

**Village of Pawnee  
Board of Trustees  
Minutes of November 8, 2004**

**Call to Order**

- President Manning called the meeting to order at 7:07 p.m.

**Roll Call**

- Village Clerk, Cynthia Kramer, called roll
- Trustees in attendance: Steven Gudgel, Phillip Thompson, Joette Manning, Terry Woodcock, and Billy Miller
- Trustee/s absent: Tom Bowen
- Also in attendance: Police Chief Jan Bowsher, attorney John Myers

**Recognition/Comment of Visitor/s**

- No visitor/s present

**Clerk's Comments**

- Motor Fuel Tax Allotment and Transactions for October, 2004 were \$5,458.22.
- Minutes of October 25, 2004 were presented for review and approval.  
Motion made by Trustee Thompson to approve the minutes of October 25, 2004 as presented.  
Second by Trustee Miller  
Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Manning-yes, Woodcock-yes, and Miller-yes  
Motion Carried (5-0)

**Gas and Water Committee: Committee Chair, Trustee Manning**

- The Gas and Water Committee met with Superintendent Mike Howard on November 4 for an update during the regular committee meeting. We are still working on an emergency plan, securing phone numbers. He also updated the committee as to what he is doing to get the Village into compliance in a few areas that we have yet to meet.
- The gas rates for November 1 were 88.2 cents per therm and the rate for December 1 residential rates will be 88.5 cents per therm, an increase of only 1.3 cents per therm. However, I think we may be looking at a hefty increase come January.
- The USDI contract had some blanks in the document that needed to be filled out regarding insurance and bonding. USDI does have insurance and is bonded so we are going to send the documents to USDI and they will fill in the blanks. They actually have a 7 million dollar umbrella insurance plan.

### **Park Committee Report: Committee Chair, Trustee Manning**

- Nothing to report

### **Personnel & Finance Committee Report: Committee Chair, Trustee Woodcock**

- Bills Payable was presented for review.  
Motion made by Trustee Woodcock to accept the bills payable as presented.  
Second by Trustee Thompson  
Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Manning-yes, Woodcock-yes, and Miller-yes.  
Motion Carried (5-0)
- CD's are maturing November 13, 2004. Treasurer Glenn Smith obtained quotes. United Community Bank which is where is currently have them, is offering the best rate, 1.44 percent.  
Motion made by Trustee Woodcock to reinvest Village CD's with United Community Bank at rate quoted, 1.44 percent, for a three-month period.  
Second by Trustee Manning  
Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Manning-yes, Woodcock-yes, and Miller-yes.  
Motion Carried (5-0)
- Trustees received copies of the Tax Levy Ordinance for review. She asked the Ordinance be placed on the November 22, 2004 meeting agenda.
- Trustees Manning and Woodcock have been looking at adding more Christmas lights to the Main Street blue and white winter banners and the lighted white snowflakes. They would like to add a red scroll with a lantern in the middle to add a little color to the snowflakes. Would like to order 16 of the scrolls at a cost of \$360 each for a total of \$5700.  
Motion made by Trustee Woodcock to purchase additional Christmas lighting for an amount not to exceed \$6300 which includes as additional 10 percent to cover shipping and handling.  
Second by Trustee Thompson  
Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Manning-yes, Woodcock-yes, and Miller-yes  
Motion Carried (5-0)
- Final payment to LOCIS overlooked.  
Motion made by Trustee Woodcock to add one additional bill to the approved bills payable list LOCIS for the amount of \$1, 336.25, the final bill for the Village office computer/s upgrade.  
Second by Trustee Thompson  
Voice Vote Taken: 5-ayes, 0-nays  
Motion Carried (5-0)

- Butch Pickett got our licenses, the only thing left to do now is to load it so we can get our upgrades automatically through the modem.
- Regarding receipts received from the Pawnee Sesquicentennial Committee for the \$5000 the Village donated to the event to help with life, health or safety expenses, Woodcock noted that there are a couple of items listed that she doesn't think is sufficient for the Village to pay for through the donated funds. She also noted that there other items on the total expenditure list that would meet Village requirements in regard to the donation.

**Police Committee Report: Committee Chair, Trustee Miller**

- Halloween was extremely mild
- Police will enforce a no-tolerance policy for the following items: Non compliance with the Village's leaf burning ordinance and parking violations at the school. Citations will be issued. Fines are as follows: Leaf Burning- first offense, \$30; second offense, \$50; third offense, \$100. If paid within 10 days, fine amounts are half. Parking offense: \$10, pay within 10 days; second offense, \$75 Illinois vehicle code citation.
- D.A.R.E. skating party was held Nov. 7 and D.A.R.E. graduation will be held in December.
- The new Ford Expedition arrived Nov. 4
- The department received a nice letter from State's Attorney John Schmidt commending Officer Eric Bertoni's department during a traffic stop.  
Motion made by Trustee Miller to approve the police report  
Second by Trustee Thompson  
Roll Call Vote Taken: Gudgey-yes, Thompson-yes, Manning-yes, Woodcock-yes, and Miller-yes.  
Motion Carried (5-0)

**Sewer Committee Report: Committee Chair, Trustee Thompson**

- A new supplier will have to be found to produce the logo sticker for Village utility vehicles as the current supplier's building burned to the ground. The stickers have been put on hold until we can find someone else to produce the item.
- Just received notification that the Thirteenth Street pump station went down. Pump has already been replaced; the cost of the repair is going to be \$4000 to \$5000. The electricians arrive tomorrow morning to wire.
- Need an approval for an agreement for professional services from Crawford, Murphy and Tilley which assists the village in writing permits for its waste water facility.  
Motion made by Trustee Thompson to sign the agreement with Crawford, Murphy and Tilley, Consulting Engineers, for professional services for an amount not to exceed \$2600.  
Second by Trustee Manning

Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Manning-yes, Woodcock-yes, and Miller-yes.

Motion Carried (5-0)

- The Sewer Department has been operating in a negative financial realm for awhile, because our employees do a lot of different things. The committee is looking at upgrading our cost of initial water and our cost of per hundred usage. I would like to meet with John before I announce any dollar of cents number, it is not a significant number per household, but it will get us back on track. I would also like to have John draw up the ordinance.

### **Zoning Committee Report; Committee Chair, Trustee Gudgel**

- Had some complaints about old gas tanks on Tenth Street, south of Lincoln Street at the railroad tracks. Would like to find owner and have the area cleaned up.

### **Unfinished Business/Correspondence**

- None

### **New Business/Correspondence**

- None

### **Mayor's Comments**

- Received thank-you note from retired village employee David Aumiller for the retirement dinner and plaque. Aumiller worked for the village for 36 years and 2 months.
- Received bill from Mottar Electric for the amount of \$202 for the replacement of the bulb for school cross-walk sign and labor. Extra bulbs delivered to the village. The furnace must be replaced at the old library building and Trustee Bowen suggested the village also check into replacing the two old window air conditioning units. The building is currently being leased by the Pawnee Ministerial Alliance and the Village may want use the building sometime in the future. We are looking at about \$5000 to install a new furnace and air conditioning unit; the estimated cost of the furnace replacement is \$2006 for a 90 per-cent, 6000 BTU furnace and \$2940 for a Trane, 3-ton air conditioner with a pre-cast concrete pad.

Motion made by Trustee Manning to replace the furnace and to install air conditioning in the old library for a cost not to exceed \$5500.

Second by Trustee Woodcock

Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Manning-yes, Woodcock-yes, and Miller-yes

- In regards to an animal control officer President Manning had Chief Bowsher check out eight local candidates. Upon calling the eight candidates to explain that the position was part-time, without benefits, only two candidates remained interested in the position.

**Motion to adjourn**

- Motion made by Trustee Gudgel to adjourn the meeting  
Second by Trustee Thompson  
Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Manning-yes, Woodcock-yes, and Miller-yes.  
Motion Carried (5-0)

Meeting adjourned at 7:45 p.m. on Monday, November 8, 2004.

Respectfully Submitted:

Cynthia Kramer  
Village Clerk