

**VILLAGE OF PAWNEE  
BOARD OF TRUSTEES  
Minutes of January 14, 2013**

**Call to Order:**

- President Clarke called the meeting to order at 7:00pm.

**Roll Call:**

- Village Clerk, Devona Martin, called roll
- Trustees in attendance: Phillip Thompson, Emerson Roderick, Steve Condon, Mark Gleason
- Trustees absent: Cara Burnley, David Skinner
- Also in attendance: Attorney John Meyers, Candy Kramer with the Pawnee Post, Chief Bowsler, Treasurer Kelly Thein, Garry Whitson, Mona Day, Tom Day, Gail Chevalier

**Visitor's Recognition/Comments:**

- Garry Whitson advised the Board that the final phases of upgrades at Otter Lake are underway. They are scheduled for completion by the end of July.
- Tom and Mona Day as well as Gail Chevalier appeared before the Board to discuss the alley off 4<sup>th</sup> Street and Washington Street. President Clarke indicated that the three owner's of the triplex own the road in front of the triplex. It intersects with Washington Street. This is a private drive. The owners are Ray Carter, Brian and Trina Edwards and Tom and Mona Day. They would like to make the alley a one-way in on 4<sup>th</sup> street and out on Washington Street. Attorney Meyer's indicated that we cannot designate a one-way on the private drive. We can designate the 4<sup>th</sup> street alley as a one-way. These owners would be willing to sign over their ownership of the private drive to the Village. Attorney Meyers indicated that he would recommend that our engineer inspect the private drive to make sure that we are not inheriting a problem. Attorney Meyer's will research his files and President Clarke will contact our engineer for an inspection.

**Motion** made by Trustee Thompson to approve ORDINANCE 13-01 – AN ORDINANCE DESIGNATING AN ALLEY AS A ONE-WAY ALLEY AND AMENDING TRAFFIC SCHEDULES IN THE CODE OF ORDINANCES OF THE VILLAGE OF PAWNEE

Second made by Trustee Gleason

Roll Call Vote Taken: Thompson=yes, Roderick=yes, Condon=yes, Gleason=yes

Motion Carried: (4-0)

**Clerk's Report:**

- Minutes of December 17, 2012 were presented for review and approval.  
**Motion** made by Trustee Condon to approve minutes of December 17, 2012 as presented.  
Second made by Trustee Roderick  
Roll Call Vote Taken: Thompson-present, Roderick=yes, Condon=yes, Gleason-present, Clarke=yes  
Motion Carried: (5-0)

**Personnel & Finance Committee Report: Committee Chair, Trustee Skinner**

- Bills payable were presented for the week ending December 31, 2012 in the amount of \$23,515.11  
**Motion** made by Trustee Gleason to accept bills payable for week ending December 31, 2012 in the amount of \$23,515.11  
Second made by Trustee Thompson

Roll Call Vote Taken: Thompson-yes, Roderick-yes, Condon-yes, Gleason-yes

Motion Carried: (4-0)

- Bills payable were presented for the week ending January 14, 2013 in the amount of \$216,764.56

**Motion** made by Trustee Gleason to accept bills payable for week ending January 14, 2013 in the amount of \$216,764.56

Second made by Trustee Condon

Roll Call Vote Taken: Thompson-yes, Roderick-yes, Condon-yes, Gleason-yes

Motion Carried: (4-0)

**Gas and Water Committee Report: Committee Chair, Trustee Roderick**

- Trustee Roderick advised the Board that there is a problem fixing gas lines. The processor we use is no longer available. Trustee Roderick advised the Board that Jason Clauser obtained an estimate for a new. It is an Easy Fuse Processor for \$6,100.00.

**Motion** made by Trustee Roderick to purchase a Central Easy Fuse Processor at a price not to exceed \$6,100.00.

Second made by Trustee Thompson

Roll Call Vote Taken: Thompson-yes, Roderick-yes, Condon-yes, Skinner-yes, Gleason-yes

Motion Carried: (4-0)

- Discussed the Cathodic protection on the water tower. Total cost is \$640.00 from Corporal out of Media Ohio. They will proceed with getting this completed.
- Trustee Roderick advised the Board that gas rates have stayed the same.

**Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Condon**

- No report

**Police Committee Report: Committee Chair, Trustee Gleason**

- Chief Bowsher presented her monthly police report

**Motion** made by Trustee Gleason

Second made by Trustee Condon

Roll Call Vote Taken: Thompson-yes, Roderick-yes, Condon-yes, Gleason-yes

Motion Carried: (4-0)

- Trustee Gleason advised the Board that he received a complaint on one of Reese Langheim's properties. He directed the complaint to Trustee Burnley.

**Sewer and Parks Committee Report: Committee Chair, Trustee Thompson**

- Trustee Thompson advised the Board that we had an audit from EPA and it was another great report. He wanted to make the Board aware of their hard work.
- President Clarke brought up fireworks. They will be sending out letters to businesses requesting donations.
- Trustee Thompson would like to thank the community of Pawnee for their donations to the Food Pantry and Angel Tree.

**Zoning Committee Report: Committee Chair, Trustee Burnley**

- No report

**Unfinished Business:**

- None

**New Business:**

- Discussed the REA Franchise Agreement. Attorney Meyers is reviewing the agreement. It will be tabled to the next meeting.
- Ameren Power Line – no report
- Discussed the OSHA training. The Board consensus was to leave it up to the guys to decide who will attend. It is March 21, 2013.
- Treasurer Thein advised the Board that After Prom is asking for donations. Chief Bowsher advised the Board that she already provides an Officer.  
**Motion** made by Trustee Thompson to donate 4 - \$50 gift cards.  
Second made by Trustee Gleason  
Roll Call Vote Taken: Thompson-yes, Roderick-yes, Condon-yes, Gleason-yes  
Motion Carried: (4-0)
- Treasurer Thein advised that on behalf of the Village Worker's they would like to thank the Board for the Christmas Lunch.
- Treasurer Thein advised that she received a letter from Fleming, Tawfall & Company, PC to remain as our auditor at a cost not to exceed \$8,200.00.  
**Motion** made by Trustee Thompson to retain Fleming, Tawfall & Company, PC as our auditor for 2013 at a cost not to exceed \$8,200.00.  
Second made by Trustee Gleason  
Roll Call Vote Taken: Thompson-yes, Roderick-yes, Condon-yes, Gleason-yes  
Motion Carried: (4-0)
- Trustee Thompson brought up Library parking and designated parking during Library hours. No action was taken.

**Motion to Adjourn:**

- **Motion** made by Trustee Gleason to adjourn meeting.  
Second made by Trustee Thompson  
Roll Call Vote Taken: Thompson-yes, Roderick-yes, Condon-yes, Gleason-yes  
Motion Carried: (4-0)

Meeting adjourned at 8:35pm on Monday, January 14, 2013. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, January 28, 2013 at 7:00pm at the Village Hall.

Respectfully Submitted,

Devona L. Martin  
Village Clerk