

**VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of April 22, 2013**

Call to Order:

- President Clarke called the meeting to order at 7:00pm.

Roll Call:

- Village Clerk, Devona Martin, called roll
- Trustees in attendance: Cara Burnley, Phillip Thompson, Emerson Roderick, Steve Condon (arrived at 7:03pm), David Skinner, Mark Gleason
- Trustees absent: none
- Also in attendance: Treasurer Kelly Thein, Chief Jan Bowsher, Candy Kramer with the Pawnee Post, School Superintendent Gary Alexander, Garry Whitson, Jeff Schober, Kimberly Well, Jason Clauser

Visitor's Recognition/Comments:

- Gary Alexander, Superintendent of the Pawnee Schools, attended the school board meeting. Mr. Alexander advised the Board that he will try to attend at least one meeting a month. He believes it is very important for the Village officials and the School Board remain in touch.
- The Village received a letter from the school asking that the homes around the school not burn during school hours. Consensus was to request the neighbors around the school to not burn during school hours.
- Kimberly Well appeared before the Board with her fence proposal at North Park. Trustee Thompson advised the Board that the feedback he has obtained was not favorable for a fenced in playground for business purposes. Village taxpayer's he spoke with do not want their tax dollars spent on a fence. Also some residents do not want that portion fenced in. President Clarke received similar feedback. Consensus was that spending taxpayer's monies was not favorable. Ms. Wells asked if she paid for the fence, would we allow it. Trustee Gleason indicated that he had reservations with fencing in part of Village property for business purposes. Consensus was that we would not allow them to install a fence on Village property even if they paid for the entire fence.

Clerk's Report:

- Minutes of April 8, 2013 were presented for review and approval. Trustee Thompson advised that under Sewer and Parks Committee Report; they have 90 days to respond. Change will be made to the minutes.
Motion made by Trustee Gleason to approve minutes of April 8, 2013 with noted changes
Second made by Trustee Thompson
Roll Call Vote Taken: Burnley-yes, Thompson-yes, Roderick-yes, Condon-yes, Skinner-yes, Gleason-yes
Motion Carried: (6-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Bills payable were presented for the week ending April 22, 2013 in the amount of \$47,783.49
Motion made by Trustee Skinner to accept bills payable for week ending April 22, 2013 in the amount of \$47,783.49
Second made by Trustee Condon

Roll Call Vote Taken: Burnley-yes, Thompson-yes, Roderick-yes, Condon-yes, Skinner-yes, Gleason-yes

Motion Carried: (6-0)

- Treasurer Thein advised that she received information on GovPayNet. This is a machine that would allow residents to make payments and apply monies immediately to their account. The cost of the machine is \$500.00. Fees are bounced back onto the machine owner. For example, overdraft fees would be collected by the machine owner and not the Village. She checked into Locust and they have a similar machine but it will not take all credit cards. Treasurer Thein asked for permission to check into GovPayNet further. Consensus was to proceed.
- Treasurer Thein presented her Monthly Budget Comparison Report through the month of March.

Motion made by Trustee Skinner to accept the Treasurer Thein's Budget Comparison Report as presented.

Second made by Trustee Condon

Roll Call Vote Taken: Burnley-yes, Thompson-yes, Roderick-yes, Condon-yes, Skinner-yes, Gleason-yes

Motion Carried: (6-0)

Gas and Water Committee Report: Committee Chair, Trustee Roderick

- Trustee Roderick advised the Board that 70 red letters went out.
- Trustee Roderick advised the Board that Jason Clauser's laptop crashed. Treasurer Thein had Gary Starr look at the computer. The computer is at least 7yrs old. This is not a computer that he takes in his truck; it stays at the plant. Rather than spending additional money on a 7yr old laptop, the consensus was to price and purchase a new laptop.
- Discussed yard repairs. Petersburg Plumbing has subcontracted with Barefoot Landscaping. The police dept delivered letters today to residents affected by the water main project advising them that their landscaping will be paid for by the Village of Pawnee at no expense to them.

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Condon

- Trustee Condon advised the Board that the guys have been picking up limbs from the recent storm.

Police Committee Report: Committee Chair, Trustee Gleason

- Chief Bowsher advised that she is still trying to obtain a repeater.
Motion made by Trustee Gleason to purchase a \$5,300 repeater system so that the radios will work in the school the entire time.

Second made by Trustee Thompson

Roll Call Vote Taken: Burnley-yes, Thompson-yes, Roderick-yes, Condon-yes, Skinner-yes, Gleason-yes

Motion Carried: (6-0)

Sewer and Parks Committee Report: Committee Chair, Trustee Thompson

- Trustee Thompson thanked everyone that contributed and helped with the fireworks fundraiser. Trustee Thompson advised Trustee Thompson that our 13th Street lift station was submerged. He also advised that we need to make sure the community knows that their sump pumps should not be tied into the Village sanitary sewers. He requested that Trustee Burnley remind Brian Whitlow to check this when he is doing inspections.

- Trustee Thompson stated that the vac truck had not been serviced in 7yrs. They recently had the truck serviced and it was a near \$6,000 bill.
- Trustee Thompson advised the Board that a resident from community wants to place memorial benches at North park at no cost to the Village. The benches are made of recycled wood with a 50 year duration. They will be engraved and located near the 1st base and 3rd base sides. The labor for the concrete is also being donated by Reese Langheim Concrete
Motion made by Trustee Thompson to allow the memorial benches to be installed at North Park. They are being donated by the Salszeider Family
 Second by Trustee Gleason
 Roll Call Vote Taken: Burnley-no, Thompson=yes, Roderick=yes, Condon=yes, Skinner=yes, Gleason=yes
 Motion Carried: (6-0)
- Discussed the fireworks. Trustee Thompson advised the Board that last year, we spent \$7500 on fireworks. He recommends that this year, we spend \$6500.
Motion made by Trustee Thompson to allow him to communicate with Midstate and set up a fireworks budget of \$6500
 Second by Trustee Burnley
 Roll Call Vote Taken: Burnley-no, Thompson=yes, Roderick=yes, Condon=yes, Skinner=yes, Gleason=yes
 Motion Carried: (6-0)

Zoning Committee Report: Committee Chair, Trustee Burnley

- No report

Unfinished Business:

- Treasurer Thein will run an ad in the Pawnee Post about hiring a full-time part-time person.

New Business:

- Ordinance 13-06 – AN ORDINANCE REGULATING PARKING IN FRONT OF THE VILLAGE LIBRARY AND AMENDING SECTION 5-2-3 OF THE VILLAGE OF PAWNEE CODE OF ORDINANCES
Motion made by Trustee Skinner accept Ordinance 13-06 – AN ORDINANCE REGULATING PARKING IN FRONT OF THE VILLAGE LIBRARY AND AMENDING SECTION 5-2-3 OF THE VILLAGE OF PAWNEE CODE OF ORDINANCES
 Second made by Trustee Gleason
 Roll Call Vote Taken: Burnley=yes, Thompson=yes, Roderick=yes, Condon-present, Skinner=yes, Gleason=yes
 Motion Carried: (6-0)
- Ordinance 13-08 – AN ORDINANCE AUTHORIZING VILLAGE EXPENDITURES PENDING ADOPTION OF ANNUAL APPROPRIATION ORDINANCE
Motion by Trustee Skinner adopt Ordinance 13-08 – AN ORDINANCE AUTHORIZING VILLAGE EXPENDITURES PENDING ADOPTION OF ANNUAL APPROPRIATION ORDINANCE
 Second by Trustee Thompson
 Roll Call Vote Taken: Burnley=yes, Thompson=yes, Roderick=yes, Condon=yes, Skinner=yes, Gleason=yes
 Motion Carried: (6-0)
- Ordinance 13-07 – AN ORDINANCE AMENDING PROVISIONS OF THE CODE OF ORDINANCES OF THE VILLAGE OF PAWNEE PERTAINING TO UTILITY DEPOSITS

Motion made by Trustee Skinner to accept Ordinance 13-07 – AN ORDINANCE AMENDING PROVISIONS OF THE CODE OF ORDINANCES OF THE VILLAGE OF PAWNEE PERTAINING TO UTILITY DEPOSITS

Second made by Trustee Thompson

Roll Call Vote Taken: Burnley-yes, Thompson-yes, Roderick-yes, Condon-yes, Skinner-yes, Gleason-yes

Motion Carried: (6-0)

Motion to Adjourn:

- **Motion** made by Trustee Condon to adjourn meeting.

Second made by Trustee Roderick

Roll Call Vote Taken: Burnley-yes, Thompson-yes, Roderick-yes, Condon-yes, Skinner-yes, Gleason-yes

Motion Carried: (6-0)

Meeting adjourned at 8:07pm on Monday, April 22, 2013. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, May 13, 2013 at 7:00pm at the Village Hall.

Respectfully Submitted,

Devona L. Martin
Village Clerk