

**VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of September 14, 2015**

Call to Order:

- President Clarke called the meeting to order at 7:00pm.

Roll Call:

- Village Clerk, Devona Martin, called roll
- Trustees in attendance: Garry Whitson, Phillip Thompson (arrived at 7:03pm), Cara Burnley, Patrick Murphy, David Skinner, Troy Squires
- Trustees absent: none
- Also in attendance: Attorney John Myers, Treasurer Kelly Thein, Candy Kramer with the Pawnee Post, Jeff Schober, Brad Probst and Justin Kaufmann with the Ware Group, Freddie Whitson with Otter Lake

Visitor's Recognition/Comments:

- Brad Probst and Justin Kaufman with the Ware Group appeared before the Board. They submitted their presentation regarding supplemental insurance for employees. This is a supplemental policy to cover gaps such as co-pays, deductibles and other out of pocket expenses. Premium deductions would be through payroll just as the primary insurance premiums. Benefit payments go directly to the policyholder. There are 3 separate plans that they recommend: The Accident Plan, Cancer Plan and Critical Injury Plan. Consensus was that they could present the information to the employees. They will discuss with Treasurer Thein.
- Freddie Whitson presented her report on Otter Lake. She indicated that Otter Lake is currently taking bids for a high speed service pump building project. She also left a copy of a magazine which recognized Otter Lake on the National level.

Clerk's Report:

- Minutes of August 24, 2015 were presented for review and approval.
Motion made by Trustee Burnley to approve minutes of August 24, 2015 as presented
Second made by Trustee Murphy
Roll Call Vote Taken: Whitson-yes, Thompson-present, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (6-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Trustee Skinner advised the Board that the bills payable for the week ending August 24, 2015 totaled \$55,487.72. This was approved at the last meeting.
- Trustee Skinner advised the Board that the bills payable for the week ending September 14, 2015 totaled \$156,587.14
Motion made by Trustee Skinner to approve bills payable for the week ending September 14, 2015 in the amount of \$156,587.14
Second made by Trustee Squires
Roll Call Vote Taken: Whitson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (6-0)

- Treasurer Thein presented her Monthly Budget Comparison Report for the Month Ending July 31, 2015. She advised that she does have some concerns with income and recommends that we be mindful of that when spending.
- **Motion** made by Trustee Skinner Monthly Budget Comparison Report for the Month Ending July 31, 2015
Second made by Trustee Murphy.
Roll Call Vote Taken: Whitson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-here, Squires-yes
Motion Carried: (6-0)
- Discussed the repairs to the Village hall. They have found termites which will require treatment. Treasurer Thein will be calling an exterminator tomorrow.
- Treasurer Thein advised we will have an electronic pickup scheduled for Saturday, September 26 from 2pm – 5pm during the garage sales.

Gas and Water Committee Report: Committee Chair, Trustee Whitson

- Trustee Whitson advised that of the 66 red letters sent out last month, there were 5 shut offs. They have all been turned back on.
- Trustee Whitson advised that he received the bids on the water tower. This bid covers power washing, spot prime/paint and applying mildew inhibitor. The low bid was \$12,188 and the high bid was \$91,000.
Motion made by Trustee Whitson to accept the bid from National Wash Authorities in the amount of \$12,188.
Second made by Trustee Burnley
Roll Call Vote Taken: Whitson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (6-0)
- Trustee Whitson advised that he spoke with Andy Lee. Starting in October, Andy is going to try to move 15 of the water meters located in basements to the outside where they belong. He plans to then finish them up next year.

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Squires

- Jeff Schober advised that they are currently repairing tiles.
- Trustee Squires advised that oil and chip has been completed.

Police Committee Report: Committee Chair, President Clarke

- Chief Bowsher presented her monthly police report
Motion made by Trustee Murphy to accept Chief Bowsher's monthly police report
Second made by Trustee Thompson
Roll Call Vote Taken: Whitson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (6-0)

Sewer and Parks Committee Report: Committee Chair, Trustee Thompson

- Trustee Thompson advised that they are working with Greene and Bradford on the lift station and moving forward with bids.
- North Park will be closed for the season around the end of October/first of November.

Zoning Committee Report: Committee Chair, Trustee Burnley

- Attorney Myers advised that 8 Brenda Drive is set for trial.

- Trustee Burnley discussed the Duvall property located on Washington Street. Attorney Myers advised that Mr. Duvall turned the keys over to the bank and walked away. The bank should have gotten a deed in lieu of foreclosure; however, they did not do this. Since this was not done, Mr. Duvall still owns the property. They will be working with both the bank and Mr. Duvall.
- Trustee Burnley advised she is working on 1st and Jefferson.
- Trustee Burnley advised the Board that they had a zoning hearing regarding the property located at 406 Carroll Street. The property owner requested the meeting to rezone from residential to business. During the meeting, it was determined that what the property owner really wants is to be able to put a sign on the property. He thought the property would need to be rezoned as a business in order to obtain the sign. The owner is a broker and plans to eventually move to this home as his primary residence and have a home office. He advised the Zoning Board that for legality reasons, he has to have a real estate sign posted. The Zoning Board granted a variance for the sign only. They granted a variance for a 2'x3' non-lit sign on the house with his information. Trustee Burnley advised the Board that there were neighbors at the meeting and they were in agreement with the variance for the sign only. She further advised that she made the property owner aware that this may not be the correct procedure and that he may have to start the process over. Attorney Myers advised that because the hearing was set for rezoning, he should start the process over and request the variance. He further advised that in order to obtain the variance, he needs to physically be living in the house. Furthermore, you have to establish certain things and present evidence that you meet the standards for the variance. The zoning board would then make a finding that you have met the requirements for a variance. The property owner originally requested a sign for his foam business. Both businesses are on the application. Consensus was that once he moves into the house, he should start the process over and request the variance.
- Railroad set for October 25.

Unfinished Business:

- none

New Business:

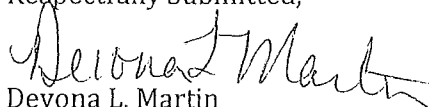
- none

Motion to Adjourn:

- **Motion** made by Trustee Murphy to adjourn meeting.
Second made by Trustee Burnley
Roll Call Vote Taken: Whitson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (6-0)

Meeting adjourned at 7:50pm on Monday, September 14, 2015. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, September 28, 2015 at 7:00pm at the Village Hall.

Respectfully Submitted,



Devona L. Martin
Village Clerk