

**Village of Pawnee  
Board of Trustees  
Minutes of February 9, 2009**

**Call to Order**

- President Manning called the meeting to order at 7:00 p.m.

**Roll Call**

- Village Clerk, Cynthia Kramer, called roll
- Trustees in attendance: Steven Gudgel, Phillip Thompson, Tom Bowen, Terry Woodcock and Bill Miller
- Trustee/s absent: Lindsey Young
- Also in attendance: Police Chief Bowsher, Jeff Fulgenzi, Springfield-Sangamon County Regional Planning Commission, village employee Jason Clauser, Candidate for Villager Trustee David Skinner, Candidate for Village President Jeff Clarke
- Attorney John Myers arrived at 7:05 p.m. Pawnee Schools Superintendent Lyle Rigdon arrived at 7:22 p.m.

**Recognition/Comment/s of Visitor/s**

- David Skinner and Jeff Clarke as candidates for village office attended as observers.
- Jeff Fulgenzi, Springfield-Sangamon County Regional Planning Commission (SSCRPC) brought a draft resolution to the Village President and Board of Trustees stating a desire to partner with local community leaders to develop a long-range regional plan for Sangamon County. He also outlined the proposed structure of the Comprehensive Plan Project noting that the SSCRPC would like to complete the regional plan by 2010. In part, the resolution states that the SSCRPC is a unit of government that will work to provide individual citizens and their governmental leaders with the opportunity to comment and provide input to the regional plan. He added that partnering with the SSCRPC does not cost the village anything and that the commission is looking for grant funding. Village President Manning asked if the village could adopt the resolution at the next board meeting. Fulgenzi replied that would be fine as he provided only a draft of the resolution and that he would send a proper copy of the resolution for the next board meeting.
- Trustees Bowen and Woodcock announced that Clauser took the water operator's exam and passed with Woodcock noting he do so on the first try. Clauser is now the Water Operator for the Village of Pawnee. Clauser gave an update on the water break that occurred Friday, February 9. He noted that the break was at the Truck Stop, water commission side of the meter. Once Otter Lake Water Commission shut off water to the village, and due to two major water breaks within the village the night before, the water tower drained quickly. Presently the water tower is back up, the pressure is up and the boil order lifted, however the water commission is still looking at some valving issues. Regarding the village breaks, Clauser noted employees had trouble finding valves. Valves need to be mapped but Clauser noted that when things settle down, Calvin Aumiller volunteered to accompany him to locate valves not shown on maps. Additionally Clauser also noted that there is a discrepancy between what the village shows and what the commission shows as the amount of water in the tower. He noted that this matter must be resolved as well.

**Clerk's Comments**

- Minutes of January 26, 2009 were presented for review and approval.  
Motion made by Trustee Miller to approve the minutes of January 26, 2009 as presented.  
Second by Trustee Thompson  
Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes and Miller-yes  
Motion Carried (5-0)

**Gas and Water Committee Report**

- Other than the report given by Jason Clauser earlier in the meeting, as noted during the January 26 Village Board Meeting, Gas and Water Committee Report, there were sixteen possible shut-offs. Only one shut-off was enacted and that was not done until Feb. 5, due to cold weather.
- The gas rate for March is 100.9, a 2.6 cents increase per therm from February, which is a five year low.

**Park Committee Report**

- No report given as the park remains closed for winter.

**Personnel & Finance Committee Report: Committee Chair, Trustee Bowe**

Motion made by Trustee Bowen to approve bills payable as presented ending Friday, February 6, 2009.  
Second by Trustee Thompson

Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes and Miller-yes  
Motion Carried (5-0)

- A meeting is scheduled for tomorrow morning (February 8, 2009) with Kevin Kuhn of Greene and Bradford, Inc. to discuss further several Greene and Bradford bills currently being held for clarification.
- Regarding purchasing computers for all three (Gas and Water, Sewer and Streets) departments, after speaking with employees it was determined that a computer is not needed yet for Sewer or Streets. However, the village will purchase a computer for Gas and Water. It appears that the village will get more for the money by purchasing a laptop rather than a desktop, as such; we will purchase a Dell computer, Wi-Fi compatible, with an all-in-one printer, scanner, and copier. The computer will not have a GPS program; however, we may be able to incorporate something through the county. Bowen stated he would like to get a final price on the computer and printer. An approximate cost is \$964. Trustee Thompson asks about a docking station while Trustee Woodcock requested a protective covering for the keyboard.
- The office shredder no longer works. Office Manager Glenn Smith looked and found units running about \$550. However, due to the amount of use, (Bowen) is looking at GBC (General Binding Corporation) at a heavy-duty machine; cost \$1195 plus \$100 shipping. (Bowen) stated that he would like to look for a GBC place in or near Springfield in order to forego the shipping charge. Trustee Thompson asked about cost for a shredder using crosscut rather than straight cut as straight cut is easy for ID theft.
- (Bowen) brought up the subject of pagers for on-call employees. Trustee Woodcock stated that she still wanted to discuss cell phone vs. pager. However, Bowen stated that he thought pagers were a cheaper alternative, more cost effective and easier to use than cell phones.
- (Bowen) noted that the preliminary budget is ready for review. He asked trustees to meet with department heads, to determine where and what you can cut from the budget. He stated that Glenn Smith would like the budget by the end of February or the week before if possible. Village President Manning asked if the budget should be gone over on a line\_item-by-line\_item basis and Bowen replied yes.

**Streets, Alleys and Sidewalk Committee Report: Committee Chair, Trustee Bowen**

- Chairman Bowen thanked the Pawnee Police Department for its help in taking down the Christmas lights.
- Horse Creek Trail will remain Horse Creek Trail, Horse Creek Subdivision.
- Village employees are burning at the burn pile. We have not received any complaints, but it has been cold enough that windows are not open.
- Bowen stated that he would like to get quotes for the public works computers.

**Police Committee Report: Committee Chair, Trustee Miller**

- The monthly police report was presented for review and approval.

Motion made by Trustee Miller to approve the monthly police report as presented.

Second by Trustee Woodcock

Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes and Miller-yes

Motion Carried (5-0)

**Sewer Committee Report: Committee Chair, Trustee Thompson**

- (Trustee Thompson) stated if trustees did not object, which they did not, he would like to give Greene and Bradford, Inc. the go ahead to get bids for the San Terra Lift Station Project. The approximate cost of the project is \$75,000.

**Zoning Committee Report: Committee Chair, Trustee Gudgel**

- The village finally received the updated Comprehensive Plan from Greene and Bradford, Inc. Only two copies were received, one to Committee Chairman Gudgel, the other copy went to Village President Manning. A copy would be left in the village office for trustee reading.

**Unfinished Business**

- None

**New Business/Correspondence**

- None

**Mayor's Comments**

- Village President Manning informed trustees that the Village of Pawnee received reimbursement from IEMA for \$18,105.99 for the 2006 storm clean up.
- Pawnee Schools Superintendent Lyle Rigdon thanks the village for its offer of help during the water emergency Feb. 6. He also thanked the village and Jason Clauser for keeping the school abreast of the situation. Superintendent Rigdon also noted that the Safe Routes to School grant application was completed and submitted. President Manning noted that the *The Tribe's School Travel Plan*, Grant Funding application seeks \$224,300 for Infrastructure and \$13,145 for Non-Infrastructure.

**Motion to Adjourn**

Motion made by Trustee Woodcock to adjourn the meeting.

Second by Trustee Miller

Voice Vote Taken: Ayes-5. Nays-0

Motion Carried (5-0)

Meeting adjourned at 8:04 p.m. on Monday, February 9, 2009. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, February 23, 2009 at 7:00 p.m. at the Village Hall

Respectfully Submitted

Cynthia S. Kramer  
Village Clerk