

**Village of Pawnee  
Board of Trustees  
Minutes of April 27, 2009**

**Call to Order**

- President Manning called the meeting to order at 7:13 p.m.

**Roll Call**

- Clerk Cynthia Kramer called roll
- Trustees in attendance: Steve Gudgel, Terry Woodcock, Lindsey Young and Bill Miller. Trustee Tom Bowen arrived at 7:35 p.m.
- Absent: Phillip Thompson
- Also in attendance: Chief Jan Bowsher, Treasurer Glenn Smith, Attorney John Myers, Stan Travelstead Vice-President, American Central Insurance, Village President Elect Jeff Clarke, Village Trustee Elect David Skinner, Shawn Burnley, Steve Condon, Cara Burnley and Miranda Galloway

**Recognition/Comment/s of Visitor/s**

- Attending the meeting as observers were Village President Elect Jeff Clarke, Trustee Elect David Skinner, Steve Condon, Shawn Burnley, Cara Burnley and Miranda Galloway.
- Stan Travelstead, Vice President of American Central Insurance, will address the board upon the arrival of Trustee Tom Bowen.

**Clerk's Comments**

- Minutes of April 13, 2009 were presented for review and approval.  
Motion made by Trustee Miller to approve the minutes of April 13, 2009 as presented.  
Second by Trustee Young  
Roll Call Vote Taken: Gudgel-yes, Woodcock-yes, Young-yes and Miller-yes  
Motion Carried (4-0)

**Budget Comparison and Investment Report: Village Treasurer Glenn Smith**

- Treasurer Glenn Smith presented the Budget Comparison and Investment Report for March 2009.  
Motion made by Trustee Miller to approve the treasurer's Budget Comparison and Invest Report ending March 31, 2009 as presented.  
Second by Trustee Woodcock  
Roll Call Vote Taken: Gudgel-yes, Woodcock-yes, Young-yes and Miller-yes  
Motion Carried (4-0)
- Treasurer Smith noted gas revenues at 67 percent. Trustee Woodcock asked when gas revenues would go up. Smith replied that he did not think gas revenues would go much higher as residents experienced a mild winter.

**Gas and Water Committee Report: Committee Chair, Trustee Woodcock**

- Gas and Water Committee met Wednesday, April 22 to discuss shut-offs. Forty-eight red letters were delivered, resulting in 15 possible shut-offs, however, no shut-offs were needed. The Chairman noted that President Elect Clarke and Trustee Elect Gleason attended the committee meeting to learn the process governing utility shut-offs.
- Jason Clauser is currently on Guard Duty, with four days of duty remaining.
- Jason Clauser will be attending the June 9, 2009 Gas Utility Alliance Meeting. When she is unable to attend, the Village President usually fills in. As she is unable to attend the June meeting, she stated she would speak to Jeff Clarke about attending the meeting with Clauser.
- My Way Pub was granted permission to install a beer garden at the rear of the property. In preparing the site for concrete placement, a gas line was skimmed, affecting only two buildings, My Way Pub and the library. Repairs will be made tomorrow.
- Woodcock stated she has been informed that a lot of water is accumulating near the Simpson residence on Washington Street. This situation is being monitored.
- There is a full time vacancy for Gas and Water, Jason Clauser's old position is now open. She stated she would like to put an ad in the paper to advertise that position. Bowen stated that he would like to

discuss what is to be done regarding summer workers since those positions will have to be advertised in the paper as well.

- In closing, Chairman Woodcock requested an executive session at the conclusion of the meeting to discuss to discuss Gas and Water personnel.

**Park Committee Report: Committee Chair, Trustee Woodcock**

- Trustee Woodcock noted she and President Manning spoke about flowers, landscaping will be redone for the welcome signs located east and west of the village; Manning will put flowers in the previously purchased planters and will place planters in front of businesses located on the square.

**Personnel & Finance Committee Report: Committee Chair, Trustee Bowen**

- Stan Travelstead, Vice President of American Central Insurance spoke to trustees regarding the proposed rate increase for employee insurance. He noted that as the village approached the May renewal date for benefits, we start reviewing plans and getting competitive quotes, then try to select five or six viable plans. This year Health Alliance's renewal offer was much higher than in past years. Benefits remained unchanged; however, there is a 27.42 percent increase from Health Alliance. We then looked a Blue Cross/Blue Shield trying to pick a plan that mirrored Health Alliance coverage and cost. Blue Cross/Blue Shield proved to be even more expensive with Woodcock noting that it is a 35 percent increase to go with Blue Cross/Blue Shield. Travelstead in explaining the high percentage of increase noted that utilization has just gone up with Woodcock also taking into account the changing demographics of village employee marital, age and dependent status. Continuing Woodcock stated that if employees want to stay with the same plan, they should share the cost of the increase; as such, she would look at different splits, and would have accurate figures for said splits the following day. Noting that the board must meet prior to the May 1 renewal deadline she requested the meeting reconvene Wednesday, April 29 at 6 p.m. As trustees prepared to move on, Shawn Burnley, Police Union Steward did note that the board might be posturing towards unfair labor practices as any increase must be negotiated.

Motion made by Trustee Bowen to approve bills payable ending Monday, April 27, 2009 as presented.  
Second by Trustee Woodcock

Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Woodcock-yes, Young-yes and Miller-yes

Motion Carried (5-0)

**Streets, Alleys and Sidewalk Committee Report: Committee Chair, Trustee Bowen**

- Nothing to report

**Police Committee Report: Committee Chair, Trustee Miller**

- Trustees heard request from Chief Bowsher to hire a part-time dispatcher for third shift. Trustees approved the request enabling Chief Bowsher to begin employee search.

**Sewer Committee Report: Committee Chair, Trustee Thompson**

- No report given

**Zoning Committee Report: Committee Chair, Trustee Gudgel**

- (Gudgel) spoke with US Cellular re: potential installation of a new cell tower
- Langheim Concrete Service presented a petition to the Sangamon County Zoning Board of Appeals requesting a rezoning from "A" Agricultural District to "I1" Restricted Industrial District with a Conditional Permitted Use to allow for a concrete batch plant for the 4600 Block of State Route 104, Pawnee

**Unfinished Business/Correspondence**

- None

**New Business/Correspondence**

- None

**Mayor's Comments**

- None

### **Motion to Enter Executive Session**

- Motion made by Trustee Woodcock to enter executive session for the purpose to discuss Gas and Water Personnel, hiring of summer employees, ads for open positions.  
Second by Trustee Young  
Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Woodcock-yes, Young-yes and Miller-yes  
Motion Carried (5-0)  
Trustees enter executive session at 8:30 p.m.

### **Return to Regular Session**

- Trustees return to regular session at 8: 55 p.m.  
Motion made by Trustee Woodcock to leave salary at the same rate as the rate approved for temporary assignment as Gas and Water Supervisor for Jason Clauser.  
Second by Trustee Bowen  
Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Woodcock-yes, Young-yes and Miller-yes  
Motion Carried (5-0)  
Motion made by Trustee Bowen to offer four summer positions to last year's previous hires at minimum wage with a possible start date of June 1, 2009.  
Second by Trustee Woodcock  
Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Woodcock-yes, Young-yes and Miller-yes  
Motion Carried (5-0)

### **Motion to Adjourn and Reconvene**

- Motion was made by Trustee Miller to adjourn the meeting and to reconvene Wednesday, April 29, 2009 at 6 p.m.  
Second by Trustee Woodcock  
Voice Vote Taken: Ayes-5, Nays-0  
Motion Carried (5-0)  
Meeting adjourned at 8:40 p.m. on Monday, April 27, 2009 and will reconvene on Wednesday, April 29, 2009 at 6 p.m. at the Village Hall.

### **Meeting Reconvenes**

- President Manning calls the meeting to order at 6 p.m. on Wednesday, April 29, 2009

### **Roll Call**

- Clerk Cynthia Kramer called roll
- Trustees in attendance: Thompson, Bowen, Woodcock and Young
- Also, present Attorney John Myers, Chief Bowsher, Treasurer Glenn Smith, Village President Elect Jeff Clarke, Trustee Elect Mark Gleason, Michelle Featherston, Cara Burnley and Miranda Galloway.

### **Attorney Comments**

- Prior to entering executive session, attorney John Myers informs trustees that if you (Village of Pawnee) are in a collective bargaining process, you (trustees) cannot unilaterally change the plan. We must speak to the union about this matter. How to approach this with the union, however, must be discussed in executive session

### **Motion to Enter Executive Session**

- Motion made by Trustee Thompson to enter executive session to discuss collective bargaining and personnel.  
Second by Trustee Woodcock  
Roll Call Vote Taken: Thompson-yes, Bowen-yes, Woodcock-yes and Young-yes  
Motion Carried (4-0)  
Trustees entered executive session at 6:18 p.m. Requested to attend were Chief Bowsher, Village President Elect Jeff Clarke and Trustee Elect Mark Gleason

### **Return to Regular Session**

- Trustees returned to regular session at 7:20 p.m. Trustee Phillip Thompson leaves the meeting at this time
- Trustees authorize attorney John Myers to contact union representative to schedule a meeting to discuss employee insurance issue.
- Trustees assure Miranda Galloway that the family will have health insurance after May 1, 2009

**Motion to Adjourn**

Motion made by Trustee Bowen to adjourn the meeting

Second by Trustee Woodcock

Voice Vote Taken: Bowen-yes, Woodcock-yes, Young-yes and Manning-yes

Motion Carried (4-0)

Meeting adjourned at 7:25 p.m. on Wednesday, April 29, 2009. The next scheduled meeting of the Village Board of Trustees is Monday, May 11, 2009 at 7 p.m. at the Village Hall.

Respectfully Submitted

Cynthia S. Kramer  
Village Clerk