

**VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of March 30, 2020**

Call to Order:

- President Clarke called the meeting to order to 7:00pm.

Roll Call:

- Village Clerk, Devona Martin called roll
- Trustees in attendance in person: Davis Skinner
- Trustees in attendance via Zoom: Todd Richeson (arrived 10 minutes late), Phillip Thompson, Cara Burnley, Troy Squires
- Trustees Absent: Patrick Murphy
- Also in attendance: Attorney Don Cravens, Treasurer Kelly Thein, Candy Kramer with the Pawnee Post

Visitor's Recognition/Comments:

- none

Clerk's Report:

- Minutes of March 9, 2020 were presented for review and approval
Motion made by Trustee Skinner to approve the minutes of March 9, 2020 with change to update the adjournment section.
Second made b y Trustee Squires
Roll Call Vote Taken: Thompson-present, Burnley-yes, Skinner-yes, Squires-yes, Clarke- yes
Motion Carried: (5-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Trustee Skinner presented the bills payable for the week ending March 30, 2020 in the amount of \$87,920.81
Motion made by Trustee Skinner presented the bills payable for the week ending March 30, 2020 in the amount of \$87,920.81
Second made b y Trustee Squires
Roll Call Vote Taken: Thompson-yes, Skinner-yes, Squires-yes
Motion Carried: (4-0)
- **Motion** made by Trustee Thompson to approve Treasurer Thein paying the bills for the month of April
Second made b y Trustee Burnley
Roll Call Vote Taken: Thompson-yes, Burnley-yes, Skinner-yes, Squires-yes
Motion Carried: (4-0)
- Treasurer Thein presented her Monthly Budget Comparison Report for the month ending February 2020.
Motion made by Trustee Skinner to approve Treasurer Thein Monthly Budget Comparison Report for the month ending February 2020.
Second made b y Trustee Thompson
Roll Call Vote Taken: Thompson-yes, Burnley-yes, Skinner-yes, Squires-yes
Motion Carried: (4-0)

Gas and Water Committee Report: Committee Chair, Trustee Squires

- Trustee Squires advised that for February, there were 9 shut offs and 8 are back on. For March, 81 red letters were sent. He advised we are sending red letters but we are not shutting them off. We are asking people that have lost their jobs to come in and work out a payment arrangement and we are not adding penalties.
- Trustee Squires advised that the guys are currently working on flushing hydrant lines. This will take approximately 3 weeks.

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Richeson

- none

Police Committee Report: Committee Chair, President Clarke

- none

Sewers and Parks: Committee Chair, Trustee Thompson

- Trustee Thompson advised he does have concerns with kids playing basketball at North Park. Trustee Skinner indicated he believed the Illinois rule is 50 people and that 10 is just a suggestion. Consensus was to take down the rims. Trustee Thompson will advise the guys to go take down the rims. He also advised that park closures have been extended to April 30, 2020.
- President Clarke advised we received a letter regarding our village sign at the edge of town. The letter indicated to their knowledge the sign has been repaired and is currently in working order. They are not willing to remove the sign and refund our money but are offering to extend the warranty an additional 3 years. That would put us to the end of 2024. They also indicated that they would respond to repairs within 10 days. Treasurer Thein advised it is down more than it is working and that it was actually down when they sent this letter. Consensus was that we accept their offer of 3 additional years in warranty but that they repair the sign within 3 days of notification. The 3 year extension will start after the end of the 5 year warranty. They will also be required to pay all parts and labor for the remainder of the original 5 year warranty plus the offered 3 year additional warranty. The original agreement was 5 years parts and 3 years labor. Finally, if they don't fix it within the 3 days, they own it and we want our money back.

Zoning Committee Report: Committee Chair, Trustee Murphy

- none

Bargaining Committee: Committee Chair, President Clarke

- none

Energy: Committee Chair, President Clarke

- none

Infrastructure: Committee Chair, Trustee Richeson

- none

Motion to Exit Regular Session: 7:36pm

- **Motion** made by Trustee Skinner to exit regular session
Second made by Trustee Squires

Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Skinner-yes, Squires-yes
Motion Carried: (5-0)

Motion to Enter Executive Session: 7:37pm

- **Motion** made by Trustee Burnley to enter executive session to discuss personnel
Second made by Trustee Richeson
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Skinner-yes, Squires-yes
Motion Carried: (5-0)

Motion to Exit Executive Session: 7:42pm

- **Motion** made by Trustee Squires to exit executive session
Second made by Trustee Thompson
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Skinner-yes, Squires-yes
Motion Carried: (5-0)

Motion to Re-enter Regular Session: 7:43pm

- **Motion** made by Trustee Burnley to go back into regular session
Second made by Trustee Skinner
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Skinner-yes, Squires-yes
Motion Carried: (5-0)

Unfinished Business:

- none

New Business:

- Ordinance 20-03 – An Ordinance Approving the Amendment to the Zoning Code.
Motion made by Trustee Burnley to approve Ordinance 20-03 – An Ordinance Approving the Amendment to the Zoning Code
Second made by Trustee Skinner
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Skinner-yes, Squires-yes
Motion Carried: (5-0)
- Ordinance 20-04 – An Ordinance Pertaining to Local State of Emergency. This is in follow up to our Governor Pritzker's Executive Order. This ordinance allows President Clarke to declare a State of Emergency and do things without a village board meeting to keep the train on the tracks until April 30
Motion made by Trustee Skinner
Second made by Trustee Burnley
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Skinner-yes, Squires-yes
Motion Carried: (5-0)
- Declarations of a Local State of Emergency is a Declaration that follows the terms of the ordinance. This allows President Clarke to take other actions that may be necessary. This can be executed solely by President Clarke.
- There will be a Public Meeting on April 13 at 6:30 to consider annexation with DDS Farms. If approved, the zoning board will have a public meeting on April 27 at 6pm. Attorney Cravens will get with Treasurer Thein tomorrow to send notices.
- Treasurer Thein advised she has a request by one of our contracted service workers to convert from a 1099 to payroll. Our cleaning lady is requesting to go to payroll so that we can take taxes

out. All of our contracted work has been on 1099. Consensus was we will not be making any changes.

- Trustee Squires suggests we rethink big expenditures given our current situation. Treasurer Theirn thinks we should probably wait on the overlay project as well.

Motion to Adjourn:

- **Motion** made by Trustee Thompson to adjourn
Second made by Trustee Burnley
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Skinner-yes, Squires-yes
Motion Carried: (5-0)

Meeting adjourned at 7:46pm on Monday, March 30, 2020. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, April 13, 2020 at 7:00pm at the Town Square Pavilion.

Respectfully Submitted,



Devona L. Martin

Village Clerk