

**VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of April 8, 2019**

Call to Order:

- President Clarke called the meeting to order at 7:00pm.

Roll Call:

- Village Clerk, Devona Martin, called roll
- Trustees in attendance: Todd Richeson (arrived at 7:22pm), Phillip Thompson, Cara Burnley, Patrick Murphy, David Skinner, Troy Squires
- Trustees absent: none
- Also in attendance: Attorney Don Cravens, Treasurer Kelly Thein, Candy Kramer with the Pawnee Post, Chief Jan Bowsher, Jeff Schober, Eric Murray, Kim Jackson, Chris Pearson, Joe Greene with Greene & Bradford

Visitor's Recognition/Comments:

- Joe Greene with Greene & Bradford appeared before the Board to discuss the 13th Street bids. With 1 layer of oil and chip, the cost is \$153,531. With 2 layers of oil and chip, the cost is \$163,508. Trustee Murphy believes the A2 (2 layers of oil and chip) is the way to go.
Motion made by Trustee Murphy to proceed with the A2 at a cost of \$163,508. The address should be from Carroll St (not Rutledge) to south village limit
Second made by Trustee Thompson
Roll Call Vote Taken: Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (5-0)
- Joe Greene with Greene & Bradford discussed the K Layne project. The cost for 2" with the crack control is \$37,744. The alternative with no crack control and 2.5" the cost is \$35,218. Broughton's will only agree with the alternate.
Motion made by Trustee Murphy to move forward with the K Layne alternate plan at \$35,218
Second made by Trustee Thompson
Roll Call Vote Taken: Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (5-0)
- Joe Greene advised that when we put the motor fuel tax plan together, we list the option on what we are going to charge through motor fuel, such as winter maintenance, patching, drainage, etc. This can include labor and equipment. It is up to the Village to decide what we are charging through motor fuel and how much we want reimbursed. President Clarke advised if we want to do a street repair through motor fuel, it would take over a year before we could do the repairs.
- Eric Murray appeared before the Board to discuss the Langheim's property and the dumping. He advised that Langheim is still dumping back there. He quit for a few days, but then started again. He has pictures of him dumping. Trustee Murphy advised the last meeting we had with him was approximately 2 months ago. At that time, he offered to give the property to the Village. Trustee Murphy advised before we would consider that, we would want to see the EPA clearance letter so we can make sure we would not inherent problems with the property. Kim Jackson asked what we would do with the property if we took it. Would we clean it up?? She advised the property is a mess and a hazard. There are kids playing around it, there are animals, etc. Bottom line is the property needs to be cleaned up. Chris Pearson advised he was confused on why he had stopped dumping for a

bit and just recently starting dumping again. Now he knows. He made the Village an offer and he is sweeping it under the rug. The next steps would be an injunction to stop dumping and an injunction to clean it up. We have notified the EPA. Kim Jackson contacted the county health department. Eric Murray did contact the EPA. Attorney Cravens will proceed with filing a complaint for an injunction to stop the dumping. He will try to have it filed this week and ask for an immediate hearing. That will stop the dumping. Candy Kramer with the Pawnee Post advised the prior Board allowed him to do this because they knew no one would ever be able to build on it. It was supposed to be clean fill. He is dumping concrete, rebar, etc. Kim Jackson is afraid he will not pay his property taxes and allow it to go back to the Sangamon County and then what happens?? Who is going to clean it up? When Kim hears back from the County, she will bring the paperwork to Kelly.

Clerk's Report:

- Minutes of March 25, 2019 were presented for review and approval.
Motion made by Trustee Murphy to approve minutes of as presented
Second made by Trustee Skinner
Roll Call Vote Taken: Richeson-present, Thompson-present, Burnley-present, Murphy-yes, Skinner-yes, Squires-yes, President Clarke - yes
Motion Carried: (7-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Trustee Skinner presented the bills payable for the week ending April 8, 2019 in the amount of \$116,149.19
Motion made by Trustee Skinner to approve the bills payable in the amount of \$116,149.19 for the week ending April 8, 2019
Second made by Trustee Squires
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (6-0)

Gas and Water Committee Report: Committee Chair, Trustee Squires

- Trustee Squires advised for the month of March, there were 10 shut offs and all but 3 are back on.
- Trustee Squires advised they have been working on pulling out the old abandoned fire hydrants on North Cotton Hill Road. They are getting ready to block 5th and Sherman to fix the gas leaks underground. Last summer, when Divernon was doing their fire hydrants testing, there were a couple hydrants not opening out in Comanche Village. We had a company fix them. There were a couple in Clareshire that were also repaired.

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Murphy

- Trustee Murphy advised we are getting estimates on streets to overlay with oil and chip. Jeff Schober advised he gave the list to Joe Greene and he is waiting on Joe. Trustee Murphy advised the oil and chip will be totally funded by motor fuel tax.

Police Committee Report: Committee Chair, President Clarke

- Chief Bowsher presented her monthly police report.
Motion made by Trustee Murphy to accept Chief Bowsher's Monthly Police Report
Second made by Trustee Skinner

Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes

Motion Carried: (6-0)

Sewer and Parks Committee Report: Committee Chair, Trustee Thompson

- Trustee Thompson advised they are working on lift stations. All pumps went down except for one. Everything else is up and running as planned.

Zoning Committee Report: Committee Chair, Trustee Burnley

- Trustee Burnley advised Brian Whitlow would like to step down as the Village Zoning Administrator. Trustee Burnley thinks it would be a good idea to bring someone in now to work alongside him for a bit. Brian does have a replacement in mind. President Clarke had Treasurer Their raise the line item in the budget in order to pay to train someone alongside him.

Exit Regular Session: 7:50pm

- **Motion** made by Trustee Skinner to exit regular session
Second made by Trustee Squires
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (6-0)

Enter Executive Session: 7:51pm

Motion made by Trustee Skinner to enter executive session for police and personnel
Second made by Trustee Squires
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (6-0)

Exit Executive Session: 8:19pm

Motion made by Trustee Skinner to exit executive session
Second made by Trustee Thompson
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (6-0)

Re-enter Regular Session: 8:20pm

- **Motion** made by Trustee Richeson go back into regular session
Second made by Trustee Murphy
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (6-0)

Bargaining: Committee Chair, President Clarke

- No Report

Energy: Committee Chair, Trustee Burnley

- No Report

Infrastructure: Committee Chair, Trustee Richeson

- No Report

Unfinished Business:

- Resolution 19-02 – A Resolution in Compliance with the Open Meetings Act
Motion made by Trustee Burnley to pass Resolution 19-02 – A Resolution in Compliance with the Open Meetings Act to be in compliance with the open meeting act for the minutes to remain closed
Second made by Trustee Murphy
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (6-0)

New Business:

- President Clarke discussed the summer help. We got new trucks and got rid of the old trucks so there is nothing for them to drive now. Jeff would have to drop them off and then go back and get them. There is plenty of work. Discussed renting a golf cart or they use the lawnmower with a wagon. Treasurer Their advised school is getting out later and going back earlier. Agreed to move forward with summer help. Treasurer Their will run an ad. We are planning to hire 2.
- Ordinance 19-04 – An Ordinance Approving An Amendment to the Personnel Code – Chief Bowsher advised that the probationary period in the police contract says 1 year. Currently, the Village code says 6mos. This is making them match.
Motion made by Trustee Burnley to pass Ordinance 19-04 – An Ordinance Approving An Amendment to the Personnel Code
Second made by Trustee Richeson
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (6-0)
- Resolution 19-03 – A Resolution Granting a Special Event Liquor License – This is a Locals event on May 24, 2019
Motion made by Trustee Burnley
Second made by Trustee Thompson
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (6-0)
- Resolution 19-04 – A Resolution Granting a Special Event Liquor License – This is a Locals event on June 1 from noon – 7pm
Motion made by Trustee Burnley
Second made by Trustee Thompson
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (6-0)
- Resolution 19-05 - A Resolution Granting a Special Event Liquor License – This is a Locals event on June 8 from 5pm – 8pm
Motion made by Trustee Burnley
Second made by Trustee Murphy
Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes

Motion Carried: (6-0)

- Resolution 19-06 - A Resolution Granting a Special Event Liquor License – This is a Locals event on June 14 from 4pm – midnight

Motion made by Trustee Burnley

Second made by Trustee Murphy

Roll Call Vote Taken: Richeson-yes, Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes

Motion Carried: (6-0)

- Trustee Squires advised there is a project on Washington Street they are bidding out. Rough estimate is \$120,000. With discussions with Kelly, we have not had a true water rate increase since 2010. All we have been doing is passing on Otter Lake's quarter and we've only been passing that onto those that have been using the minimum or more. Our current rate for the 1st 1,000 gallons is \$18.75 after the minimum it's \$1.16. Trustee Squires has put together a spreadsheet showing approximate amounts with different rate increases. Trustee Thompson advised we will eventually have to adjust for sewer also. Trustee Skinner thinks we should make the minimum \$21 instead of \$18.76 and then increased \$.15/100 gallons. Trustee Thompson thinks we should deal with sewer when we need to. President Clarke advised if the power plant doesn't come, it will raise everyone's bill \$.50-.75/100 gallons. Agreed that we could do \$21 as base and \$.20/100 gallons thereafter.
- President Clarke discussed the storm sewers south of the tracks. The cost is \$1.5 million for the new sewer line. The retirement village is willing to pay \$400,000. Through EPA, we cannot get a loan unless we prove we are cleaning the water not to mention it takes 12-14mos to get approved. Joe checked in with a USDA loan and it is 3.375%. If we borrow \$1.1 Million, we would pay back \$2M over 20yrs. We would make approx \$13,000/yr on the retirement community. The developer finds out in May if he is approved. President Clarke doesn't think we should borrow \$1.1M and pay back \$2M. President Clarke wonders if we just do a little at a time. Trustee Skinner asked about just going down 13th street since we are already fixing 13th street. Consensus was this would be a bad business decision. Trustee Squires suggested seeing what Niehaus's plan with a forced main is.
- President Clarke advised we met with the Emberclear representative and Langfelder to see where we would run our water lines. Otter Lake owns south of Ball Chatham. First plan was to run down old Rt 66 from Glenarm Rd to Pawnee Rd. Then once Lake II goes in, they want D mark changed to 2 miles from Pawnee. He advised we would propose to move the water lines so that it is not affected by Lake II. Langfelder said they would agree with our proposal if we sign a letter of support for Lake 2. President Clarke advised we would never do that. President Clarke thinks we should tell them we are going with our plan and take it or leave it. Consensus was yes, take it or leave it. Langfelder said they are going to close 2 or 3 of their plants and then they will have to buy power from someplace.

Motion to Adjourn:

- **Motion** made by Trustee Murphy to adjourn meeting.
Second made by Trustee Thompson
Roll Call Vote Taken: Richeson-yes Thompson-yes, Burnley-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (6-0)

Meeting adjourned at 9:03pm on Monday, April 8, 2019. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, April 22, 2019 at 7:00pm at the Village Hall.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Devona L. Martin". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Devona L. Martin
Village Clerk