

**VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of October 22, 2018**

Call to Order:

- President Clarke called the meeting to order at 7:00pm.

Roll Call:

- Village Clerk, Devona Martin, called roll
- Trustees in attendance: Todd Richeson, Phillip Thompson, Patrick Murphy, David Skinner, Troy Squires
- Trustees absent: Cara Burnley
- Also in attendance: Treasurer Kelly Thein, Candy Kramer with the Pawnee Post, Chief Jan Bowsher, Jeff Schober

Visitor's Recognition/Comments:

- Brenda Masters-Stout with Fleming, Tawfall & Company, P.C. appeared before the Board to present our annual audit report.

Motion made by Trustee Skinner to approve Brenda Masters-Stout with Fleming, Tawfall & Company, P.C. annual audit report

Second made by Trustee Thompson

Roll Call Vote Taken: Richeson-yes, Thompson-yes, Murphy-yes, Skinner-yes, Squires-yes, Clarke-yes

Motion Carried: (5-0)

- **Motion** made by Trustee Skinner to continue using Fleming, Tawfall & Company, P.C. as our auditor

Second made by Trustee Richeson

Roll Call Vote Taken: Richeson-yes, Thompson-yes, Murphy-yes, Skinner-yes, Squires-yes, Clarke-yes

Motion Carried: (5-0)

Clerk's Report:

- Minutes of October 8, 2018 were presented for review and approval.

Motion made by Trustee Murphy to approve minutes of October 8, 2018 as presented

Second made by Trustee Skinner

Roll Call Vote Taken: Richeson-yes, Thompson-present, Murphy-yes, Skinner-yes, Squires-yes

Motion Carried: (5-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Trustee Skinner advised that the last meetings bills totaled \$84,225.21. We approved Treasurer Thein to pay the bills at the last meeting.
- Trustee Skinner presented the bills payable for the week ending October 22, 2018 in the amount of \$70,780.75

Motion made by Trustee Skinner to approve the bills payable in the amount of \$70,780.75 for the week ending October 22, 2018

Second made by Trustee Squires

Roll Call Vote Taken: Richeson-yes, Thompson-yes, Murphy-yes, Skinner-yes, Squires-yes

Motion Carried: (5-0)

- Treasurer Thein will be leaving on vacation prior to our next board meeting.
Motion made by Trustee Skinner to allow Treasurer Thein to pay any bills needing paid until Treasurer Thein returns from vacation and the next board meeting thereafter
 Second made by Trustee Murphy
 Roll Call Vote Taken: Richeson-yes, Thompson-yes, Murphy-yes, Skinner-yes, Squires-yes, Clarke-yes
 Motion Carried: (5-0)
- Treasurer Thein presented her Monthly Budget Comparison Report for the Month Ending September 28, 2018.
Motion made by Trustee Skinner to approve Treasurer Thein's Monthly Budget Comparison Report for the Month Ending September 28, 2018
 Second made by Trustee Richeson
 Roll Call Vote Taken: Richeson-yes, Thompson-yes, Murphy-yes, Skinner-yes, Squires-yes
 Motion Carried: (5-0)

Gas and Water Committee Report: Committee Chair, Trustee Squires

- Trustee Squires advised that on Oct 22, 2018 83 red letters were sent out. For September, there were 13 shut offs and all but 3 are back on.
- Trustee Squires advised the Board that Petersburg Plumbing is still working on Cotton Hill Road on hookups.
- Trustee Squires presented the Amendment to the Natural Gas Management Agreement. This was recommended by Lindsey Enlow.
Motion made by Trustee Squires to approve an Amendment to the Current Agreement to the Utility Gas Management Natural Gas Management Agreement
 Second made by Trustee Skinner
 Roll Call Vote Taken: Richeson-yes, Thompson-yes, Murphy-yes, Skinner-yes, Squires-yes, Clarke-yes
 Motion Carried: (5-0)
- Trustee Squires presented Resolution 18-09 – A Resolution Authorizing the Purchase of Natural Gas from PEFA, Inc.
Motion made by Trustee Squires to approve Resolution 18-09 – A Resolution Authorizing the Purchase of Natural Gas from PEFA, Inc.
 Second made by Trustee Skinner
 Roll Call Vote Taken: Richeson-yes, Thompson-yes, Murphy-yes, Skinner-yes, Squires-yes, Clarke-yes
 Motion Carried: (5-0)

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Murphy

- No Report

Police Committee Report: Committee Chair, President Clarke

- Chief Bowsher presented her Monthly Police Report
Motion made by Trustee Murphy to accept Chief Bowsher's Monthly Police Report.
 Second made by Trustee Skinner
 Roll Call Vote Taken: Richeson-yes, Thompson-yes, Murphy-yes, Skinner-yes, Squires-yes, Clarke-yes
 Motion Carried: (5-0)

Sewer and Parks Committee Report: Committee Chair, Trustee Thompson

- No report

Zoning Committee Report: Committee Chair, Trustee Burnley

- No report.

Unfinished Business:

- Trustee Murphy presented the breakdown on the office security. He reviewed the individual segments. We are able to choose any or all of the items. Treasurer Thein thinks the cost is more than is needed. She would like a panic button. Chief Bowsher advised they have a piece of bullet proof glass in the old police department that is worth \$4,000.00. Discussed moving that to the office side. Also discussed moving the office into the old police department. Consensus was that moving the office would not work. President Clarke advised that even though it's expensive, it is to protect them. Trustee Murphy thinks the video camera and keypad would be the best. Also discussed adding another door and window right at the entry. We will go ahead and obtain an estimate for this and then make a decision once Treasurer Thein gets back. Tabled to the first meeting in December.

New Business:

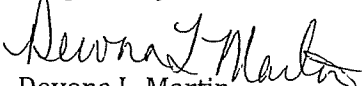
- Gallagher Insurance - tabled
- Republic Waste Control - tabled

Motion to Adjourn:

- **Motion** made by Trustee Murphy to adjourn meeting.
Second made by Trustee Skinner
Roll Call Vote Taken: Richeson-yes Thompson-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (5-0)

Meeting adjourned at 7:39pm on Monday, October 22, 2018. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, November 12, 2018 at 7:00pm at the Village Hall.

Respectfully Submitted,


Devona L. Martin
Village Clerk