

**Village of Pawnee
Board of Trustees
Minutes of March 25, 2019**

Call to Order

- President Clarke called the meeting to order at 7:00 p.m.

Roll Call

- Deputy Clerk Cynthia Kramer called roll.
- Trustees in attendance: Pat Murphy David Skinner and Troy Squires
- Absent: Trustees Todd Richeson, Phillip Thompson, Cara Burnley and Clerk Devona Martin
- Also, in attendance: Treasurer Kelly Thein, Chief Jan Bowsher, Streets Department Supervisor Jeff Schober and Gas and Water Supervisor Andy Lee

Recognition/Comment/s of Visitor/s

- Village Engineer Joe Greene of Greene and Bradford, Inc. and Mike Niehaus, President and Owner of the Windsor Development Group, Inc.

Clerk's Comments

- Minutes of Minutes of March 11, 2019 board meeting were presented for review and approval.
Motion made by Trustee Murphy to approve the March 11, 2019 minutes as presented.
Second by Trustee Skinner
Roll Call Vote Taken: Murphy-yes, Squires-yes, Skinner-yes and Village President Jeff Clarke-yes
Motion Carried (4-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Bills payable presented for review and approval.
Motion made by Trustee Skinner to approve Bills Payable of \$52,668.04.
Second by Trustee Squires
Roll Call Vote Taken: Murphy-yes, Skinner-yes, Squires-yes and Village President Jeff Clarke-yes
Motion Carried (4-0)
- Treasurer Thein presented the Monthly Budget Comparison Report for the Month Ending February 28, 2019,
Motion made by Trustee Skinner to approve the Monthly Budget Comparison Report for the Month Ending February 28, 2019.
Second by Trustee Murphy
Roll Call Vote Taken: Murphy-yes, Skinner-yes, Squires-yes and Village President Jeff Clarke-yes
Motion Carried (4-0)

Gas and Water Committee Report: Committee Chair, Trustee Squires

- Gas and Water Department Supervisor Andy Lee presented to trustees printed copies of an overview of the Village of Pawnee Water System; System Breakdowns and Recommendations. He also presented a proposal for a water main installation for 2019, Washington Street from First Street to Fifth Street stating he needed an answer that evening. Lee and board members discussed whether to do this now or must wait for the storm sewer project needed for the proposed senior living center. Trustee Skinner asked if it was time for the village to raise water rates while Trustee Squires noted that this is a service the village must supply. Board members also questioned if funds were available for the water main project, however, Treasurer Kelly Thein informed trustees that funds were available in the reserve account and that the water main project could be done. Village President Jeff Clarke after querying board members told Lee to start the process.

Police Committee Report: Committee Chair, Mayor Clarke

- No report

Streets, Alleys and Sidewalk Committee Report: Committee Chair, Trustee Murphy

- Village Engineer Joe Greene presented the cost estimate for the Village of Pawnee 2019 Overlay Program for

Margaret Street, Kay Layne Drive, Sixth Street and Seventh Street. Green stated he had spoken to Perry Broughton, who did the last street overlay for the village, and he will do so again. Discussion moved to Thirteenth Street repair (damaged by Ameren). Board members discussed repairing from Rutledge Street to the village limits or Route 104 to the village limits. Trustee Pat Murphy stated he wanted to do the repair all the way (104 to village limits) as the village received money from Ameren to do so, telling Ameren that is what the village would do. The plan is to take down, apply two layers of oil and chip and to regrade ditches. Village President requested that Greene get bids, and that the proposal would be discussed at the next board meeting.

- Asphalt Repair. Clarke asked trustees how much the village wants to spend on asphalt repair this year. Schober noted that a portion of Kay Layne is in very bad shape and should be repaired as it takes a long time to get approval to spend funds for overlay. The village will spend approximately \$40,000 for oil and chip this year.

Motion made by Trustee Skinner to repair Kay Layne this year.

Second by Trustee Murphy

Roll Call Vote Taken: Murphy-yes, Skinner-yes, Squires yes and Village President Jeff Clarke-yes

Motion Carried (4-0)

- Storm Sewer-Joe Greene and Mike Niehaus. Regarding financing for the Storm Sewer Project, Greene went to the EPA, however, it takes a very long time to get approval for a low interest loan from the EPA. Greene also contacted Rural Development to get information about applying for a low interest loan. Depending on interest rate and length of loan, the village could have between an \$8000 to \$6000 monthly payment; the later even with the Niehaus contribution. Also required would be an engineering report at a cost of between 12 and \$15,000, and regarding property for a retention pond, the property owner would rather sell the property to the village than give an easement to the village. In closing the presentation, Greene stated that he would rather have a full board present to reach decisions due to the amount of money to be spent. Niehaus stated that he would like decision as to what the village is going to do, come April sometime. Clarke replied that the village would have decisions pertaining to the storm sewer next month.

Sewer and Parks Committee Report: Committee Chair, Trustee Thompson

- No report

Zoning Committee Report: Committee Chair, Trustee Burnley

- No report

Bargaining Committee Report: Committee Chair, President Clarke

- Committee Chair President Clarke reported that the village reached an agreement with the Police Union and that there will be no changes to health insurance, that officers will receive an additional \$100 for clothing allowance, and that raises will be 3 per-cent per year for three (3) years.

Motion made by Trustee Murphy to approve Village/Police Union Agreement

Second by Trustee Skinner

Roll Call Vote Taken: Murphy-yes, Skinner-yes, Squires-yes and Village President Jeff Clarke-yes

Motion Carried (4-0)

Energy Committee Report: Committee Chair, Trustee Burnley

- No report

Infrastructure Committee Report: Committee Chair, Trustee Richeson

- No report

New Business

- None

Unfinished Business/Correspondence

- None

Mayor's Report/Comments

- Regarding Summer Youth Baseball, traveling team coaches asked who is going to line their games, (I) told them they should work something out with the Pawnee Youth Baseball/Softball Association.

Executive Session

- **Exit Regular Session: 8:16 p.m.**
Motion made by Trustee Murphy to exit regular meeting to go into executive session.
Second by Trustee Skinner
Roll Call Vote Taken: Murphy-yes, Skinner-yes, Squires-yes and Village President Jeff Clarke-yes
Motion Carried (4-0)

- **Enter Executive Session: 8:24 p.m.**
Motion made by Trustee Murphy to enter executive session to discuss land purchase
Second by Trustee Squires
Roll Call Vote Taken: Murphy-yes, Skinner-yes, Squires-yes and Village President Jeff Clarke-yes
Motion Carried (4-0)

- **Exit Executive Session: 8:30 p.m.**
Motion made by Trustee Murphy to exit executive session
Second by Trustee Skinner
Roll Call Vote Taken: Murphy-yes, Skinner-yes, Squires-yes and Village President Jeff Clarke-yes
Motion Carried (4-0)

- **Re-enter Regular Session: 8:30 p.m.**
Motion made by Trustee Skinner to re-enter regular session
Second by Trustee Murphy
Roll Call Vote Taken: Murphy-yes, Skinner-yes, Squires-yes and Village President Jeff Clarke-yes
Motion Carried (4-0)

Motion to Adjourn

Motion made by Trustee Murphy to adjourn the meeting
Second by Trustee Squires
Voice Vote Taken: Ayes-4, Nays-0
Motion Carried (4-0)

Meeting adjourned at 8:32 p.m. on Monday, March 25, 2019 The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, April 8, 2019 at the Pawnee Village Hall.

Respectfully Submitted

Cynthia S. Kramer
Deputy Clerk