

**Village of Pawnee  
Board of Trustees  
Minutes of November 9, 2020**

**Call to Order**

- President Clarke called the meeting to order at 7:00 p.m.

**Roll Call**

- Deputy Clerk Cynthia Kramer called roll
- Trustees in attendance: Phillip Thompson, Jan Bowsher, Patrick Murphy, David Skinner, and Troy Squires
- Trustees Absent: Todd Richeson
- Absent also: Clerk Devona Martin
- Also, in attendance: Treasurer Kelly Thein, Police Chief Barclay Harris, attorney Don Craven

**Recognition/Comment/s of Visitor/s**

- Brenda Masters-Stout, Fleming, Tawfall & Company, Certified Public Accountants. Masters-Stout presented to Village President Jeff Clarke and members of the Board of Trustees the Annual Financial Report for the Village of Pawnee, Illinois for the year ending April 30, 2020, as well as a summary of said report. While she stated there were several new things in the report and that the village ended the fiscal year on a good note, she did state liabilities for both employee health insurance and pension, and strongly suggested that the village hire an actuary to calculate those things for the village. She also noted that tax revenue is plummeting because of the virus (COVID-19) and that will affect budget and spending. In closing she commended the fine work of Village Treasurer Kelly Thein and the library. The financial report will be filed the following Monday.

**Motion** made by Trustee Thompson to approve the Annual Financial Report for the Village of Pawnee, IL for the year ending April 30, 2020.

Second by Trustee Skinner

Roll Call Vote Taken: Thompson-yes, Bowsher-yes, Murphy-yes, Skinner-yes, and Squires-yes

Motion Carried (5-0)

**Clerk's Report**

- The minutes of September 14, 2020 were again tabled and will be presented for review and approval upon the return of Clerk Martin.
- The minutes of the October 26, 2020 were presented for review and approval.

**Motion** made by Trustee Skinner to approve as presented the minutes of the October 26, 2020 Village Board Meeting.

Second by Trustee Thompson

Roll Call Vote Taken: Thompson-yes, Bowsher-yes, Murphy-yes, Skinner-yes, and Squires-yes

Motion Carried (5-0):

**Personnel & Finance Committee Report: Committee Chair, Trustee Skinner**

- Trustee Skinner presented bills payable of \$124,574.15 for the week of October 27 through November 6, 2020 for review and approval.

**Motion** made by Trustee Skinner to approve bills payable for the week ending November 6, 2020 in the amount of \$124,574.15.

Second by Trustee Squires

Roll Call Vote Taken: Thompson-yes, Bowsher-yes, Murphy-yes, Skinner-yes, and Squires-yes

Motion Carried (5-0)

- The Village received a once-per-year gas refund of \$5,331.00
- Agreement between the Village of Pawnee and Timothy and Barbara McConnell. The agreement will allow the McConnell's to clear a valid lien instituted by the Village on real estate within the Village of Pawnee. The agreement states that the McConnell's will initially pay twenty percent (\$583.63) down followed by fixed monthly payments until the lien is cleared.

**Motion** made by Trustee Skinner to approve the agreement between the Village of Pawnee and Timothy and Barbara McConnell.

Second by Trustee Thompson

Roll Call Vote Taken: Thompson-yes, Bowsher-yes, Murphy-yes, Skinner-yes, and Squires-yes

Motion Carried (5-0)

**Gas and Water Committee Report: Committee Chair, Trustee Squires**

- There is a major water break located under Route 104 and railroad going to the concrete plant. The hydrant has been replaced at K Layne Drive. The line was put in years ago, as such, the PC glue was failing in joints. The village may see more of this type of deterioration in the future. We are considering a moratorium on open burning (leaves and yard waste) until spring due to people having to shelter in place because of virus mitigations. There will be no burning of leaves/yard waste until further notice. Residents can mulch or place leaves in paper bags, no plastic, and take intact to the village burn pile.

**Streets, Alley and Sidewalk Committee Report: Committee Chair, Pat Murphy**

- Nothing other than preparing for winter.

**Police Committee Report: Committee Chair, President Clarke**

- An officer broke his hand and will not be going on Guard duty.

**Sewers and Parks: Committee Chair, Phillip Thompson**

- No report

**Zoning Committee Report: Committee Chair, Trustee Murphy**

- Attorney Craven reports the village has liens on two properties, both houses need to be demolished. The village should consider updating the Zoning Map as it is dated 2015.

**Ad Hoc Committees**

- Committee reports were not given for the Bargaining Committee, Energy Committee, or the Infrastructure Committee.

**Unfinished Business**

- None

**New Business**

- None

**President's Comments**

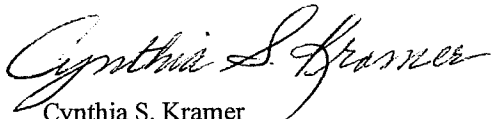
- The Tax Levy will be presented for approval at the next scheduled board meeting.

**Motion to Adjourn:**

- **Motion** to adjourn made by Trustee Murphy  
Second by Trustee Squires  
Roll Call Vote Taken: Thompson-yes, Bowsher-yes, Murphy-yes, Skinner-yes, and Squires-yes  
Motion Carried (5-0)

Meeting adjourned at 7:30 p.m. on Monday, Nov. 9, 2020. The Next scheduled meeting of the Pawnee Village Board of Trustee is Monday, October 26, 2020, 7 p.m. at the Pawnee Village Hall.

Respectfully Submitted,



Cynthia S. Kramer  
Deputy Clerk