

**VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of August 24, 2009**

Call to Order:

- President Clarke called the meeting to order at 7:04pm.

Roll Call:

- Village Clerk, Devona Martin, called roll
- Trustees in attendance: Phillip Thompson, Tom Bowen, Terry Woodcock, David Skinner, Mark Gleason
- Trustees absent: Steven Gudgel
- Also in attendance: Treasurer Glenn Smith, Chief Jan Bowsher and Joe Greene with Greene and Bradford, Inc.

Visitor's Recognition/Comments:

- Joe Greene appeared before the board to request signature on the Amendment #1 to the Service Agreement. This is required by the EPA as part of the ARRA project package. .
Motion made by Trustee Thompson to accepted Amendment #1 to the Service Agreement between the Village of Pawnee, Illinois and Greene and Bradford, Inc. dated June 2, 2009 for the project entitled Village of Pawnee, 2009 Removal and Replacement Program for the ARRA project package.
Second made by Trustee Gleason
Roll Call Vote Taken: Thompson-yes, Bowen-yes, Woodcock-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)
- **ORDINANCE NO. 09-14 AN ORDINANCE AUTHORIZING THE VILLAGE OF PAWNEE, SANGAMON COUNTY, ILLINOIS TO BORROW FUNDS FROM THE PUBLIC WATER SUPPLY LOAN PROGRAM.**
This ordinance must be adopted in connection with the EPA water works improvement loan. This ordinance starts the process to receive stimulus monies and it's on a first come, first service basis. Two different ordinances were received from Attorney John Meyers. A special public meeting will be held Tuesday, September 1, 2009 to receive public input regarding the ordinance.

Clerk's Report:

- Minutes of August 10, 2009 were presented for review and approval.
Motion made by Trustee Gleason to approve minutes of August 10, 2009 as presented.
Second made by Trustee Thompson
Roll Call Vote Taken: Thompson-yes, Bowen-yes, Woodcock-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)
- To update the Village website, trustees will bring an updated bio to the next village meeting. Michelle Featherston will attend the next meeting to take photographs of the new board members and any member wanting to update their photo.

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- The Village has 2 CDs that came due today. The gas fund for \$375,000 and the motor fuel tax fund for \$150,000. They will be put back into 3-month CDs at 1.25%.
- Bills payable were presented for the week ending August 24, 2009 in the amount of \$58,129.51
Motion made by Trustee Skinner to accept bills payable for week ending August 24th, 2009 in the amount of \$58,129.51
Second made by Trustee Thompson
Roll Call Vote Taken: Thompson-yes, Bowen-yes, Woodcock-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)
- Treasurer Glenn Smith presented the Budget Comparison Report and the Village of Pawnee Investment Report for the week ending July 31, 2009. This represents 3months into the fiscal year.
Motion made by Trustee Thompson to approve the budget comparison report and the village investment report present by the village treasurer.
Second made by Trustee Woodcock
Roll Call Vote Taken: Thompson-yes, Bowen-yes, Woodcock-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)

Gas and Water Committee Report: Committee Chair, Trustee Woodcock

- Water shut off meeting held on August 24, 2009. Trustee Gleason stepped in for Trustee Woodcock. There were 54 red letters that went out on August 20th, 2009 with 20 possible shut offs on August 25, 2009. This is unusual for this time of year.
- The residential gas rates for September 1, 2009 have increased by \$.048/therm; up from \$.68/therm to \$.728/therm. This is still at a 5 year low.
- Treasurer Smith sent an email out regarding "hedging of gas" for the upcoming winter. They offer 15% which would put us at 30% for the months beginning November 2009 through April 2010. 15% is the maximum they allow. There has been 2 hedging and there will most likely be a 3rd.
- Ordinance 09-12- An Ordinance Approving an Amendment to a Transportation Agreement between Panhandle Pipe Line Company, LP and the Village of Pawnee was passed at the August 10, 2009 village meeting. There was a page which was missing Trustee Woodcocks signature. Trustee Woodcock authorized Treasurer Smith to sign the missing page on her behalf.

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Bowen

- Trustee Bowen advised that they are currently wrapping up the loose ends on area sidewalk projects. President Clarke inquired about the \$35,000 the Village received last fall from Brauer and if it has to be used for the Safe Schools project. Trustee Bowen advised that it does not have to be tied into the safe schools. We still have a year to use these

monies. Before a decision is made, we are waiting to hear from the school to see what/if any they will receive from the Safe Schools project. There are currently no sidewalks around the school which need replaced. They are looking into adding new sidewalks. Trustee Bowen has sent a letter to IDOT regarding the installation of a sidewalk on the south side of Carroll Street from the corner of 4th street west to the bridge. Trustee Bowen will follow up with IDOT.

Committee Report: Committee Chair, Trustee Gleason

- There were 2 bids on the cars but both bids were less than the \$2,000 minimum. The police committee is going to put them back out with a \$1,000 minimum bid.
- They started resealing the police department roof today, August 24, 2009 and should be done this week.
- Chief Bowsher will be getting Cecil Matthews a Starcom radio so that he can listen to the police during emergencies. Starcoms are currently not working inside any building. Because of this, the officers are using the old radios. Chief Bowsher will continue to work with Starcom to get the radios working.
- Police presence will be at circus.
- George Young approached Chief Bowsher and requested an apology. Chief Bowsher did apologize. He is now upset with Trustee Gleason over the abandoned vehicle letters he received.

Sewer and Parks Committee Report: Committee Chair, Trustee Thompson

- Work is completed on the San Terra lift station as of today.
Motion made by Trustee Thompson to make a payment to Petersburg Plumbing for the amount of \$28,214.43 for completion of the work on the San Terra lift station.
Second made by Trustee Skinner
Roll Call Vote Taken: Thompson-yes, Bowen-yes, Woodcock-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)
- There was a lightning strike to the State Police lift station. Repairs are completed. They installed a triple breaker in an attempt to keep lightning from reaching the control panel. Bills should be arriving shortly.
- Gary Eby will be setting up the port-a-potties for the circus. He is working directly with them to get everything up and running. He is also taking care of the toilets and hand washing stations for the September 12, 2009 Lions Club Country Fair on the Square.
- The large evergreen on the square is diseased and needs to come down. It can be replaced with a 12' – 15' evergreen in the same spot. The cost to replace the tree will be approximately \$1,200.00. The village will coordinate with Tom Maupin to get it removed.
- A section of the concrete walkway (on the south side of the square) had to be dug up when they did the extra wiring uptown. At the time, they just filled it in with rock. Trustee Bowen

advised that this sidewalk is included in the sidewalks the committee has identified to be replaced.

- The 3rd street trailer clean-up project is complete. They used 3 bins to haul away the debris.
- After the circus, they will resurface/crack seal and coat the walking track at north park. Broughton will complete it and it will be done the right way this time.
- President Clarke is interested in installing a walk/bike path from Frisina to the sewer plant. It would be on the west side of 4th street from University Heights to the sewer plant. The village has easement rights on the property.
- Trustee Thompson discussed water runoff from the property and the storage buildings behind the grocery store. The water runoff is flooding the area and ruining other property owners fences, etc. It appears that this is property owner against property owner as the village does not own any of this property. Trustee Thompson will discuss with Trustee Gudgel to determine if this is a zoning issue.

Zoning Committee Report: Committee Chair, Trustee Gudgel

- none

Unfinished Business:

- none

Mayor's Comments:

- Great job by village boys on taking down the abandoned trailer at 110 3rd Street.
- The house at 10th and Madison looks awful. Letter was sent about 6weeks ago to get the property cleaned up. There are actually 2 houses that are owned by the same person. If the houses are not cleaned up, the village can clean up and then charge the homeowner.

Enter into Executive Session:

- **Motion** by Trustee Thompson to enter into executive session for matters of personnel and finance.
Second by Trustee Skinner
Roll Call Vote Taken: Thompson-yes, Bowen-yes, Woodcock-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)

Exit Executive Session:

- **Motion** made by Trustee Thompson to exit Executive Session.
Second made by Trustee Woodcock
Roll Call Vote Taken: Thompson-yes, Bowen-yes, Woodcock-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)

Enter into Regular Session:

- **Motion** by Trustee Thompson to enter into regular session.
Second made by Trustee Woodcock
Roll Call Vote Taken: Thompson-yes, Bowen-yes, Woodcock-yes, Skinner-yes, Gleason-yes

Motion Carried: (5-0)

Motion to Adjourn:

- **Motion** made by Trustee Thompson to adjourn meeting.
Second made by Trustee Woodcock
Roll Call Vote Taken: Thompson-yes, Bowen-yes, Woodcock-yes, Skinner-yes, Gleason-yes
Motion Carried: (5-0)

Meeting adjourned at 9:10pm on Monday, August 24, 2009. A special public meeting is scheduled for Tuesday September 1, 2009 at the Village Hall. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, September 14, 2009 at 7:00pm at the Village Hall.

Respectfully Submitted,

Devona L. Martin
Village Clerk