson-yes, Thompson-yes, Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes  
Motion Carried: (6-0)

Meeting adjourned at 7:50pm on Monday, October 14, 2013. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, October 28, 2013 at 7:00pm at the Village Hall.

Respectfully Submitted,

  
Devona L. Martin  
Village Clerk