

**VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of April 28, 2014**

Call to Order:

- President Clarke called the meeting to order at 7:00pm.

Roll Call:

- Village Clerk, Devona Martin, called roll
- Trustees in attendance: Garry Whitson, Cara Burnley, Steve Condon, David Skinner, Mark Gleason
- Trustees absent: Phillip Thompson
- Also in attendance: Chief Bowsher, Treasurer Kelly Thein, Candy Kramer with the Pawnee Post, Scott Day

Visitor's Recognition/Comments:

- Scott Day advised the Board that he only had 26 pre-orders for the radios. He will go ahead and purchase the radios at regular cost and he'll make up the \$5 difference with a \$500 grant that he has. Consensus was to proceed.
- Scott Day advised the Board that he received the quote for a new siren and all equipment. The cost was \$15,865. This does not include labor. The installation rate is \$39/hour. He was not given the hours for installation. Total cost would most likely exceed \$16,865. Discussed moving the sirens around. Agreed that the sirens need to remain at the school and trailer court. Scott advised that the sirens must be installed on a class 3 pole 40' high. Discussed moving the siren that is currently at 6th and Monroe West to 13th Street. He will get an estimate on moving the siren.

Clerk's Report:

- Minutes of April 14, 2014 were presented for review and approval. Error made on Personnel and Finance as Trustee Gleason presented the bills payable and made the motion to approve the bills payable as opposed to Trustee Skinner. Minutes updated.
Motion made by Trustee Gleason to approve minutes of April 14, 2014 with noted changes.
Second made by Trustee Condon
Roll Call Vote Taken: Whitson-yes, Burnley-yes, Condon-yes, Skinner-present, Gleason-yes
Motion Carried: (5-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Trustee Skinner advised the Board that the bills payable for the week ending April 28, 2014 totaled \$34,239.66
Motion made by Trustee Skinner to approve bills payable for the week ending April 28, 2014 in the amount of \$34,239.66
Second made by Trustee Burnley
Roll Call Vote Taken: Whitson-yes, Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)
- Trustee Skinner presented Ordinance 14-06 – An Ordinance Authorizing Village Expenditures Pending Adoption of Annual Appropriation Ordinance
Motion made by Trustee Skinner to approve Ordinance 14-06 – An Ordinance Authorizing Village Expenditures Pending Adoption of Annual Appropriation Ordinance
Second made by Trustee Condon

Roll Call Vote Taken: Whitson-yes, Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)

- Trustee Skinner presented a proposal from Phil Deal for the cleaning of the water tower. The cost is \$6,000. Mr. Deal advised that he thought he could get 90% of the mold removed. Consensus was to table until we can discuss with Joe Greene with Greene and Bradford.
- Treasurer Thein presented her Monthly Budget Comparison Report for the month ending March 31, 2014. She also advised that she needs permission to write-off old debts in the amount of \$1,401.06. Consensus was to proceed. She advised that the new system we are using to collect debt is working great. We should not have too many more of these write-offs.

Motion made by Trustee Skinner to accept Treasurer Thein's Monthly Budget Comparison Report for the month ending March 31, 2014

Second made by Trustee Burnley

Roll Call Vote Taken: Whitson-yes, Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes

Motion Carried: (5-0)

Gas and Water Committee Report: Committee Chair, Trustee Whitson

- Trustee Whitson advised that for the month of March, there were 72 red letters, of which 13 were shut off. Of these, 9 are still off.

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Condon

- Trustee Condon advised that he spoke with Jeff Schober regarding the burn pile. On a trial basis, they will have the burn pile open Monday – Friday during work hours 7:30-4pm and the 1st and 3rd Saturday's of the month. Trustee Gleason discussed adopting an ordinance that would give hefty fines for illegal dumping at the burn pile. He suggests a first offense of \$500, 2nd offense \$750 and 3rd offense \$1,000. Consensus was to have Attorney Meyers draft an ordinance.
- Discussed the possibility of a Village wide cleanup. Trustee Burnley will check into this.
- Trustee Burnley asked about stickers and paper bags for yard waste. She'll check into that as well.

Police Committee Report: Committee Chair, Trustee Gleason

- Chief Bowsher advised that Officer Burnley will now be their crime scene tech. They were able to purchase a new camera for \$200.

Sewer and Parks Committee Report: Committee Chair, Trustee Thompson

- No report

Zoning Committee Report: Committee Chair, Trustee Burnley

- Trustee Burnley advised that she is going to meet with the public works guys regarding fences that are installed on easements. The zoning committee has been granting these with the understanding that if it needs to come down, it's at the expense of the homeowner. She has heard some negative feedback from the public works guys. Specifically, that if the home gets sold and the new homeowner is not aware of the ordinance. To date, this has never been an issue. Consensus was that it is in ordinance form that there should be no issues. She'll meet with them and just review the ordinance.

Unfinished Business:

- None

New Business:

- Discussed Ordinance 14-07 – An Ordinance Adopting An Identity Protection Policy Pursuant to the Illinois Identity Protection Act
Motion made by Trustee Burnley to accept Ordinance 14-07 – An Ordinance Adopting An Identity Protection Policy Pursuant to the Illinois Identity Protection Act
Second made by Trustee Gleason
Roll Call Vote Taken: Whitson-yes, Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)
- President Clarke advised that we have heard from the school and they are allowing us to use the football field for the fireworks
- Discussed the recorder machine. Treasurer Thein and Chief Bowsher will be looking at new machines this week.
- Fireworks chicken fundraiser scheduled for May 10 at the KC Hall

Motion to Exit Regular Session: 8:05pm

- **Motion** made by Trustee Burnley to exit regular session.
Second made by Trustee Condon
Roll Call Vote Taken: Whitson-yes, Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)

Motion to Enter Executive Session: 8:08pm

- **Motion** made by Trustee Burnley to enter executive session for personnel issues.
Second made by Trustee Condon
Roll Call Vote Taken: Whitson-yes, Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)

Motion to Exit Executive Session: 8:34pm

- **Motion** made by Trustee Burnley exit executive session
Second made by Trustee Gleason
Roll Call Vote Taken: Whitson-yes, Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)

Motion to Enter Regular Session: 8:40pm

- **Motion** made by Trustee Gleason re-enter regular session.
Second made by Trustee Burnley
Roll Call Vote Taken: Whitson-yes, Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)

New Business: (continued once out of Executive Session)

- Union Representative Officer Bertoni appeared before the Board. The Village will be approving hiring a full-time position. It is fiscally responsible to hire another full-time as opposed to hiring part-timers. He will discuss with the Union but he does not foresee any problems.
Motion made by Trustee Gleason to approve the hiring of a full-time police officer from within. We will do the actual hiring at the next council meeting pending union notification
Second made by Trustee Whitson
Roll Call Vote Taken: Whitson-yes, Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)

Motion to Adjourn:

- **Motion** made by Trustee Condon to adjourn meeting.
Second made by Trustee Gleason
Roll Call Vote Taken: Whitson-yes, Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)

Meeting adjourned at 8:44pm on Monday, April 28, 2014. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, May 12, 2014 at 7:00pm at the Village Hall.

Respectfully Submitted,



Devona L. Martin
Village Clerk