

**Village of Pawnee
Board of Trustees
Minutes of July 27, 2009**

Call to Order

- President Clarke called the meeting to order at 7:04 p.m.

Roll Call

- Clerk Cynthia Kramer called roll
- Trustees in attendance: Steve Gudgel, Tom Bowen, Terry Woodcock, David Skinner and Mark Gleason
- Trustee/s Absent: Phillip Thompson
- Also in attendance: Chief Jan Bowsher, Treasurer Glenn Smith, Pawnee Otter Lake Water Commissioner Garry Whitson, Joe Greene – Greene and Bradford, Inc. Pawnee residents Susan Weston and Norma Daily.

Recognition/Comment/s of Visitor/s

- Susan Weston was recognized and informed that trustees could not undertake approval of her variance request as the request and ordinance for such was not listed on July 27, 2009 meeting agenda. The clerk had not been notified to place the Weston variance on the agenda. Trustee Gudgel apologized for the mix-up and stated the matter would come before the board for approval at the next scheduled board meeting, August 10, 2009.
- Pawnee Otter Lake Water Commissioner Garry Whitson stated that efforts to resolve the problems regarding taste and odor of the water has been up and down. The commission has applied to the IEPA in order to apply new chemicals to combat the problem. The commission has also engaged the engineering firm of Hurst and Roche for recommendations including the possible addition of five more Solar Bees. The upgrade of the plant is on schedule and the completion date remains February 2010.
- Joe Greene of Greene and Bradford appeared before the board. Mr. Greene gave trustees several handouts, noting billing breakdown as requested by the Finance Committee for bills withheld while waiting for clarification. Upon review of the additional billing information provided by Mr. Greene, trustees stated that the additional billing documentation looked good. Trustees reviewed Ordinance 09-10, An Ordinance Approving Agreements with Greene and Bradford, Inc. relating to water distribution improvements, the removal and replacement of 31,115 feet of water main and the upgrade of valves and hydrants; and to evaluate and upgrade various mechanical and electrical components at sanitary lift stations.

Motion made by Trustee Woodcock to approve Ordinance 09-10, An Ordinance Approving Agreements with Greene and Bradford, Inc.

Second by Trustee Gleason

Roll Call Vote Taken: Gudgel-yes, Bowen-yes (with reservations), Woodcock-yes, Skinner-yes and Gleason-yes

Motion Carried (5-0)

Clerk's Comments

- Minutes of July 13, 2009 were presented for review and approval.
Motion made by Trustee Gleason to approve the minutes of July 13, 2009 as presented.
Second by Trustee Skinner
Roll Call Vote Taken: Gudgel-present, Bowen-yes, Woodcock-yes, Skinner-yes and Gleason-yes
Motion Carried (5-0)

Budget Comparison and Investment Report: Village Treasurer Glenn Smith

- Treasurer Glenn Smith presented the Budget Comparison and Investment Report for May 2009 and for June 2009.

Motion made by Trustee Gudgel to approve the treasurer's Budget Comparison and Invest Report ending May 31, 2009 as presented.

Second by Trustee Woodcock

Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Woodcock-yes, Skinner-yes and Gleason-yes

Motion Carried (5-0)

Motion made by Trustee Bowen to approve the treasurer's Budget Comparison and Invest Report ending June 30, 2009 as presented.

Second by Trustee Skinner

Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Woodcock-yes, Skinner-yes and Gleason-yes

Motion Carried (5-0)

- Treasurer Smith informed trustees this month the library received \$70,000 in tax monies.
- Trustee Skinner commented that the police department has within its budget informant funds, but that it appears that the funds have not been used. Chief Bowsher explained that any information received by the police department from an informant must lead to an arrest in order for a monetary reward to be paid.
- Trustees briefly discussed animal control regarding the fee charged by Sangamon County Animal Control and what Sangamon County Animal Control will or will not do regarding animal control. Chief Bowsher explained that the village does have an agreement with Sangamon County; however, the village is responsible for chasing, catching and confining the animal. Sangamon County Animal Control will not come out to the village to pick up an animal unless the village has caught and confined the animal. The first fee is \$65; however, if the animal is a stray, the village is out the fee. Trustee Gleason stated that he would get clarification regarding the village's contract with Sangamon County Animal Control.

Gas and Water Committee Report: Committee Chair, Trustee Woodcock

- A shut-off meeting was held at 6 p.m. prior to the village board meeting. Chairman Woodcock noted that twenty-four (24) red letters went out July 20 resulting in six (6) possible shut-offs, an all time low number.
- It was reported during the last board meeting that a fire hydrant located at Eighth and Washington Streets would have to be replaced. The hydrant in question does not have to be replaced as employees dug out the area around the hydrant thus allowing firefighters full use of the hydrant. Employees cut out areas around several other hydrants thus saving the village approximately \$8000.
- Employee Andy Lee passed on-call certification, as such; he will be placed on the rotation schedule.
- Employees Chad Brenden, Jason Clauser and Andy Lee will attend training regarding gas related topics, record keeping and safety October 20 and 21 in Springfield. The cost is \$150 per person.

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

Motion made by Trustee Skinner to approve bills payable ending July 23, 2009, including the Greene and Bradford, Inc. bills held for clarification.

Second by Trustee Gleason

Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Woodcock-yes, Skinner-yes and Gleason-yes

Motion Carried (5-0)

Streets, Alleys and Sidewalk Committee Report: Committee Chair, Trustee Bowen

- Oil and rocking of village streets begins tomorrow, July 14.
- The village opted to repair the tractor/roller used to compact streets by replacing both rear bearings. Upon completion of the repairs, the starter went out. That has been replaced and the tractor w/roller is up and running.
- The village will replace the engine in the dump truck that was purchased new in 1987. The estimated cost is \$6000 to \$7000.
- (Bowen) was able to find a person to haul the abandoned trailer located on Third Street off site.

Police Committee Report: Committee Chair, Trustee Gleason

- The Pawnee Police Department will be selling the 2000 Crown Victoria and the 2002 Chevrolet Impala on bid.
- Chief Bowsher requested permission to obtain Express Cards for police vehicles as the department wants to be 24-hour mobile. She noted that cars are becoming more advanced and that the current gas used just does not cut it; citing the \$1500 repair and must-use additive for the Explorer. She stated she would like a card for each vehicle and that the card would remain in vehicle. Trustees agreed to her request.
- Letters will go out regarding inoperable and abandoned vehicles. The village can have vehicles towed due to non-compliance.

Sewer and Parks Committee Report: Committee Chair, Trustee Thompson

- A committee report was not given due to the absence of Trustee Thompson

Zoning Committee Report: Committee Chair, Trustee Gudgel

- Will consider for approval the Weston variance request at the next board meeting, August 10, 2009
- US Cellular is still looking for a cell tower location. The village has property at First and Washington Streets, there will be a rental/lease fee paid to the village. The amount depends on size of property leased, terms and length of lease. The property noted above is in the flood plain, as such, Gudgel noted that he would speak with attorney Myers regarding use of the property. Trustees also noted that Park Committee Chairman Phillip Thompson previously mentioned during several meetings of utilizing the property for park/recreational use.

Unfinished Business/Correspondence

- None

New Business/Correspondence

- None

Mayor's Report/Comments

- Mayor Clarke thanks Cynthia Kramer for her years of service as Village Clerk. Kramer stated that Devona Martin's term as Village Clerk should begin August 1, 2009 rather than the previously board approved August 8, 2009 date.

Motion made by Trustee Skinner to approve start date of August 1, 2009 for Devona Martin as Village Clerk.

Second by Trustee Gudgel

Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Woodcock-yes, Skinner-yes and Gleason-yes.

Motion Carried (5-0)

Motion to Enter Executive Session

Motion made by Trustee Mark Gleason to enter executive session to discuss personnel

Second by Trustee Woodcock

Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Woodcock-yes, Skinner-yes and Gleason-yes

Motion Carried (5-0)

Trustees enter executive session at 8:15 p.m.

Return to Regular Session

Trustees re-enter regular session at 8:35 p.m. No action taken.

Motion to Adjourn

Motion was made by Trustee Woodcock to adjourn the meeting.

Second by Trustee Skinner

Voice Vote Taken: Ayes-5, Nays-0

Motion Carried (5-0)

Meeting adjourned at 8:37 p.m. on Monday, July 27, 2009. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, August 10, 2009 at 7 p.m. at the Village Hall.

Respectfully Submitted

Cynthia S. Kramer
Village Clerk