

**VILLAGE OF PAWNEE  
BOARD OF TRUSTEES  
Minutes of November 22, 2010**

**Call to Order:**

- President Clarke called the meeting to order at 7:00pm.

**Roll Call:**

- Village Clerk, Devona Martin, called roll
- Trustees in attendance: Steve Condon, Phillip Thompson, Tom Bowen, David Skinner, Mark Gleason
- Trustees absent: Terry Woodcock
- Also in attendance: Treasurer Kelly Thein, Candy Kramer with the Pawnee Post.

**Visitor's Recognition/Comments:**

- None

**Clerk's Report:**

- Minutes of November 8, 2010 were presented for review and approval.  
**Motion** made by Trustee Gleason to approve minutes of November 8, 2010 as presented.  
Second made by Trustee Skinner  
Roll Call Vote Taken: Condon-yes, Thompson-yes, Bowen-yes, Skinner-yes, Gleason-yes, Clarke-yes  
Motion Carried: (5-0)

**Personnel & Finance Committee Report: Committee Chair, Trustee Skinner**

- Bills payable were presented for the week ending November 22, 2010 in the amount of \$37,785.32  
**Motion** made by Trustee Skinner to accept bills payable for week ending November 22, 2010 in the amount of \$37,785.32  
Second made by Trustee Thompson  
Roll Call Vote Taken: Condon-yes, Thompson-yes, Bowen-yes, Skinner-yes, Gleason-yes  
Motion Carried: (5-0)
- Treasurer Thein presented her Budget Comparison Report for 6 months ending October 31, 2010.  
**Motion** made by Trustee Skinner to accept Treasurer Thein's Budget Comparison Report as presented.  
Second made by Trustee Thompson  
Roll Call Vote Taken: Condon-yes, Thompson-yes, Bowen-yes, Skinner-yes, Gleason-yes  
Motion Carried: (5-0)
- Treasurer Thein also presented "The Ordinance for Levy and Assessment for Taxes for the Village of Pawnee fiscal year beginning May 31, 2010 ending April 30, 2011." It will be added for the first meeting in December to be passed.
- President Clarke advised the Board that he received the annual bill from the Illinois Municipal League Risk Management Association in the amount of \$67,593.00. It can be paid in one lump sum or can be paid in 2 installments with a 1% fee.  
**Motion** made by Trustee Skinner to issue payment to the Illinois Municipal League Risk Management Association to be issued in 2 installments.  
Second made by Trustee Gleason

Roll Call Vote Taken: Condon-yes, Thompson-yes, Bowen-yes, Skinner-yes, Gleason-yes  
Motion Carried: (5-0)

**Gas and Water Committee Report: Committee Chair, Trustee Condon**

- Trustee Condon advised the Board that they sent out 49 red letters and 44 are still pending.
- Trustee Condon advised the Board that Otter Lake had a major water main break between the truck stop and Auburn resulting in low water pressure and discolored water. The Village had a break on 8<sup>th</sup> street a little over a week ago which also resulted in discolored water.
- Trustee Condon advised the Board that he is working with Chief Bowsher on a more effective way to notify residents of boil orders.

**Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Skinner**

- Trustee Skinner advised the Board that they purchased \$500 replacement bulbs for lights on the highway.

**Police Committee Report: Committee Chair, Trustee Gleason**

- none

**Sewer and Parks Committee Report: Committee Chair, Trustee Thompson**

- Trustee Thompson advised the Board that the State Police lift station is up and running.
- Trustee Thompson advised the Board that the dog kennel repairs have been completed.
- Trustee Thompson briefly discussed the Fireworks. As discussed, they will be budgeting for the fireworks at \$5,000.00.

**Zoning Committee Report: Committee Chair, Trustee Gleason**

- Trustee Gleason advised the Board that Gary Butler's building permit was signed and building is underway.
- Trustee Gleason advised the Board that a variance was approved on Michelle Schober's property located at 1012 6<sup>th</sup> Street.

**Motion** made by Trustee Gleason to approval the variance from the Zoning Board on Michelle Schober's property at 1012 6<sup>th</sup> Street.

Second made by Trustee Thompson

Roll Call Vote Taken: Condon-yes, Thompson-yes, Bowen-yes, Skinner-yes, Gleason-yes

Motion Carried: (5-0)

**Motion to Exit Regular Session:**

- **Motion** made by Trustee Thompson  
Second made by Trustee Gleason  
Roll Call Vote Taken: Condon-yes, Thompson-yes, Bowen-yes, Skinner-yes, Gleason-yes  
Motion Carried: (5-0)

**Motion to Enter Executive Session: 7:44pm**

- **Motion** made by Trustee Skinner to enter executive session to discuss personnel issues  
Second made by Trustee Gleason  
Roll Call Vote Taken: Condon-yes, Thompson-yes, Bowen-yes, Skinner-yes, Gleason-yes  
Motion Carried: (5-0)

**Motion to Exit Executive Session and Re-enter Regular Session: 7:55pm**

- **Motion** made by Trustee Thompson  
Second made by Trustee Skinner  
Roll Call Vote Taken: Condon-yes, Thompson-yes, Bowen-yes, Skinner-yes, Gleason-yes  
Motion Carried: (5-0)

**Unfinished Business:**

- Safety cages – tabled

**New Business:**

- Ordinance 10-30 – AN ORDINANCE ESTABLISHING THE SALARY OF THE ZONING ADMINISTRATION  
**Motion** made by Trustee Gleason to approve Ordinance 10-30 – AN ORDINANCE ESTABLISHING THE SALARY OF THE ZONING ADMINISTRATION  
Second made by Trustee Thompson  
Roll Call Vote Taken: Condon-yes, Thompson-yes, Bowen-yes, Skinner-yes, Gleason-yes  
Motion Carried: (5-0)
- Trustee Thompson discussed the upcoming Angel Tree and that the Village in the past has donated monies if there are remaining angels. He was inquiring if the Village would still be interested in donating. The consensus was yes.
- Treasurer Thein will be getting 80hrs paid vacation beginning on her anniversary date due to prior years of service.

**Motion to Adjourn:**

- **Motion** made by Trustee Thompson to adjourn meeting.  
Second made by Trustee Skinner  
Roll Call Vote Taken: Condon-yes, Thompson-yes, Bowen-yes, Skinner-yes, Gleason-yes  
Motion Carried: (5-0)

Meeting adjourned at 7:56pm on Monday, November 22, 2010. The next scheduled meeting of the Pawnee Village Board of Trustees is Tuesday, December 14, 2010 at 7:00pm at the Village Hall.

Respectfully Submitted,

Devona L. Martin  
Village Clerk