

**VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of February 23, 2010**

Call to Order:

- President Clarke called the meeting to order at 7:00pm.

Roll Call:

- Village Clerk, Devona Martin, called roll
- Trustees in attendance: Phillip Thompson, Tom Bowen, Terry Woodcock, David Skinner, Mark Gleason
- Trustees absent: Steve Gudgel
- Also in attendance: Treasurer Kelly Thein, Candy Kramer with the Pawnee Post, Paul Mottar, Ralli Mottar, Judy Mottar, Tom Rowden, Tim Gosteli with the Boy Scouts and Chad Brenden.

Visitor's Recognition/Comments:

- Rally Mottar appeared before the Board to request a variance at his property located at 1000 Carroll Street. They are requesting that they be allowed to extend their garage 16ft to accommodate their new business, "We the People Alliance." It will be a laser firearms training facility which will include the sale of guns as well as a gunsmith. It will be a membership based company. Once you join the membership, you can participate. They will also have a mobile unit which will travel around.

Motion made by Trustee Thompson to approve the variance at 1000 Carroll Street
Second made by Trustee Skinner

Roll Call Vote Taken: Thompson-yes, Bowen-yes, Woodcock-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)

- Tim Gosteli, of the Pawnee Boy Scouts, appeared before the Board requesting a donation. He also wanted the Board to know that if there is ever anything the Boy Scouts can help out with, to please call them. He also advised the Board that they are currently looking at May 22, 2010 to host their 2nd annual Benefit Run for Central Illinois Black Bear Society poker run.

Motion made by Trustee Bowen to donate a stipend in the amount of \$1200 for the Central Illinois Back Bear Society to assist in the operation of the Pawnee Boys Scouts.

Second by Trustee Thompson

Roll Call Vote Taken: Thompson-yes, Bowen-yes, Woodcock-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)

Clerk's Report:

- Minutes of February 8, 2010 were presented for review and approval.
Motion made by Trustee Gleason to approve minutes of February 8, 2010 as presented.
Second made by Trustee Bowen
Roll Call Vote Taken: Bowen-yes, Woodcock-yes, Skinner-yes, Gleason-yes
Motion Carried: (4-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Bills payable were presented through February 23, 2010 in the amount of \$169,398.33
Motion made by Trustee Skinner to accept bills payable through today, February 23, 2010 in the amount of \$169,398.33
Second made by Trustee Gleason

Roll Call Vote Taken: Bowen-yes, Woodcock-yes, Skinner-yes, Gleason-yes

Motion Carried: (4-0)

- Treasurer Kelly Thein presented the Budget Comparison report through January 31, 2010 which is 9 months into the fiscal year.

Motion made by Trustee Skinner approve the comparison report through January 31, 2010

Second made by Trustee Gleason

Roll Call Vote Taken: Bowen-yes, Woodcock-yes, Skinner-yes, Gleason-yes

Motion Carried: (4-0)

- Trustee Skinner discussed the upcoming CDs that are coming due February 25, 2010. They will reinvest \$375,000 from the Gas Fund back into a CD. With the Motor Fuel Tax Fund, they will pay back the general fund \$52,000 and re-invest the remaining \$98,000 back into a CD.

Motion made by Trustee Skinner to renew the \$375,000 Gas Fund CD and renew only \$98,000 of the Motor Fuel Tax Fund CD. The remaining \$52,000 will be paid back to the General Fund.

Second made by Trustee Woodcock

Roll Call Vote Taken: Bowen-yes, Woodcock-yes, Skinner-yes, Gleason-yes

Motion Carried: (4-0)

- **Motion** made by Trustee Woodcock to grant the non-union employees a merit increase of 2% effective March 1, 2010.

Second made by Trustee Bowen

Roll Call Vote Taken: Bowen-yes, Woodcock-yes, Skinner-no, Gleason-no

Motion Not Passed

Gas and Water Committee Report: Committee Chair, Trustee Woodcock

- Trustee Woodcock advised the Board that 48 red letters are being delivered with a 48 possible shut-offs. Shut-offs are scheduled for Thursday February 25, 2010.
- Trustee Woodcock advised the Board that the residential rates for March went up \$.073/therm from \$.901/therm in February to \$.974/therm in March.

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Skinner

- Trustee Skinner advised the Board that they have the new engine for the dump truck and that it should be up and running by the end of the week.

Police Committee Report: Committee Chair, Trustee Gleason

- none

Sewer and Parks Committee Report: Committee Chair, Trustee Thompson

- Trustee Thompson advised the Board that the new tree on the square has died but will be replaced for free; the vac truck is currently in for repairs; and both Gary and Steve have passed the EPA sprays and are certified again for another 3 yrs.

Zoning Committee Report: Committee Chair, Trustee Gudge

- none

Unfinished Business:

- President Clarke will be attending a Comcast meeting scheduled for Tuesday March 2, 2010 with Libbie Stehn. Ordinance 10-05 will be table until the next scheduled meeting.
- Ordinance 10-06 – AN ORDINANCE ADOPTING A DRUG USE POLICY

Motion made by Trustee Bowen to accept Ordinance 10-06 – An Ordinance Adopting a Drug Use Policy

Second made by Trustee Thompson

Roll Call Vote Taken: Thompson-yes, Bowen-yes, Woodcock-yes, Skinner-yes, Gleason-yes

Motion Carried: (5-0)

- The Board approved the “Municipal Maintenance Expenditure Statement and Itemized Statement of Motor Fuel Tax Warrants Issued and Labor and Equipment Worksheet for the Village of Pawnee’s 2009 MFT Program” as submitted by Greene & Bradford

New Business:

- President Clarke spoke with Superintendent Lyle Ridgon regarding the easement behind the school. Superintendent Ridgon advised President Clarke that they will grant the Village of Pawnee an easement. President Clarke will request that Village Attorney John Meyers draft an easement for the School to sign.
- President Clarke was asked about selling the lot located at Black Diamond and Washington Street. Trustee Woodcock advised the Board that you are unable to build on this particular property. President Clarke will discuss with Village Attorney John Myers. If the Village decided to sell the property, it would be a closed bid process.
- Pawnee Prairie Days will be held June 10-13. The Prairie Days Committee is requesting a donation of \$600. They are also requesting that they be allowed to move the refreshments to the east side of the square. They are willing to share in the expense associated with this move. They have decided that they will move the refreshments tent between the east and west sides of the square every year to give all businesses an opportunity to benefit from its location. Chad Brenden advised the Board that our current water hydrants are not legal. Chad Brenden will obtain a bid for hydrants for the next meeting. Electrical upgrades will also be necessary. They have obtained an estimate from Mottar Electric in the amount of \$1300. They are requesting that the Village pay half and they’ll pay the other half. The committee is also requesting that the Village Square be closed starting at 1:30pm Wednesday June 9. It was noted that square businesses were not happy about closing the square so early last year. Trustee Woodcock suggested that the square be closed at 3pm on June 9. The Board verbally approved a \$600 donation to Pawnee Prairie Days.
- President Clarke discussed the letter he received regarding naming roadways. Trustee Thompson will be criteria together for memorial signage.
- The Board discussed compensatory time. Currently, there is a 30hr cap on comp time. Trustee Thompson advised the Board that this was to eliminate additional employees being out at the same time thus creating overtime or additional comp time. Employees are also required to obtain written permission to use their comp time. Trustee Thompson discussed increasing the cap on comp time to 45hrs. President Clarke will discuss with Village Attorney John Meyers to draft an ordinance. The Board agreed that Office Manager Kelly Thein will authorize compensatory time.
- Dave Skinner discussed his proposed subdivision on Dickey Road. He advised the Board that he discussed with the County and they stated that it is accepted that each lot be on a septic system. Trustee Thompson requested that Mr. Skinner obtain documentation from the County. Mr. Skinner will obtain a letter from the County authorizing septic systems.
- Trustee Thompson wanted the Board to be aware that they are measuring the pond at North Park to see if fireworks can be set-off there rather than the school.

Motion to Exit Regular Session:

- **Motion** made by Trustee Gleason to exit regular session
Second made by Trustee Thompson
Roll Call Vote Taken: Thompson-yes, Bowen-yes, Woodcock-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)

Motion to Enter Executive Session to discuss personnel issues: 8:30pm

- **Motion** made by Trustee Thompson to enter into executive session to discuss personnel issues.
Second made by Trustee Skinner
Roll Call Vote Taken: Thompson-yes, Bowen-yes, Woodcock-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)

Motion to Exit Executive Session and Enter Regular Session: 9:01pm

- **Motion** made by Trustee Gleason to exit executive session and re-enter regular session
Second made by Trustee Skinner
Roll Call Vote Taken: Thompson-yes, Bowen-yes, Woodcock-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)

Motion to Adjourn:

- **Motion** made by Trustee Bowen to adjourn meeting.
Second made by Trustee Gleason
Roll Call Vote Taken: Thompson-yes, Bowen-yes, Woodcock-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)

Meeting adjourned at 9:05pm on Tuesday, February 23, 2010. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, March 8, 2010 at 7:00pm at the Village Hall.

Respectfully Submitted,

Devona L. Martin
Village Clerk