

**Village of Pawnee
Board of Trustees
Minutes of June 15, 2020**

Call to Order

- President Clarke called the meeting to order at 7:00 p.m.

Roll Call

- Deputy Clerk Cynthia Kramer called roll
- Trustees in attendance: T011.*50odd Richeson, Phillip Thompson, Cara Burnley, Patrick Murphy, David Skinner, and Troy Squires
- Absent: Clerk Devona Martin
- Also, in attendance: Treasurer Kelly Thein, Chief of Police Barclay Harris, attorney Don Craven, village employee Andy Lee, Mike Niehaus-Windsor Homes, Steve Kuhn-engineer, members of the Village of Pawnee Zoning Board

Recognition/Comment/s of Visitor/s

- None

Zoning Committee Report: Committee Chair, Trustee Burnley

- The Pawnee Village Board of Trustees meeting was held at the Pawnee Firehouse immediately following the June 15, 2020 Zoning Board meeting. President Jeff Clarke requested to move immediately to Zoning. Zoning Board Committee Chair Cara Burnley presented two ordinances for review and approval pertaining to the Senior Living Development to be located on Jana Drive, Village of Pawnee. A petition for a variance for setback requirements was filed by Windsor Homes to allow a 25-foot setback rather than the required 30-foot setback. The Zoning Board recommended granting the variance request.

Motion made by Trustee Patrick Murphy to approve Ordinance 20-12, An Ordinance Granting a Variance for a 25 Foot Setback in the Village of Pawnee.

Second by Trustee Thompson

Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-present, and Squires-yes
Motion Carried (6-0)

Motion made by Trustee Murphy to approve Ordinance 20-13, An Ordinance Approving a Preliminary Plan for a Senior Living Development on Jana Drive. The Zoning and Planning Board recommended approval of a site plan and preliminary plan for the senior living development proposed by Windsor Homes on Jana Drive, Pawnee.

Second by Trustee Thompson

Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-present, and Squires-yes.

Motion Carried (6-0)

Following approval of the ordinances, Developer Mike Niehaus-Windsor Homes and engineer Steve Kuhn departed the meeting, but Niehaus did state that groundbreaking for the project could begin as early as July 1.

Clerk's Report

- The minutes of May 26, 2020 were presented for review and approval.

Motion was made by Trustee Thompson to approve as presented the minutes of May 26, 2020

Second by Trustee Murphy

Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes ad Squires-yes.

Motion Carried (6-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Trustee Skinner presented bills payable for the week ending June 15, 2020 in the amount of \$155,752.84

Motion made by Trustee Skinner to approve the bills payable in the amount of \$155,752.84 for the week ending June 15, 2020.

Second by Trustee Squires

Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, and Squires-yes

Motion Carried (6-0)

Gas and Water Committee Report: Committee Chair, Trustee Squires

- Hydrant located on 104 near the former St. Mary's property has been fixed, and the village is still playing catch up with the water tower. Trustee Skinner attended an Otter Lake Water Commission meeting immediately prior to the village board meeting noted that Otter Lake would like a new water line from Auburn to Pawnee.

Streets, Alley and Sidewalk Committee Report: Committee Chair, Todd Richeson

- The village is getting ready to oil and chip streets. President Jeff Clarke added that the village had put a hold on a \$150,000 to \$300,000 street overlay project due to delayed revenue due to COVID-19. However, he was pleased to announce that the village received a Capital Grant (Motor Fuel), allotted by lottery in the quarter million-dollar range. He suggested that the village go ahead with the overlay project as the grant would cover two-thirds of the cost. The village could cover the remaining third out of motor fuel.

Police Committee Report: Committee Chair, President Clarke

- No report given, however Chief Harris congratulated his officers for a job well done covering the protest rally held at North Park, Saturday, June 13.

Sewer and Parks Committee Report: Committee Chair, Trustee Thompson

- Presently, everything is going well but would like to know when the village could return swings to the playground and hoop/nets to the basketball court. Attorney Craven stated he did not know at this time but would check with the Governor's Restore Illinois Plan and would get that information to the village.

Zoning Board Committee Report: Committee Chair, Trustee Burnley

- No further report was given, as all zoning board matters were conducted early in the meeting.

Unfinished Business:

- Fireworks. President Clarke asked if fireworks should be canceled or postponed until Labor Day. COVID-19 and social distancing is the concern. Trustees discussed the possibility of firing off the fireworks at the school location but move the viewing area to the AOG property which would allow the 6-foot social distancing. All of this is still being discussed, but it does appear that fireworks will be moved to Saturday, Sept. 5 with Sunday, Sept. 6 as the rain date.
- 700 Washington Street Property. Mayor Clarke requested that ads letting bids for the now vacant lot, 700 Washington Street, run for three weeks. Bids to be opened July 13, during the first board meeting of the month.
- President Clarke requested that attorney Don Craven look into working with Sangamon County Department of Public Health regarding buildings and nuisances, trustees agreed to the request.

New Business

- President Clarke, due to a conflict, replaced David Skinner with Todd Richeson for service on the Police Committee.
- President Clarke requests an executive session for the purpose to discuss personnel, as such, he also requests are board members to return to the Village Hall.

Exit Regular Session: 7:26 p.m.

- **Motion** made by Trustee Murphy to exit regular session
Second by Trustee Skinner
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, and Squires-yes
Motion Carried 6-0)

Enter Executive Session: 7:39 p.m.

- Motion made by Trustee Skinner to enter an executive session for the purpose to discuss personnel
Second by Trustee Richeson

Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, and Squires-yes
Motion Carried (6-0)

Exit Executive Session: 8:05 p.m

- **Motion** made by Trustee Murphy to leave executive session.
Second by Trustee Skinner
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, and Squires-yes
Motion Carried (6-0)

Re-enter Regular Session: 8:06 p.m.

- **Motion** made by Trustee Skinner to re-enter regular session.
Second by Trustee Murphy
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, and Squires-yes
Motion Carried (6-0)

Motion to Adjourn:

- Motion to adjourn made by Trustee Skinner
Second by Trustee Murphy
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, and Squires-yes
Motion Carried (6-0)

Meeting adjourned at 8:07 p.m. on Monday, June 15, 2020. The Next scheduled meeting of the Pawnee Village Board of Trustee is Monday, June 22, 2020 at the Pawnee Village Hall.

Respectfully Submitted,

Cynthia S. Kramer
Deputy Clerk