

**Village of Pawnee  
Board of Trustees  
Minutes of January 27, 2013**

**Call to Order**

- President Clarke called the meeting to order at 7:00 p.m.

**Roll Call**

- Deputy Clerk Cynthia Kramer called roll.
- Trustees in attendance: Gary Whitson, Phillip Thompson, Cara Burnley, Steve Condon and David Skinner
- Absent: Trustee Mark Gleason and Clerk Devona Martin
- Also in attendance: Treasurer Kelly Thein, Chief of Police Jan Bowsher, village employee Gary Eby

**Recognition/Comment/s of Visitor/s**

- No visitors present.

**Clerk's Comments**

- Minutes of January 13, 2014 were presented for review and approval  
**Motion** made by Trustee Whitson to approve the January 13 minutes as presented.  
Roll Call Vote Taken: Whitson-yes, Thompson-yes, Burnley-yes, Condon-present, Skinner-present and Clarke-yes  
Motion Carried (5-0)

**Personnel & Finance Committee Report: Committee Chair, Trustee Skinner**

- Bills payable presented for review and approval.  
**Motion** made by Trustee Skinner to approve bills payable of \$20,298.89  
Second by Trustee Thompson  
Roll Call Vote Taken: Whitson-yes, Thompson-yes, Burnley-yes, Condon-yes and Skinner-yes  
Carried (5-0)
- Comp Time: Trustee Skinner stated that if the board was going to make any big change regarding Comp Time policy the board needed to talk with John Myers, however, Skinner suggested that no change be made at this time.

**Treasurer's Report**

- The Treasurer's Report was presented for review and approval.  
**Motion** made by Trustee Condon to approve the Treasurer's Report as presented.  
Second by Trustee Skinner  
Roll Call Vote Taken: Whitson-yes, Thompson-yes, Burnley-yes, Condon-yes and Skinner-yes  
Motion Carried (5-0)
- Treasurer Thein noted that the village was not sitting in a bad position. Trustee David Skinner stated that natural gas went up about 23% over several days last week adding that he did not know how long it would take for that increase to affect village costs. However, all agreed that people should expect to see some increase in their village utility bills. No one expected this bad of winter.
- Thein also noted that the village has received several complaints, mostly from the elderly, about the lack of handrails in front of the village office. She received one bid, all inclusive for \$350. Trustees authorized up to \$500 for handrail replacement and installation.

**Gas and Water Committee Report: Committee Chair, Trustee Whitson**

- As of Jan. 21, ninety-four red letters were sent out, as of this date, six remain shut-off, water only, not gas.
- Trustees reviewed a replacement agreement for natural gas supply as ONEOK Energy Services is being discontinued as of March 31, 2014 with assets being transferred to ONEOK Field Services.  
**Motion** made by Trustee Whitson to approve a replacement agreement for natural gas supply with ONEOK Field Services effective April 1, 2014  
Second by Trustee Skinner

Roll Call Vote Taken: Whitson-yes, Thompson-yes, Burnley-yes, Condon-yes and Skinner-yes  
Motion Carried (5-0)

- Trustee Whitson thanks employees for diligence shown in finding water leak during bad weather.

**Streets, Alleys and Sidewalk Committee Report: Committee Chair, Trustee Condon**

- Had a truck down but it is now repaired. Another truck down, plow won't raise, that is being looked at. We are repairing a lot of equipment this year. We have received very few complaints about snow removal, getting good reports regarding the streets department.

- Stop Sign Ordinance

**Motion** made by Condon to approve Ordinance 14-02, an ordinance designating stop sign locations and approving new stop signs added.

Second by Trustee Thompson

Roll Call Vote Taken: Whitson-yes, Thompson-yes, Burnley-yes, Condon-yes and Skinner-yes

Motion Carried (5-0)

**Police Committee Report: Committee Chair, Trustee Gleason**

- No report given

**Sewer and Parks Committee Report: Committee Chair, Trustee Thompson**

- Gary Eby told trustees that he would like to upgrade the lift station behind the sewer plant and would like to be able to budget the work for next fiscal year. He questioned how to go about this. Trustees and Mayor stated that he should contact Joe Greene to begin the process. He also noted that the lift station across from the 104 Store also needs upgrading.

**Zoning Committee Report: Committee Chair, Trustee Burnley**

- No report given

**Unfinished Business/Correspondence**

- None

**New Business**

- None

**Mayor's Report/Comments**

- When asked if there was anything new pertaining to the railroad issue, Mayor Clarke said no. He added that Barbara Myers took a job with another law firm and that John Myers has hired another attorney to slough through the mounds of paperwork.

**Motion to Adjourn**

**Motion** made by Trustee Thompson to adjourn the meeting.

Second by Trustee Condon

Voice Vote Taken: Ayes-5, Nays-0

Motion Carried (5-0)

Meeting adjourned at 7:34 p.m. on Monday, January 27, 2014. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, February 10, 2014 at 7:00 p.m. at the Pawnee Village Hall.

Respectfully Submitted

Cynthia S. Kramer  
Deputy Clerk