

**VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of April 9, 2018**

Call to Order:

- President Clarke called the meeting to order at 7:00pm.

Roll Call:

- Village Clerk, Devona Martin, called roll
- Trustees in attendance: Patrick Murphy, David Skinner, Troy Squires, President Clarke
- Trustees absent: Josh Leach, Phillip Thompson, Cara Burnley
- Also in attendance: Attorney Don Cravens, Treasurer Kelly Thein, Candy Kramer with the Pawnee Post, Chief Jan Bowsher, Jeff Schober, Gary Eby, Steve Haney, Jordon Harris, Amy Boblitt, Brandon Schutt, Craig Jankousky, Nat Seiz, Scott Howard, Chad Athey, Jonathan Stewart, Adam Stark, John Jockisch, Mike Wort, Tim Patterson, Willie Dorr, Rob Wangen, Jessica Megginson

Visitor's Recognition/Comments:

- Pawnee Youth Baseball Softball Association appeared before the Board. President Clarke addressed the league and requested that all correspondence go to himself or Phil Thompson. He also requested that they try to keep an eye out on the vandals at the park. He discussed the keys. There are 3 people that have keys to the supply closet: Jessica Megginson, Dan Cobb and John Jockisch. The Village had the locks changed because we didn't know who all had keys. The keys will be signed out at the beginning of the year and turn them back in once their season is over. Currently, there are 13 Pawnee teams (over 150 kids). PYBSA does not control the schedule. Discussed the schedule. John Jockisch advised the Board that there is a 2 week gap between the school softball diamond and the league. President Clarke advised them that North Park doesn't open until April 1st. He has concerns that there were people there in March. Discussed the equipment. Besides the bases, all other equipment is the Pawnee Youth Baseball Softball Leagues. Discussed the field preparation. Gary Eby advised he has the field ready for each game but not necessarily for the practice. Steve Haney advised the reason the diamond doesn't dry out well is because there has only been field conditioner put on one time in the last 10yrs. He talked to people about it in the past. He has requested PYBSA provide the condition and we will apply. They always agree but then the product never shows up. John Jockisch with PYBSA advised the Board that he wants to invest in the community and get it ready. Steve Haney advised it doesn't need built back up, only the conditioner. Mike Wort believes the field needs to be drug before every game. Steve Haney advised it doesn't need drug before every game. Mike Wort disagreed. President Clarke advised that this field is an overflow and they are welcome to go elsewhere. He further advised that the field was not meant to be just for baseball. Mike Wort asked if we would be building any additional baseball fields. President Clarke advised no we do not have any additional property to build any baseball fields. Mike Wort asked about converting our soccer fields to baseball fields. President Clarke advised this is not in the plans. Dan Cobb asked about hand rakes instead of dragging. Jessica Megginson asked about signing waivers so they can get the field ready. She advised they have people that are willing to work on it. Gary Eby advised that once the conditioner is added, it will need to be drug only a couple of times. After that, you would be able to hand rake. Dan Cobb advised there are more people wanting to help that in the past. John Jockisch advised that it will be smooth from here on out.

- John Jockisch with the Lions Club appeared before the Board. They would like to have movie night at North Park on May 11. The Lions Club is partnered with PYBSA. They would like to start set up at 6:30pm. They will be showing just one movie. Consensus was to allow.
- Nat Seiz appeared before the Board on behalf of the Lions Club. They would like to have the Lions Club Country Fair on September 8th and use the square again. They would like to utilize it from 8am – 6pm. Consensus was to allow

Clerk's Report:

- Minutes of March 26, 2018 were presented for review and approval.
Motion made by Trustee Murphy to approve the minutes for March 26, 2018
 Second made by Trustee Skinner
 Roll Call Vote Taken: Murphy-yes, Skinner-yes, Squires-yes, President Clarke-yes
 Motion Carried: (4-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Trustee Skinner presented the bills payable for the week ending April 9, 2018 in the amount of \$110,161.86
Motion made by Trustee Skinner to approve the bills payable in the amount of \$110,161.86 for the week ending April 9, 2018.
 Second made by Trustee Squires
 Roll Call Vote Taken: Murphy-yes, Skinner-yes, Squires-yes, President Clarke-yes
 Motion Carried: (4-0)

Gas and Water Committee Report: Committee Chair, Trustee Squires

- Trustee Squires advised there was an annual conference that the guys just got back from. They really stressed the importance of OSHA. Currently, we do not have a trench box. President Clarke advised we have a cage that was just purchased. Jeff Schober advised that what they have only extends out 6' with plywood on the sides. They are talking about an aluminum box that you can configure to what you need by adding 8' x 2' panels. President Clarke thought we purchased a trench box just a few years ago. Jeff Schober said it is not the same. That was plywood sided. President Clarke asked why we didn't buy this in the first place. The cost on this aluminum trench box is \$8800. Trustee Squires advised the 3 departments are willing to split the cost. They said they don't have one that is feasible to use for what they need. The one we have is not wide enough. This trench box is something you pick up and set in the hole. The panels are 100lbs each. When totally assembled, each wall weighs 395lbs. It will open to 51" – 86". President Clarke advised we should sell the old one and asked if it was still up to code. They will find out.
Motion made by Trustee Skinner to purchase a trench box up to \$9,000 with additional research to make sure we are getting the correct price.
 Second made by Trustee Squires
 Roll Call Vote Taken: Murphy-yes, Skinner-yes, Squires-yes, President Clarke-yes
 Motion Carried: (4-0)
- Trustee Squires advised that there were 10 shut offs in March and 9 are back on.

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Murphy

- Trustee Murphy discussed the street repair estimates with Joe Greene. We contracted the Frisina project in September for \$137,168. We have received additional estimates for the overlay of 5th Street for \$110,000; repair 4th Street from K Layne to Frisina for \$27,000; repair approximately 100ft on Michelle Dr for \$6,000; Michelle and Frisina combined is

\$143,168; Frisina & K Layne combined is \$164,168; and Frisina & 5th Street combined is \$247,168. All together, the repairs total \$280,168. President Clarke advised that if we did them all, Joe Greene thinks he will get a 10% discount. Trustee Murphy advised they all need to be done.

Motion made by Trustee Murphy to complete all of the above repairs with a not to exceed cost of \$260,000

Retracted and Tabled

- Trustee Murphy advised that the ditch project on Nelson is complete.
- Trustee Murphy advised that they have been going back and forth with Ameren on 13th street repairs. We took a core sample and they have agreed to whatever the core sample says is needed under the street. This is not binding, so they can still back out.
- Jeff Schober advised they have been doing patching and rocking edges.
- Discussed the burn pile rules. There should be no chips; solid wood only.
- President Clarke advised that if we receive any more complaints regarding the recycle dumpster, we will get rid of the program. There were 5 complaints on Friday. Treasurer Thein has been trying to explain to people that they can still recycle, they will just have to pay for it themselves. Gary Eby advised that there was an individual that got into the recycle bin and then couldn't get out. J Majors was taking stuff out. Treasurer Thein advised that we need to decide what we are going to do. Flowers and Lake Area both offer recycling. The cost is \$54 for 3 months for Lake Area and Flowers is \$40/month.

Police Committee Report: Committee Chair, President Clarke

- Chief Bowsheer presented her Monthly Police Report

Motion made by Trustee Murphy to accept Chief Bowsheer's Monthly Police Report

Second made by Trustee Skinner

Roll Call Vote Taken: Murphy-yes, Skinner-yes, Squires-yes, President Clarke-yes

Motion Carried: (4-0)

Sewer and Parks Committee Report: Committee Chair, Trustee Thompson

- Trustee Murphy asked about rock and chip of the North Park parking lot. Gary Eby advised we do it every other year and this year is the year to do it again.

Zoning Committee Report: Committee Chair, Trustee Burnley

- President Clarke advised that he signed the demolition form for the Local's. He has asked that they coordinate with the Library and that demo not be done during the Library's hours of operation. Trustee Squires believes that are also planning to tear down Horse Creek Deli because they are asking about fill dirt to fill in the basement.

Unfinished Business:

- None

New Business:

- Trustee presented Resolution 18-05 –A Resolution Granting a Special Event Liquor License for the Pawnee Junior Football League Annual Fundraiser Hog Roast on May 19, 2018 from 10:00am – 10:00pm.

Motion made by Trustee Murphy

Second made by Trustee Skinner

Roll Call Vote Taken: Murphy-yes, Skinner-yes, Squires-yes, President Clarke-yes

Motion Carried: (4-0)

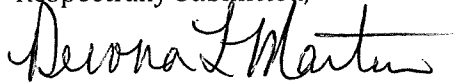
- President Clarke discussed Azavar Audit Solutions. For Grandview, they recovered \$10,000 Ordinance 18-02 – An Ordinance Approving An Agreement with Azavar Audit Solutions, Inc. **Motion** made by Trustee Skinner to approve 18-02 – An Ordinance Approving An Agreement with Azavar Audit Solutions, Inc.
Second made by Trustee Squires
Roll Call Vote Taken: Murphy-yes, Skinner-yes, Squires-yes, Clarke-yes
Motion Carried: (4-0)
- Treasurer Thein advised that the Village is losing money on rental properties. Landlords used to sign a contract that they would be responsible for the Village bill if the tenant did not pay. Landlords are now refusing to sign these forms. To cover this, we changed our policy that we doubled the deposit if the landlord refused to sign the agreement. She advised that we are still losing money on rentals. She talked to Auburn to see how they handle rents. She advised that they keep everything in the landlord's name. She asked them to send her a copy of their ordinance so she can see how it's written. She has been trying to work with the landlords. She advised it is not the landlords fault but it is not the Village's fault either. Attorney Don Cravens advised the property owner is ultimately responsible and we can put liens on the property if they refuse to pay. He will put an ordinance together leaving the landowner responsible for their tenants and if it is unpaid, we put liens on the property. Treasurer Thein advised if we do not receive payment, we shut them off. Trustee Skinner asked about moving up the billing cycle. She advised it would have to be done over the summer when there is little gas usage.
- President Clarke advised the Board that there is an open house honoring John Myers this Friday.

Motion to Adjourn:

- **Motion** made by Trustee Murphy to adjourn meeting.
Second made by Trustee Squires
Roll Call Vote Taken: Murphy-yes, Skinner-yes, Squires-yes, Clarke-yes
Motion Carried: (4-0)

Meeting adjourned at 8:17pm on Monday, April 9, 2018. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, April 23, 2018 at 7:00pm at the Village Hall.

Respectfully Submitted,



Devona L. Martin
Village Clerk