

**Village of Pawnee
Board of Trustees
Minutes of August 9, 2004**

Call to Order

- President Manning called the meeting to order at 7:10 p.m.

Roll Call

- Village Clerk, Cynthia Kramer, called roll
- Trustees in attendance: Steve Gudgel, Tom Bowen, Phillip Thompson, Joette Manning, Terry Woodcock, and Billy Miller
- Trustees absent: None
- Also in attendance: Village attorney John Myers; Village Treasurer Glenn Smith; Police Chief Jan Bowsher; Gary Blumenstock, Rural Water Association; Don Skinner, SCSLP, Horse Creek Subdivision; Kevin Kuhn, engineer, Green and Bradford Inc.; and Pawnee residents Bob Terry and Deloris Cronander

Clerk's Comments

- Motor Fuel Tax Allotment and Transactions for July 2004 were \$6,494.42
- Minutes of July 26, 2004 were presented for review and approval.
Motion made by Trustee Gudgel to approve the minutes of July 26, 2004 with one correction, to amend his vote from yes to present regarding the approval of the July 12 minutes.
Second by Trustee Thompson
Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Thompson-yes, Manning-yes, Woodcock-yes, and Miller-yes
Motion Carried (6-0)

Visitor's Comments

- Gary Blumenstock, Rural Water Association
Mr. Blumenstock took trustees through the two-page water rate study he recently completed for the village. The study showed a calculated shortage of revenue of approximately \$46,000 and an above national average rate of water loss at 15.22 percent. The study indicated a minimum rate increase needed in order for the Village to maintain operating expenses versus revenue due to the rate increase (30 cents per 1000, a three-step increase process with the effective dates of July 1, 2004, Jan. 1, 2005 and Jan. 1, 2006) recently instituted by the Otter Lake Water Commission. Mr. Blumenstock also suggested the village consider funding a yearly depreciation account and to institute a small annual percentage water rate increase. To help ease water loss he suggested the village recalibrate its large meter/s yearly and to adopt a replacement program for residential meters every 10 to 15 years stating as meters age they become less accurate.

- Pawnee resident Bob Terry and mother, Deloris Cronander
 Bob Terry served as spokesperson. He questioned his water bill, more specifically the sewer portion of the bill. He stated he watered his garden quite a bit and questioned why he had to pay \$70 towards sewer when a portion of the water was not going into the sewer system. He asked about a “flat rate” for the sewer. During the discussion trustees mentioned conserving and also told Mr. Terry several years ago a local business man did install a separate meter for water only as he did water a lot of seasonal nursery stock. Since the issue could not be resolved during the meeting, Mr. Terry was invited to attend a Water Committee meeting to be held at 7 p.m. Thursday, August 19.
- Don Skinner and engineer Kevin Kuhn, Green and Bradford Inc.
 The Plan Commission approved the Final Plat, Plat I, Horse Creek Subdivision. Attorney John Myers asked that the ordinance annexing certain land to the Village of Pawnee be placed on the August 23 agenda for board review and approval.

Parks Committee Report: Committee Chair, Trustee Manning

- Nothing to report

Gas & Water Committee Report: Committee Chair, Trustee Manning

- Gas and Water Committee met with Sewer Committee Aug 5. Also in attendance, Gary Blumenstock and Village Treasurer Glenn Smith. The committees will meet again Aug. 19. The committees will have to come to ultimate decision as to what to do with the gas, water and sewer rates. Once that is done, we will have John Myers draw up an ordinance to increase rates at that time and set with a percentage, so we don't have to raise rates again. Myers stated there was another alternative, a purchase water adjustment clause, which he explained to trustees.
- IHEAP Heating Applications will be held Oct. 18, 9-12 and 1-3:30 p.m. at the Village Hall
- Gas and Water Superintendent David Aumiller submitted his letter of retirement, effective Sept. 2, 2004. Application for employment issued both to the State Journal-Register and South County Publications, submission of applications close Aug. 20. Application is for employment in the Water Department. With the advent of Horse Creek Subdivision and the number of lines and taps to be installed, the Village may have to hire Aumiller back on contract. Aumiller was approached and agreed to work on a contractual basis.

Personnel & Finance Committee Report: Committee Chair, Trustee Woodcock

- Bills Payable was presented for approval. Trustee Woodcock notes bill for Officer Derrek Galloway police training.
 Motion made by Trustee Woodcock to accept bills payable as presented
 Second by Trustee Gudgel

Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Thompson-yes, Manning-yes,
Woodcock-yes, and Miller-yes
Motion Carried (6-0)

Police Committee Report: Committee Chair, Trustee Miller

- Police Chief Jan Bowsher notified the Pawnee Police Department will receive two, not one as originally granted, new laptop computers.
- Officers Bertoni and Burnley fingerprinting all volunteers at Pawnee Assembly of God.
- Officer Galloway graduated police training Aug. 5 and he will ride with Field Training Officer Burnley for five more weeks.
- New police vehicle nearly field equipped and Expedition will be ordered next week
Motion made by Trustee Miller to approve the police report
Second by Trustee Thompson
Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Thompson-yes, Manning-yes,
Woodcock-yes, and Miller-yes
Motion Carried (6-0)

Sewer Committee Report: Committee Chair, Trustee Bowen

- Event sign is still on back burner
- Still have not met with Officer Wangen to approve final drawing for village vehicle logo. Will wait to see how new police car turns out before making decision.

Streets, Alleys & Sidewalks Committee Report: Committee Chair, Trustee Bowen

- Bowen has from Green and Bradford contract documents and specifications and basically the bid for the overlay project been sent out to vendors. Bowen will attend bid opening Aug. 19, 3:00 p.m. at Green and Bradford Inc. (Michele Drive from Doc Norris Drive to Neala Drive). Work will be done before the end of the year.
- May postpone stub work on Doc Norris due to development timing.
- Gudgel asks about construction vehicles for new subdivision are going to damage the overlaid Michele Drive. Bowen said no, will not let them travel through existing subdivision/s, trucks will have to use truck route and Neala Drive.
- We received three bids for a new tractor, loader, and no cab. Sloan, John Deere of Virden, \$31,380.00; Stevens Implement of Petersburg, \$30,550.69; Bobcat of Springfield, a Kioti which included tractor, loader, and two different attachments which would allow use of Bobcat attachments in conjunction with the tractor at \$23,500. A cab may be purchased for an additional \$4,500. My proposal is we accept the bid from Bobcat of Springfield to include the tractor, loader, Bobcat attachment plates for \$23,500 and the cab/heater for \$4,500 for a total cost of \$28,000.

Motion made by Trustee Bowen to accept the low bid from Bobcat of Springfield for Kioti tractor, loader, and Bobcat attachment plates for the amount of \$23,500 and to purchase the cab/with heater/air conditioning for an additional \$4,500 for a total cost of \$28,000.

Second by Trustee Miller

Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Thompson-yes, Manning-yes, Woodcock-yes, and Miller-yes.

Motion Carried (6-0)

The old tractor will be sold by bid

Zoning Committee Report: Committee Chair, Trustee Gudgel

- The property has been cleaned up at the corner of First and Washington Streets. Trustee Gudgel commends employees for job well done. President Manning asks what should be done with property, should it be kept or sold. No decision was made, will be discussed again.
- The old two-story white house belonging to Harry Thornton, located on the north side of Route 104 will be demolished this week

Unfinished Business/Correspondence

- Ordinance 04-10, an ordinance amending Section 1-5-6 of the Village of Pawnee Code of Ordinances pertaining to Expenditure Authority.
Motion made by Trustee Thompson to approve Ordinance 04-10, amending Section 1-5-6 of the Village of Pawnee Code of Ordinances pertaining to Expenditure Authority.
Second by Trustee Gudgel
Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Thompson-yes, Manning-yes, Woodcock-yes, and Miller-yes.
Motion Carried (6-0)

New Business/Correspondence

- None

Mayor's Comments

- President Manning asked attorney John Myers a question regarding the serving of beer on the square during a proposed benefit for stroke victim Jane Rothe. What can we do so we don't have to sell this group a liquor license? Myers replied the best bet is to have the group get a special event license.

- Trustee Terry Woodcock asks President Manning if any decision has been made about the status of the building, owned by Don Kern and located on the west edge of town. Woodcock stated her concern was the building would look as bad as the house he recently demolished. She would like to see the property maintained. Woodcock further stated she would like to know what Kern has in mind for the property. If he is not going to use the dirt to fill in once the property is demolished, the dirt pile should be removed. President Manning stated he would contact Kern and ask him to please speak with trustees about this matter.

Motion to Adjourn

Motion was made by Trustee Bowen to adjourn the meeting

Second by Trustee Thompson

Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Thompson-yes, Manning-yes, Woodcock-yes, and Miller-yes.

Motion Carried (6-0)

Meeting adjourned at 9:00 p.m. on Monday, August 9, 2004

Respectfully Submitted,

Cynthia S. Kramer
Village Clerk

