

**VILLAGE OF PAWNEE  
BOARD OF TRUSTEES  
Minutes of March 9, 2020**

**Call to Order:**

- President Clarke called the meeting to order to 7:00pm.

**Roll Call:**

- Village Clerk, Devona Martin called roll
- Trustees in attendance: Todd Richeson, Cara Burnley, Patrick Murphy, David Skinner, Troy Squires
- Trustees Absent: Phillip Thompson
- Also in attendance: Attorney Don Cravens, Treasurer Kelly Thein, Candy Kramer with the Pawnee Post, Chief Barclay Harris, Jay Smith with Locals, Joe Greene with Greene & Bradford

**Visitor's Recognition/Comments:**

- Jay Smith with Locals appeared before the Board. Bike Night will be Friday, May 15. The stage will be on the east end of their street. They will block off only the street in front of Locals. He will need to start set up at 4pm and it lasts until 11pm. There will be beer sales outside. He has his license and we will get the ordinance together.
- Joe Greene with Green and Bradford appeared before the Board to discuss the 13<sup>th</sup> Street project. He received the bid from Dunn & Company. He found a few errors that will be corrected. They provided a bid based on the test they completed. They would like to use 10" of excavation and then 9% cement to stabilize the soil. The average depth is 7" and goes as high as 9" and as low as 5". If they only penetrate on average 3%, they are wasting cement. Joe advised that he rejected the design. What he wants to do, Dunn will not give a price for. He obtained a price from Louis Marsch for 2 layers oil and chip at a price of \$13,156 plus rock of \$7,040 for a total of \$20,196. He advised we have a planer that we can go scare up the items to rough it up and can patch in with hot mix asphalt and rock chip over the top of it. We have \$193,000 from Ameren. As long as the rough spots are patched up before the overlay, the consensus was this is the way to go. We aren't really going any wider than it currently is. Attorney Cravens will check to see if we re-install the mailboxes if we have to take them down. He also proposes running a camera from Washington to Rutledge to try to find if there is a collapsed pipe. This cost would be about \$2,000 - \$2,400. Consensus was to proceed with the scope.

**Motion** made by Trustee Skinner to approve the oil and chip for 13<sup>th</sup> Street with Louis Marsch Inc not to exceed \$22,000

Second made by Trustee Squires

Roll Call Vote Taken: Richeson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes

Motion Carried: (5-0)

- Joe Greene discussed the motor fuel tax. He took bids and Louis Marsch was the low bidder. To spread the rock, they are \$42/ton. There is a \$10 difference between using a mechanical spreader and flink spreader. There is little difference in appearance. He will follow up with IDOT and see if we can get a waiver to a mechanical spreader. This would save approximately \$10,000 on motor fuel. He will let us know.

**Clerk's Report:**

- Minutes of February 24, 2020 were presented for review and approval  
Motion made by Trustee Skinner to approve the minutes of February 24, 2020 as presented  
 Second made by Trustee Murphy  
 Roll Call Vote Taken: Richeson=yes, Burnley=yes, Murphy=yes, Skinner=yes, Squires=yes  
 Motion Carried: (5-0)

**Personnel & Finance Committee Report: Committee Chair, Trustee Skinner**

- Trustee Skinner presented the bills payable for the week ending March 9, 2020 in the amount of \$89,964.23
- Motion made by Trustee Skinner to approve the bills payable for the week ending March 9, 2020 in the amount of \$89,964.23  
 Second made by Trustee Squires  
 Roll Call Vote Taken: Richeson=yes, Burnley=yes, Murphy=yes, Skinner=yes, Squires=yes  
 Motion Carried: (5-0)

**Gas and Water Committee Report: Committee Chair, Trustee Squires**

- Trustee Squires advised that the month of February had 10 shut offs and all are back on except for 1.
- Trustee Squires advised they are working on updating the mapping system. Last week during the nice days, they graded and seeded yards from last year's repairs. They are currently working on getting prices for re-burying the gas line on the North Pawnee Rd project. Our guys will be doing everything else.
- Trustee Squires discussed the Ditch Witch. The guy he thought might be interested has never gotten back to us. He asked if we want to sit it at the Police Dept and accept bids with a minimum bid \$5,000. Consensus was we should put it for sale once the weather gets better. We would take sealed bids with a start and stop date. Since we just spent \$5,400 on repairs, all agreed we should set a minimum bid of \$5,000. It only has about 700 hours.
- Ordinance 20-02 – An Ordinance for Implementing Utility Rate Adjustments for the Village of Pawnee. This ordinance will raise the gas meter fee \$2 per month per meter to help offset Panhandle's transportation increase of 400%.  
Motion made by Trustee Squires to accept Ordinance 20-02 – An Ordinance for Implementing Utility Rate Adjustments for the Village of Pawnee  
 Second made by Trustee Skinner  
 Roll Call Vote Taken: Richeson=yes, Burnley=yes, Murphy=yes, Skinner=yes, Squires=yes  
 Motion Carried: (5-0)

**Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Richeson**

- No report.

**Police Committee Report: Committee Chair, President Clarke**

- Chief Barclay Harris presented his monthly police report.  
Motion made by Trustee Richeson to approve Chief Barclay Harris's Monthly Police Report  
 Second made by Trustee Squires  
 Roll Call Vote Taken: Richeson=yes, Burnley=yes, Murphy=yes, Skinner=yes, Squires=yes  
 Motion Carried: (5-0)

- Chief Harris advised that he and Kelly interviewed Zach Pierce and he would like a motion to hire Zach Pierce as a part-time police officer  
Motion made by Trustee Richeson to hire Zach Pierce as part time police officer  
 Second made b y Trustee Skinner  
 Roll Call Vote Taken: Richeson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes  
 Motion Carried: (5-0)

**Sewers and Parks: Committee Chair, Trustee Thompson**

- President Clarke advised that the Village was nominated for the Plant of the Year award and it will be awarded and presented April 22 at the Crown Plaza. Congratulations and good luck to Gary and Steve.
- President Clarke advised that Tony Moore from Republic provided a bid for an all town garbage pickup. If it saves money for residents, Trustee Richeson is interested. We are exploring the option. We will go ahead and get other bids but we are not committing to anything.

**Zoning Committee Report: Committee Chair, Trustee Murphy**

- Trustee Murphy advised that we will continue to run the meetings like they have been ran in the past.
- Treasurer Thein asked about property pins. We just passed an ordinance about variances and property pins. Under this ordinance, we are we requesting residents to locate pins. Treasurer Thein asked about updating this for all building permits. She also advised that we have helped residents locate pins for years and years. Agreed that we should not be doing this. Consensus was that any property improvements, residents should be locating property pins. Attorney Cravens will update the ordinance we just passed to include additional language for clarification.

**Bargaining Committee: Committee Chair, President Clarke**

- none

**Energy: Committee Chair, President Clarke**

- none

**Infrastructure: Committee Chair, Trustee Richeson**

- Trustee Richeson advised that he had previously gotten a bid from Fritsch & Sons for repairs to the front of the Village Office in the amount of \$1,400. He called them to get the work scheduled and they have closed their doors. He will restart the process. He has also been working on getting the vault removed at the police department. He obtained a bid of \$4800 to remove the vault and repair the curbs or \$3850 if we remove the vault. It needs to be removed as the curb is tearing up tires and rims. Consensus was to get it done at the same time by the company.

Motion made by Trustee Richeson to hire Thurber Excavating to remove the curbs and vault from the police station not to exceed \$5000. This will be from next year's budget.

Second made b y Trustee Murphy

Roll Call Vote Taken: Richeson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes

Motion Carried: (5-0)

- Discussed tinting at the police station. The cost is \$1,270.75 from Sun-Cool to tint the interior glass door and then the top ring around to cut down. This will not exceed \$1,700. He will proceed.
- He has a proposal coming on the camera also that we will discuss at the next meeting.

**Unfinished Business:**

- none

**New Business:**

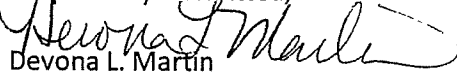
- President Clarke advised he is moving the March 23<sup>rd</sup> meeting to March 26<sup>th</sup>.
- Trustee Richeson advised he will be missing some meetings in April and May due to coaching Jr. High Track.
- Treasurer Thein advised Lions Club is planning to have May 9<sup>th</sup> movie in the park. We don't start reserving until April 1. Consensus was to allow but they will need to call on April 1.
- Treasurer Thein discussed the sign. Travis got a bid from Ace to replace the sign. It can run from \$35,000 to \$45,000 depending on the style of sign. One quote was to take the one down and replace where it sits \$28,109.91 with an \$1100 credit for advertising. Discussed the different styles and advised it doesn't look very clean. He wanted to take it all out and put in 1 sign so it would be nice and clean. In a cabinet, runs a lot higher closer to the \$45,000 and that depends on if you are doing 2 sided. Attorney Cravens advised he sent an email saying you ignored me on Feb 13 and don't ignore me again. He told them to come get the sign and he got an email back from Eileen Remington advising that they are consulting with their attorney and needs more time. To keep moving, he thinks we should say no, come get your sign and bring our check also.

**Motion to Adjourn:**

- **Motion** made by Trustee Murphy to adjourn  
Second made by Trustee Squires  
Roll Call Vote Taken: Richeson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes  
Motion Carried: (5-0)

Meeting adjourned at 7:59pm on Monday, March 9, 2020. The next scheduled meeting of the Pawnee Village Board of Trustees is Thursday, March 26, 2020 at 7:00pm at the Village Hall.

Respectfully Submitted,

  
Devona L. Martin  
Village Clerk