

**Village of Pawnee
Board of Trustees
Minutes of April 9, 2007**

Call to Order

- President Manning called the meeting to order at 7:08 p.m.

Roll Call

- Village Clerk, Cynthia Kramer, called roll
- Trustees in attendance: Steven Gudgel, Tom Bowen, Joette Manning, Jeff Thomas and Bill Miller
- Trustee/s absent: Phillip Thompson
- Also in attendance: Chief Bowsher, attorney Alex Rabin, Don Luttrell – Midwest Meters, Edinburg, Gas and Water Superintendent Mike Howard, Pawnee Public Library Board President Floyd Church, Jim Wilson

Recognition/Comment/s of Visitor/s

- Don Luttrell, Midwest Meters, Edinburg, IL. Water and Gas Department Superintendent Mike Howard informed trustees it takes approximately three months of employee/s time to read meters for the year. He stated he would like to reduce that. The current system used only reads water meters and is DOS based. Luttrell stated the village really needs to upgrade to a windows system and as such showed trustees a unit of three handhelds with new software including on-site training and a 20 year warranty. He touched on such topics as wands, laptops and complete wi-fi. He also noted the village would be able to retrofit existing meters for the system. Trustee Bowen asked which version of Windows, with Luttrell replying the system would not be compatible with the Vista Operating System at this time. Trustee Manning noted that handhelds are in the budget.
- Jim Wilson. Mr. Wilson appeared before the board to voice several complaints regarding San Terra Mobile Home Park residents not in compliance with the village ordinance regarding property lines and set backs which is making it difficult for him to farm property adjacent to the mobile home park. One complaint is in regards to a mobile home; the other a shed. Regarding the mobile home, Trustee Gudel, Chairman of the Zoning Committee, stated he spoke with attorney Alex Rabin concerning Mr. Wilson's concern; we are drawing up a letter, we will give the mobile home owner 15 days to comply and to apply for a permit/variance to move the mobile home to the proper location, and if he does not comply, per our ordinance he could be fined \$50 to \$500 every day he does not comply. The village must still find out who owns lot 29; we will check utilities tomorrow and send letter. The owner of the shed will also be notified he must be in compliance with setbacks as well.
- Floyd Church, President of the Pawnee Public Library Board of Trustees. Mr. Church was informed that the Village of Pawnee will offer the library an interest free interfund loan in the amount of \$50,000 for the purchase of the Bowsher Building for future expansion of the library. Finance Committee Chair Tom Bowen stated he would email a copy of the resolution to Library Board Secretary Cynthia Kramer for library trustee review and approval for the April 10 library board meeting. Trustee Bowen also requested that the Interfund Loan Resolution be noted on the Village Board April 23 agenda.

Clerk's Comments

- Motor Fuel Allotment and Transactions for March., 2007 was \$6,326.77
- Minutes of March 26, 2007 were presented for review and approval.
Motion made by Trustee Miller to approve the minutes of March 26, 2007 as presented.
Second by Trustee Gudgel
Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Manning-yes, Thomas-yes and Miller-yes
Motion Carried (5-0)

Gas and Water Committee Report: Committee Chair, Trustee Manning

- The village water testing fund had a 40% increase, went up \$2000.
- Drug testing fees increased as well, by \$2 per employee.

Park Committee Report: Committee Chair, Trustee Manning

- Schultz Park (building) is now open.
- Manning met with Dewey Stuart and ordered roller door and stainless steel countertop for the concession stand. Window is just not for concession, families or organizations may use the area as well.
- All the electrical has been moved for the concession stand with the work being done by Morrison Electric.
- Trustees Manning and Thompson will meet with the JFL regarding team practices.
- Trustee Jeff Thomas requests that gates be put back on the “toddler” playground. Trustee Manning replied she will have that done ASAP.

Personnel & Finance Committee Report: Committee Chair, Trustee Bowen

- Bills Payable was presented for approval.
Motion made by Trustee Bowen to accept the bills payable as presented.
Second by Trustee Thomas
Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Manning-yes, Thomas-yes and Miller-yes
Motion Carried (5-0)
- The Bobcat sold and the village received a check from Bobcat of Springfield for the amount of \$10,500 which was placed in the General Fund
- Trustees will address a Personnel issue when we get to the Police report. The Personnel Committee will meet Wednesday, April 11 at 5:30 p.m.
- Bowen requests a brief executive session to discuss personnel immediately prior to adjournment.

Streets, Alleys and Sidewalk Committee Report: Committee Chair, Trustee Bowen

- Trustee Bowen requests that clerk puts ordinance for abolishing the truck route for the Village of Pawnee on the agenda for the April 23 Village Board meeting.

Police Committee Report: Committee Chair, Trustee Miller

- Motion made by Trustee Miller to approve the police report as presented.
Second by Trustee Gudgel
Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Manning-yes, Thomas-yes and Miller-yes
Motion Carried (5-0)
- Personnel Committee members did not remember that candidates for the part-time dispatcher position were to be interviewed Tuesday, March 27. As such Chief Bowsher conducted the interview and with prior permission to hire, hired Wendy Davis to fill the position. However, she misquoted starting salary (\$7.50 per hour) thinking minimum wage had already gone up, only to learn minimum wage does not increase until July 1. Chief Bowsher spoke to Glenn Smith regarding the matter, and money is available for that salary rate. Chief Bowsher requests board o.k. for the salary rate quoted as the rate would increase to the \$7.50 per hour rate within three months. Trustees agreed to the \$7.50 rate.

Sewer Committee Report: Committee Chair, Trustee Thompson

- No report given

Zoning Committee Report: Committee Chair, Trustee Gudgel

- Kern property is down and clean-up is in process.

Unfinished Business/Correspondence

- Jeff Thomas reported that at this point, the firework preview has not been rescheduled.
- Jeff Thomas will have to contact school for permission to use football field for fireworks display.
- Trustee Manning asks that if the Truck Stop is the only venue the village authorizes to sell food during the fireworks display as funds go to the Pawnee Education Foundation Scholarship Fund. She requests that Thomas also notify the school board of that fact.

New Business/Correspondence

- None

Mayor's Comments

- Pawnee Prairie Day Ads are to be in no later than April 15. Mayor Manning has the contract and will instruct Glenn to put in same size ad as village does every year.
- Mayor Manning gives Chief Bowsher list of Traffic Safety Hearings.
- Glenn Smith, and village employees Nick Howard, Calvin Aumiller, Gary Eby and Steve Haney information and figures together. The village is going to receive from IEMA, reimbursement in the amount of \$18,000 for storm/s clean-up.
- Starting this week, we are going to make a point of cleaning up abandoned vehicles. We are going to give residents plenty of notice, all pertinent information.
- We are going to check zoning on a couple of businesses, looking at the difference between "business" and "home occupation". We are also going to be looking at four or five different properties that need help with clean-up.
- Mayor Manning accepts with regrets a letter of resignation from Jay Sheedy, Pawnee Zoning Board. Mr. Sheedy resigned due to accepting a new National Guard assignment. Mayor Manning also noted that Mr. Sheedy recently was promoted to Brig. General.
- Mayor Manning reads letter noting increase of attorney fees.
- Mayor Manning received phone call from Joe Greene's office following up on the Sidewalk Program for the Schools. Manning will meet in Interim Superintendent Jerry Wesley regarding this matter.

Motion to Enter Executive Session

Motion made by Trustee Bowen to enter executive session to discuss Personnel

Second by Trustee Manning

Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Manning-yes, Thomas-yes and Miller-yes

Motion Carried (5-0)

Trustees entered executive session at 8:34 p.m. Trustees re-entered regular session at 8:44 p.m.

Motion to Adjourn

Motion was made by Trustee Gudgel to adjourn the meeting

Second by Trustee Thomas

Voice Vote Taken: Five ayes, 0 nays

Motion Carried (5-0)

Meeting adjourned at 8:45 p.m. on Monday, April 9, 2007. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, April 23, 2007 at 7:00 p.m. at the Village Hall.

Respectfully Submitted

Cynthia S. Kramer
Village Clerk