

Village of Pawnee  
Board of Trustees  
Minutes of September 27, 2004

**Call to Order**

- President Manning called the meeting or order at 7:03 p.m.

**Roll Call**

- Village Clerk, Cynthia Kramer, called roll
- Trustees in attendance: Steve Gudgel, Tom Bowen, Phillip Thompson, Joette Manning, Terry Woodcock, Billy Miller
- Trustees absent: None
- Also in attendance: Village Treasurer Glenn Smith and Police Chief Jan Bowsher
- President Manning led those in attendance in the Pledge of Allegiance

**Clerk's Comments**

- Minutes of September 13, 2004 were presented for review and approval  
Motion made by Trustee Gudgel to approve the minutes of September 13, 2004 with one change: from Mid State Fireworks to the correct company name of Central State Fireworks, Inc.  
Second by Trustee Thompson  
Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Thompson-yes, Manning-yes, Woodcock-yes, Miller-yes  
Motion Carried: (6-0)

**Budget Comparison & Investment Report: Village Treasurer, Glenn Smith**

- August 2004 Budget Comparison and Investment Report was presented for approval.  
Motion made by Trustee Woodcock to approve the August 2004 Budget Comparison & Investment report as presented.  
Second by Trustee Thompson  
Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Thompson-yes, Manning-yes, Woodcock-yes, Miller-yes  
Motion Carried (6-0)
- William Gregurich, CPA will attend the next meeting board to review the annual audit report.

### **Gas and Water Committee Report: Committee Chair, Trustee Manning**

- Manning received a letter, from Lynsey Enlow from Utility Safety and Design. They did a recent inspection of our regulation station, noting that due to the age of the installed system a station revamp would be in the best interest of the village. Enlow recommended that two (2) additional regulators be installed at the station to convert the station to a monitor set that would provide adequate service for twenty (20) years or more. He estimated total cost of the project at \$9,010. However, Manning requested the proposal in contract form and received it today, Sept. 27, 2004 which was too late to get a needed ordinance. I will get John Myers to draw up an ordinance and the contract is actually less than first proposed, \$8,801, not to exceed price.
- The old odorizer on the high pressure main will be removed this year. The existing odorizer was installed ten years ago, but the old one was not removed. Until the old system is evacuated it cannot be certain what the exact cost will be, but Enlow estimated a cost of \$3000 to decommission the unit. Both of these things need to be done and I will have ordinances drawn up for both.
- Manning met with Mike Howard on Sept. 14 and informed him of his status as superintended and reviewed the Personnel Code and his terms of probation
- The Gas Utilities Alliance is sponsoring an employee safety seminar in Mt. Vernon. Jeff Schober will attend on Oct. 19 and Mike Howard will attend one in Springfield on Oct. 20
- IHEAP registration at Village office on Oct. 18
- On Sept. 24, Manning and Superintendent Mike Howard met with Richard Harry, Green and Bradford, talked about telemetry system to turn water in tower. Harry is going to get us a cost estimate, a contract per say. He is going to contact the company, get a contract and bring it to us for review.
- The new valve was ordered at a cost of \$2400
- The village received a list of violations from the EPA. Richard Harry, Manning and Superintendent Howard reviewed and addressed each violation. The village will test and report free chlorine and total chlorine. The village seldom has to chlorinate as the water comes already chlorinated from the Otter Lake Water Commission. Sometimes the chlorine level may be lower than we like, so we are considering installing residual monitoring liquid chlorine feeders. Harry recommended the feeders. Jeff Schober will probably handle the daily testing required.
- The village will work with its engineer to develop an emergency action plan in order to deal with such things as water contamination or complete breaks in the system.
- We must have an active cross-connection control plan. Cleaners, car washes, schools, farm services, concrete plants, laundry-mats and mortuaries, clinics, etc., must have a cross-connection device, install by a certified plumber to ensure material does not come back and contaminate the Village's water system. Letters were sent out last year regarding this issue. We did not receive any response from the laundry mat or concrete plant. A second letter will be sent reminding owners the mandate for cross-connection devices must be met or they risk losing water service.

**Park Committee Report: Committee Chair, Trustee Manning**

- Still working to secure easement for second welcome sign
- Men's bathroom at park building vandalized again, repairs made, back in business

**Personnel and Finance Committee Report: Committee Chair, Trustee Woodcock**

- Members of the Personnel and Gas and Water Committees interviewed seven applicants for the Mike Howard position on Sept. 16.  
Motion made by Trustee Woodcock to hire Jason Clauser as unanimously recommended by the Personnel Committee, effective date September 29 or as soon as he is available  
Second by Trustee Manning  
Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Thompson-yes, Manning-yes, Woodcock-yes, Miller-yes  
Motion Carried (6-0)
- On finance, Glenn received a letter from Illinois Municipal League Risk Management; they have services where they actually bond our employees free of charge for any of the elected officials, clerk, treasurer, police officers. Do we still want to use Denton Insurance at the cost of \$767 a year to bond employees? If there is no objection, I would like to switch over to Risk Management. No objections noted.
- Bills Payable was presented for approval  
Motion made by Trustee Woodcock to accept bills payable as presented.  
Second by Trustee Thompson  
Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Thompson-yes, Manning-yes, Woodcock-yes, and Miller-yes

**Police Committee Report: Committee Chair, Trustee Miller**

- Chief Bowsher reported the annual Police Car Wash raised \$3000 for use towards the D.A.R.E. program and other police sponsored community events. There were 19 sponsors this year. The police donated \$150 each to the PHS Student Council and PHS Cheerleaders for volunteering to held with the event.
- Had a little commotion Saturday night, it was not a brawl however, a more girl friend/boy friend type thing. Arrests were made and those from Springfield were charged with mob action.
- Officer Galloway is now on his own and he is doing well

**Sewer Committee Report: Committee Chair, Trustee Thompson**

- The control panel for the Route 104 lift station needs to be rebuilt.
- Gary Eby, who serves as the animal control officer, informed Trustee Thompson he would like to resign the position, but stated he would continue to serve until a new animal control officer is hired. Trustees briefly discuss Sangamon County Animal Control with President Manning stating he would like to see county contract.

- We are still experiencing problems with the metal pile. Someone dumped thirty tires and a fiberglass camper shell and there is continuing vandalism of the employee parking lot. Thompson requested to purchase a new security camera system to use at the metal pile and at the front of the village garage. President Manning stated that he would get estimates for a new camera system.
- We are now looking towards getting the white portion of logo done in reflective coating, at an approximate cost of \$100 per door or \$200 per vehicle. Does anyone have a problem using the reflective coating? President Manning said to get correct count and order.
- Mr. Thompson met with Mr. Kern and he is going to contact each individual board member to meet with them individually
- In reference to the Kern property issue, President Manning stated he personally spoke with Mr. Kern and sent him a letter as well regarding the condition of the property located on the corner of Thirteenth Street and Route 104. Manning stated he could not find any real violations in the Ordinance book on which to cite Kern. The board discussed nuisance, dangerous and unsafe buildings, mowing and weed control, problem properties and actions taken. Kern told Manning he was not trying to be a problem and that he hoped trustees would remember other properties he cleaned up and developed such as the former Pit Stop and the area under the water tower, as he does have some big plans for the corner in question. Trustee Terry Woodcock stated the issue was not personal for she liked Mr. Kern, the issue is the dirt, in fact the building is a side-bar issue at this point. Let us deal with one thing first and get it done, get the dirt moved, then we can move on to the building to ensure it is completely boarded up and secure, while we reexamine our ordinances to make them more distinct as to what we want done. With trustees Gudgel and Bowen agreeing that if the dirt belongs to the village, the village should remove the dirt. If Mr. Kern needs the dirt at any time in the future, he may come and get the dirt.

**Streets, Alleys and Sidewalks Committee Report: Committee Chair, Trustee Bowen**

- The Michele Street overlay work is done. They did a pretty good job, Green and Bradford was there monitoring the work. Final bill should come in cheaper as the base was in better shape than the core samples showed.
- I would like to keep construction trucks from using Michele Drive when Horse Creek Subdivision starts. Maybe we can put up signs to direct traffic using a specific route?
- Village employees in process of installing sidewalks
- Got the new tractor a little bit cheaper than what we thought we would, now would like to get a snow blower for it. I would like to get some estimates, especially since we are going to have cul-de-sacs to clean in the future.
- John Myers has not got back to me yet regarding the tractor bid. We need to calculate what the tractor is worth. We should set time for prospective purchasers to view, and then sell by sealed bid.

### **Zoning Committee Report: Committee Chair, Trustee Gudgel**

- Received demolition permit request for the burnt-out Selheim house

### **Unfinished Business/Correspondence**

- None

### **New Business/correspondence**

- Glenn Smith announced that the REA Peak Period Agreement saved the village \$5,506.41 for the current year. The agreement did not receive a unanimous vote to approve, as some trustees did not want to lock the village into a five-year agreement. Continuation of the agreement is now by auto renewal with a 12-month notice to cancel.

### **Mayor's Comments**

- Locis User Group Annual Meeting, Friday, October 22. Glenn Smith will attend
- 2004 Vendor Fair, Wednesday, Sept. 29, Northfield Center
- Reception for David Aumiller, Sunday, Oct. 17 at the Harness Room.

### **Motion to Adjourn**

- Motion was made by Trustee Gudgel to adjourn the meeting  
Second by Trustee Bowen  
Voice Vote Taken: Aye: Gudgel, Bowen, Thompson, Manning, Woodcock, and Miller  
Opposed: (0)  
Motion Carried (6)

Meeting adjourned at 8:42 p.m. on Monday, September 27, 2004

Respectfully Submitted,

Cynthia Kramer  
Village Clerk