

**VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of May 9, 2011**

Call to Order:

- President Clarke called the meeting to order at 7:00pm.

Roll Call:

- Village Clerk, Devona Martin, called roll
- Trustees in attendance: Steve Condon, Tom Bowen, Terry Woodcock, David Skinner, Mark Gleason
- Trustees absent: Phillip Thompson
- Also in attendance: Attorney John Meyers, Candy Kramer with the Pawnee Post, Chief Bowsher, Cara Burnley, Bill Goyke, Brad Townsend, Jim Blakeman, Christy Bennett, Garry Whitlow, Sean Burnley, Larry McClelland, Josh Leach, Treasurer Kelly Thein, Officer Dave Bently, Michelle Featherston, Ed and Jackie Bowen, Nathan Rogers, Jason Clauser, Stan Travelstead, Kasey Groenewold with the Policemen's Benevolent & Protective Association Labor Committee, Ray Carter and Amy, Andrea and Sydney Condon

Visitor's Recognition/Comments:

- The Assembly of God requested permission to block 8th Street near Franklin Street for the Memorial Day festivities. They also will need a water meter which will be installed by the Village. They are requesting closure of the street from 11am – 2pm on May 30, 2011. The Board consensus was that this was OK.
- Josh Leach appeared before the Board on behalf of Locals. On June 18, 2011 Locals is holding a poker run and on June 25th Prairie Days is holding their Firecracker Poker Run. Both will start at Locals. He is requesting permission for 7th Street on the square to be blocked off for a few hours on these days as well as to allow alcohol to be outside the bar for a few hours. They will not allow glass outside and they will pick up all garbage afterwards. The Board consensus was that this will be allowed.
- Ed and Jackie Bowen appeared before the Board to dispute their March water bill which showed a usage of 1301units or 130,100 gal of water. The bill is for \$1300 where as their normal bill is \$40. Garry Whitson will check to see if there was a spike in our water usage. **Motion** made by Trustee Gleason to readjust the bill to his normal usage of 34units of water for said month.
Second made by Trustee Bowen
Roll Call Vote Taken: Condon-yes, Bowen-yes, Woodcock-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)
- Stan Travelstead appeared before the Board to discuss insurance. Officer Burnley questioned billing. The insurance has billed differently and Treasurer Thein was unaware of the original billing agreement with the union. The union will discuss which billing they prefer and will get back in touch with him prior to Friday.
- Larry McClelland appeared before the Board. The Zoning committee met and denied his variance request to change from residential to commercial. Trustee Woodcock advised that the committee should make a recommendation and the Board will approve or deny. He would like to put storage units on a landlocked piece of property. Jim Blakeman is a homeowner and is against this. He indicated that drainage problems already exist on this piece of property and adding more buildings will only make the problem worse. Regarding ORDINANCE 11-2 – AN ORDINANCE VACATING AN ALLEY IN THE VILLAGE OF

PAWNEE, ILLINOIS (Block 12 of Victor Coal Company Second Subdivision), Larry McClelland is the only owner that didn't sign. At this time, this ordinance has died due to the lack of signing. Mr. McClelland will put together his plans and bring before the Board.

- Nathan Rogers appeared before the Board on behalf of Mary Ann Henson regarding her building permit for her fence which lays on an easement. The zoning committee approved the building permit. Attorney Meyers will draft an ordinance for the next scheduled Board meeting.

Clerk's Report:

- Minutes of April 25, 2011 were presented for review and approval.
Motion made by Trustee Condon to approve minutes of April 25, 2011 as presented.
Second made by Trustee Gleason
Roll Call Vote Taken: Condon-yes, Bowen-yes, Woodcock-yes, Skinner-present, Gleason-yes
Motion Carried: (5-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Bills payable were presented for the week ending May 9, 2011 in the amount of \$77,196.70
Motion made by Trustee Skinner to accept bills payable for week ending May 9, 2011 in the amount of \$77,196.70
Second made by Trustee Gleason
Roll Call Vote Taken: Condon-yes, Bowen-yes, Woodcock-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)
- Trustee Skinner advised the Board that they will be running short on payroll and they will need to borrow money.
Motion made by Trustee Skinner to move \$75,000 from the water/sewer CD to the general fund.
Second made by Trustee Gleason
Roll Call Vote Taken: Condon-yes, Bowen-yes, Woodcock-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)

Gas and Water Committee Report: Committee Chair, Trustee Condon

- Trustee Condon advised the Board that there were 14 shut offs, 13 of which are back on, for the month ending April.
- Trustee Condon advised the Board that there was no change in gas rates.

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Skinner

- No report

Police Committee Report: Committee Chair, Trustee Gleason

- Chief Bowsher presented her monthly police report
Motion made by Trustee Gleason to accept Chief Bowsher's monthly police report
Second made by Trustee Skinner
Roll Call Vote Taken: Condon-yes, Bowen-yes-, Woodcock-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)
- Chief Bowsher advised that Board that she would like to hire Dacia Marsaglia as a part-time dispatcher
Motion made by Trustee Skinner to hire Dacia Marsaglia as a part-time dispatcher at \$10/hour
Second made by Trustee Gleason

Roll Call Vote Taken: Condon-yes, Bowen-yes, Woodcock-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)

Sewer and Parks Committee Report: Committee Chair, Trustee Thompson

- No report

Zoning Committee Report: Committee Chair, Trustee Gleason

- No report

Unfinished Business:

- Website – tabled
- Discussed the Police Building. Attorney Meyers indicated that there are no restrictions on selling this property. However, to sell village property, we must either obtain a MAI appraisal at approx \$2,000 or take sealed bids. The consensus was that we should take sealed bids with the language that we reserve the right to reject any and all bids. This will be put in the South County Publications and the State Journal Register.

Mayor's Comments:

- President Clarke thanked Terry Woodcock and Tom Bowen for their years of service.

Motion to Adjourn: 8:15pm

- **Motion** made by Trustee Bowen to adjourn meeting with the old Board.
Second made by Trustee Woodcock
Roll Call Vote Taken: Condon-yes, Bowen-yes, Woodcock-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)

~Cara Burnley – sworn in as Village Trustee

~Steve Condon – sworn in as Village Trustee

Meeting reconvened:

Village Clerk, Devona Martin, called roll

Trustees in attendance: Cara Burnley, Steve Condon, David Skinner, Mark Gleason

Trustees absent: Phillip Thompson

New Business:

- New committees were assigned.
- Ordinance 11-06 – AN ORDINANCE AUTHORIZING VILLAGE EXPENDITURES PENDING ADOPTION OF ANNUAL APPROPRIATION ORDINANCE
Motion made by Trustee Skinner to pass Ordinance 11-6 – An Ordinance Authorizing Village Expenditures Pending Adoption of Annual Appropriation Ordinance
Second made by Trustee Condon
Roll Call Vote Taken: Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes
Motion Carried: (4-0)
- Brad Townsend with Eller's presented his report. He outlined the fact that there is a spending problem in the general fund and on the utility side it is more of a revenue problem. He indicated that there is a \$350,000 - \$450,000 gap and that if changes are not made, it will continue to get worse. He will put together a rate study proposal on utilities. The Village Personnel represents 2/3 of the Village's expenses.
- Collective Bargaining meeting scheduled for Wednesday, May 25, 2011 at 5:30pm.

- Discussed the tree on 4th Street near the school. It is dead and in danger of falling. Tom Maupin has provided an estimate to remove the tree for \$1,000. The Board consensus was to remove the tree for the \$1,000.00.

Motion to Exit Regular Session: 9:35pm

- **Motion** made by Trustee Condon to exit regular session
Second made by Trustee Gleason
Roll Call Vote Taken: Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes
Motion Carried: (4-0)

Motion to Enter Executive Session: 9:35pm

- **Motion** made by Trustee Condon to go into executive session to discuss personnel and collective bargaining
Second made by Trustee Burnley
Roll Call Vote Taken: Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes
Motion Carried: (4-0)

Motion to Exit Executive Session: 10:50pm

- **Motion** made by Trustee Gleason to exit executive session and re-enter regular session
Second made by Trustee Skinner
Roll Call Vote Taken: Burnley-yes, Condon-yes, Skinner-yes, Gleason-yes
Motion Carried: (4-0)

Motion to Adjourn:

- **Motion** made by Trustee Skinner to adjourn meeting.
Second made by Trustee Gleason
Roll Call Vote Taken: Condon-yes, Woodcock-yes, Skinner-yes, Gleason-yes
Motion Carried: (4-0)

Meeting adjourned at 10:55pm on Monday, May 9, 2011. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, May 23, 2011 at 7:00pm at the Village Hall.

Respectfully Submitted,

Devona L. Martin
Village Clerk