

**VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of October 10, 2016**

Call to Order:

- President Clarke called the meeting to order at 7:02pm.

Roll Call:

- Village Clerk, Devona Martin, called roll
- Trustees in attendance: Garry Whitson, Phillip Thompson, Patrick Murphy, Troy Squires
- Trustees absent: Cara Burnley, David Skinner
- Also in attendance: Attorney John Myers, Treasurer Kelly Thein, Candy Kramer with the Pawnee Post, Chief Jan Bowsher, Rick Verticchio, Brenda Masters-Stout, Mickey Tate

Visitor's Recognition/Comments:

- Rick Verticchio appeared before the Board. He is running "At Large" for Circuit Judgeship of the Seventh Judicial Circuit. He wanted to just introduce himself and thank the Board for the job they do. He has attorney offices in both Gillespie and Carlinville.
- Brenda Masters-Stout presented the annual audit. She advised that there was an increase in general fund revenues from last year. Expenditures were similar to last year with a surplus of \$80,100. In the motor fuel tax fund, the revenue was down and we spent more than we did last year. Water/sewer revenues were almost the same as last year, however, expenditures were up. Revenues in gas fund were down quite a bit but this is weather driven. She discussed the pension. There are some new rules. One of which is adding the pension as a liability on the financial statement. President Clarke asked how the Village is doing overall. She thinks we are doing great other than pension liability and this is actually getting better. She stated that Treasurer Thein is doing a wonderful job.

Motion made by Trustee Thompson to accept the audit report as presented.

Second made by Trustee Murphy

Roll Call Vote Taken: Whitson-yes, Thompson-yes, Murphy-yes, Squires-yes

Motion Carried: (4-0)

- Mickey Tate appeared before the Board. He is hosting a Trick or Trunk vent on the square. He originally thought of holding it at the new police parking lot but believes that will be too small. He passed out fliers. He is expecting at least 14 vehicles and 7 candy donators. He is planning to have the vehicles back in and have tables set up in order to keep children out of the road. He was talking to the school about sending home fliers. They are requesting a written approval from the Board. He will see Treasurer Thein later this week. He also advised the Board that he is hosting a Craft Show at Locals. He would also like to host another flea market on the square. He was considering May 5 or May 12 and is going to try to bring in old school pro wrestlers for pictures and autographs. Consensus was that May 12th. 8am – 5pm would be acceptable.

Clerk's Report:

- Minutes of September 26, 2016 were presented for review and approval.

Motion made by Trustee Thompson to approve minutes of September 26, 2016 as presented

Second made by Trustee Murphy

Roll Call Vote Taken: Whitson-yes, Thompson-yes, Murphy-yes, Squires-yes

Motion Carried: (4-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Trustee Squires presented the bills payable for the week ending October 10, 2016 in the amount of \$122,855.42

Motion made by Trustee Squires to approve the bills payable in the amount of \$122,855.42 for the week ending October 10, 2016.

Second made by Trustee Thompson

Roll Call Vote Taken: Whitson-yes, Thompson-yes, Murphy-yes, Squires-yes

Motion Carried: (4-0)

Gas and Water Committee Report: Committee Chair, Trustee Whitson

- Trustee Whitson advised that there were 83 red letters sent out that resulted in 9 shut offs. All are back on.
- Trustee Whitson advised that Petersburg Plumbing is a little over half way done with moving lines to the new main.

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Squires

- Trustee Squires advised the Board that Jeff has been working on clean up with the sweeper. They are also working on a few more field tiles and are just getting ready for fall.

Police Committee Report: Committee Chair, President Clarke

- Chief Bowsher advised that the roofers are starting either the end of next week or the following week.
- Chief Bowsher would like to set trick or treating hours. Agreed on 6pm – 8pm
- **Motion** made by Trustee Murphy to accept Chief Bowshers Monthly Police Report
Second made by Trustee Thompson
Roll Call Vote Taken: Whitson-yes, Thompson-yes, Murphy-yes, Squires-yes
Motion Carried: (4-0)

Sewer and Parks Committee Report: Committee Chair, Trustee Thompson

- Gary Eby advised Broughtons sealed the walkway and he is getting estimate for an overlay.
- Gary Eby advised that the City of Springfield is taking samples tomorrow. Our samples will be sent to an independent company in Peoria.
- Gary Eby advised that they received the permit from the State to put the road in by the 104 lift station. We will need bids. Consensus was to get 3 bids with prevailing wage.
- Discussed the old tractor. Gary Eby stated that he found the back wheels and found the tricycle front end. He asked what the Village wanted to do with it. He suggests selling it as is. It is roughly a 1950 model and is too old for a title. This is the tractor that they modified to make into a roller. He will ask Tim Boblitt if he thinks anyone would be interested in it. Consensus was that we would put ad in Pawnee Post and Shopper. We will take sealed bids for 1 month.
- Discussed the sign. Trustee Thompson advised that he talked to Trustee Burnley and she was going to try to get another bid but it didn't pan out. He obtained 3 bids for the sign. The least expensive is from LED Craft in the amount of \$25,850. It is two-sided, 4'7" x 7'9" x 8" deep with 5yr warranty and free USB and wireless. The other 2 bids; ACE sign company 4'5" x 8'3" with 5yr warranty and cell plan was \$32,196; and a company in Mattoon 5yr parts, 1 labor no electrical \$29,300. Treasurer Thein stated we could spend more and someone could be here in 30mins as opposed to how long it would take for LED Craft out of St. Louis to get here. LED Craft is the same company who put in the 1st National Bank sign. Gary Eby

will coordinate with the sign company. Our current elevated sign will come down and the new sign will be installed at that height. It is a digital 2 panel pixel driven sign. Attorney Myers would like to review the bid and make sure it is prevailing wage. He will draw up a contract with the company. We will have to hire out the electrical. He will have this available for next meeting.

Zoning Committee Report: Committee Chair, Trustee Burnley

- No report

Unfinished Business:

- Railroad update – Attorney Myers indicated that he has played phone tag and email tag with the railroad's attorney. He talked to attorney today and he said he would do his best to get the final contract to us today in time for tonight's meeting. He does not have it as of yet.

New Business:

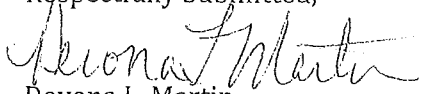
- There were 3 ordinances reviewed. Chief Bowsher advised that there may be backlash from the Union. They currently don't have comp time. Currently, we allow 160hrs comp time to be on the books at one time with no carry over. The ordinance would change this to 160hrs carry over with increase for extenuating circumstances with Board approval. This ordinance will revise the personnel code for comp time.
Motion made by Trustee Thompson to approve Ordinance 16-11 – An Ordinance Amending Provisions in the Revised Personnel Code Pertaining to Compensatory Time
Second made by Trustee Squires
Roll Call Vote Taken: Whitson-yes, Thompson-yes, Murphy-yes, Squires-yes
Motion Carried: (4-0)
- Attorney Myers stated we got the tax bill on the house we took down on Washington. We can file tax exemption, but it only takes effect from the time we own the property. Question was do we pay the tax bill plus back taxes or do we let the taxes get sold again and that buyer assumes ownership of the property. We could also put it out for bid and someone else might buy it. President Clarke suggested just paying the back taxes. Trustee Thompson agreed. We have approximately \$8,000 in demolition expenses. Attorney Myers is unsure how many back taxes are due. Consensus was to find out and revisit at the next meeting.
- Treasurer Thein advised the Board that Joyce Reynolds came in to the Village Office. She stated that her husband had always maintained village property. Now that he has passed away, she has to pay someone to mow it. She is asking the Village to take care of the maintenance since it is our property. She is pleading for us to take it over. One of her neighbors said if we mow the property and help him get caught up, he will mow it from here. Consensus was that we will find out who actually owns the property. If we do not own the property, she will be responsible.
- Discuss property at Midwest and they are not mowing the front easement. They asked us to take out the rock so they could make it look nice. The son has the business now. Chief Bowsher will talk to him.

Motion to Adjourn:

- **Motion** made by Trustee Thompson to adjourn meeting.
Second made by Trustee Murphy
Roll Call Vote Taken: Whitson-yes, Thompson-yes, Murphy-yes, Squires-yes
Motion Carried: (4-0)

Meeting adjourned at 8:10pm on Monday, October 10, 2016. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, October 24, 2016 at 7:00pm at the Village Hall.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Devona L. Martin".

Devona L. Martin

Village Clerk