

**VILLAGE OF PAWNEE  
BOARD OF TRUSTEES  
Minutes of October 24, 2011**

**Call to Order:**

- President Clarke called the meeting to order at 7:00pm.

**Roll Call:**

- Village Clerk, Devona Martin, called roll
- Trustees in attendance: Cara Burnley, Emerson Roderick, Steve Condon, President Clarke
- Trustees absent: Phillip Thompson, David Skinner, Mark Gleason
- Also in attendance: Attorney John Meyers, Candy Kramer with the Pawnee Post, Jennifer Langheim, Treasurer Kelly Thein, Jim Blakeman, Teena Minnis, Brenda Schrage, Ernie Schrage, Ray Carter, Chief Jan Bowsher, Leon Butler, Jason Clauser, Terry Thompson

**Visitor's Recognition/Comments:**

- Jennifer Langheim, a Trustee on the Pawnee Chamber of Commerce appeared before the Board requesting the Chamber be allowed to use the square on December 2, 2011 for Christmas on the Square. She is also requesting usage of the Santa House. She will coordinate with Chief Bowsher.

**Clerk's Report:**

- Minutes of October 10, 2011 were presented for review and approval.  
**Motion** made by Trustee Condon to approve minutes of October 10, 2011 as presented.  
Second made by Trustee Burnley  
Roll Call Vote Taken: Burnley-yes, Roderick-yes, Condon-yes, President Clarke-yes  
Motion Carried: (4-0)

**Personnel & Finance Committee Report: Committee Chair, Trustee Skinner**

- Bills payable were presented for the week ending October 24, 2011 in the amount of \$24,775.91  
**Motion** made by Trustee Roderick to accept bills payable for week ending October 24, 2011 in the amount of \$24,775.91  
Second made by Trustee Burnley  
Roll Call Vote Taken: Burnley-yes, Roderick-yes, Condon-yes, President Clarke-yes  
Motion Carried: (4-0)
- Treasurer Thein submitted her Monthly Budget Comparison Report ending September 31, 2011.  
**Motion** made by Trustee Condon to accept Treasurer Thein's Monthly Budget Comparison Report ending September 31, 2011  
Second made by Trustee Roderick  
Roll Call Vote Taken: Burnley-yes, Roderick-yes, Condon-yes, President Clarke-yes  
Motion Carried: (4-0)
- Treasurer Thein advised that we received our winter storm reimbursement of \$3,338.62 and construction reimbursement on engineering fees of \$27,977.09.
- Treasurer Thein discussed Halloween night. Trick-or-Treating will be allowed on October 30 and October 31 from 6pm – 9pm.
- Treasurer Thein wanted the Board to be aware that the shred company is coming October 28, 2011.

- Treasurer Thein advised the Board that we have a service agreement with Garella Pest Control that will expire in December. She has price checked with various pest control companies. During an inspection by one of the pest companies, termites were found in the northeast building out at the plant. Bacon's out of Glenarms is coming in at the best price. Consensus was to go with Bacons.

**Gas and Water Committee Report: Committee Chair, Trustee Roderick**

- There were 70 red letters sent out on October 20, 2011 which resulted in only 3 actual shut offs.
- Trustee Roderick advised the Board that during the tear down of the building on Carroll Street, the concrete apron was damaged. The repair cost is \$500.

**Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Condon**

- No report

**Police Committee Report: Committee Chair, Trustee Gleason**

- No report

**Sewer and Parks Committee Report: Committee Chair, Trustee Thompson**

- North Park closed 2 weeks early.
- The cracks on the walking path at North Park were filled by us resulting in a savings of about \$500.
- The Sewers and Parks committee meetings have always been on an as needed basis

**Zoning Committee Report: Committee Chair, Trustee Burnley**

- Ray Carter appeared before the Board regarding his flag lot request. Trustee Burnley advised the Board that the Zoning Board has passed the flag lot. Attorney Meyers explained that the next step is for the Village Board to vacate that portion of the alley adjacent to Carter's property. In order to vacate the alley, an Ordinance must be passed by at least 3/4 vote or 5 trustees. Attorney Meyers also advised that we would keep our easement, plus require the land owner to pave the driveway or flag pole. We are unable to vacate the alley tonight for 2 reasons: First, the Board needs to approve a plat and secondly, there needs to be at least 5 to vote. Neighbors, Mr. and Mrs. Schrage voiced their concerns with the current drainage problems on their property. They are afraid that another concrete structure will create additional drainage problems. The Blakeman's have no problems with flag lot. Jason Clauser asked about gas and water. Mr. Carter indicated that he will not need gas and believes that a water line runs across his adjacent property. Trustee Burnley voiced her concerns on the paving. She doesn't feel that paving is necessary as they are only adding an additional 30feet of grave. Ray Carter has the flag lot plat done but does not have the vacated alley plat. He'll have this available at the next scheduled Board meeting.
- Trustee Burnley appeared before the Board. There is an opening on the Zoning Board. Her recommendation is Teena Minnis. Teena Minnis was nominated by President Clarke. **Motion** made by Trustee Roderick to appoint Teena Minnis to the Zoning Board. Second by Trustee Burnley  
Roll Call Vote Taken: Burnley-yes, Roderick-yes, Condon-yes, President Clarke-yes  
Motion Carried: (4-0)
- Burnley discussed having a zoning meeting just to discuss procedures and ordinances, etc. The Board consensus was that this would be a great idea.

### **Unfinished Business:**

- Treasurer Thein discussed the Starcom. Attorney Meyers has not heard back from Starcom. Chief Bowsher has spoken with additional people and they are to be checking into it as well.
- Treasurer Thein advised that in regard to the website, we are still awaiting the Village Clerk and Trustee Roderick's biographies.

### **New Business:**

- Resolution No. 11-04 - A RESOLUTION ESTABLISHING REGULAR MEETING DATES FOR THE COMMITTEES OF THE VILLAGE BOARD  
**Motion** made by Trustee Roderick to accept Resolution No.11-04 - A RESOLUTION ESTABLISHING REGULAR MEETING DATES FOR THE COMMITTEES OF THE VILLAGE BOARD  
Second made by Trustee Burnley  
Roll Call Vote Taken: Burnley-yes, Roderick-yes, Condon-yes, President Clarke -yes  
Motion Carried: (4-0)
- Congrats to the Pawnee Football Indians. Good luck in payoffs.

### **Exit Regular Session and Enter Executive Session: 7:30pm**

- **Motion** made by Trustee Condon to exit regular session and enter executive session to discuss collective bargaining.  
Second made by Trustee Roderick  
Roll Call Vote Taken: Burnley-yes, Roderick-yes, Condon-yes, President Clarke-yes  
Motion Carried: (4-0)

### **Enter Executive Session: 7:30pm**

- **Motion** made by Trustee Condon enter executive session to discuss collective bargaining  
Second made by Trustee Burnley  
Roll Call Vote Taken: Burnley-yes, Roderick-yes, Condon-yes, President Clarke-yes  
Motion Carried: (4-0)

### **Exit Executive Session: 7:40pm**

- **Motion** made by Trustee Condon to exit executive session  
Second made by Trustee Roderick  
Roll Call Vote Taken: Burnley-yes, Roderick-yes, Condon-yes, President Clarke-yes  
Motion Carried: (4-0)

### **Re-enter Regular Session:**

- **Motion** made by Trustee Burnley to re-enter regular session  
Second made by Trustee Condon  
Roll Call Vote Taken: Burnley-yes, Roderick-yes, Condon-yes, President Clarke-yes  
Motion Carried: (4-0)

### **Motion to Adjourn:**

- **Motion** made by Trustee Roderick to adjourn meeting.  
Second made by Trustee Condon  
Roll Call Vote Taken: Burnley-yes, Roderick-yes, Condon-yes, President Clarke-yes  
Motion Carried: (4-0)

Meeting adjourned at 8:38pm on Monday, October 24, 2011. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, November 14, 2011 at 7:00pm at the Village Hall.

Respectfully Submitted,

Devona L. Martin  
Village Clerk