

**Village of Pawnee
Board of Trustees
Minutes of January 26, 2009**

Call to Order

- Trustee Bill Miller called the meeting to order at 7:02 p.m.

Roll Call

- Clerk Cynthia Kramer called roll
- Trustees in attendance: Phillip Thompson, Tom Bowen, Terry Woodcock and Bill Miller
- Absent: Trustee Steven Gudgel and Trustee Lindsey Young (Young left prior to roll call due to illness)
- Also in attendance: Chief Jan Bowsher, Treasurer Glenn Smith, village attorney John Myers and village employee Gary Eby

Recognition/Comment/s of Visitor/s

- Village employee Gary Eby questioned if he should fill out a questionnaire for the Illinois Environmental Protection Agency, citing the delay in receiving the MPDA Permit. Village President Kenton Manning asked if the questionnaire is routine, something the village has done before. Eby replied yes. Manning then told Eby to fill out the questionnaire and submit it to the Illinois EPA as requested.

Clerk's Comments

- Minutes of January 12, 2009 were presented for review and approval.
Motion made by Trustee Thompson to approve the minutes of January 12, 2009 as presented
Second by Trustee Bowen
Roll Call Vote Taken: Thompson-yes, Bowen-yes, Woodcock-yes and Miller-yes
Motion Carried (4-0)

Budget Comparison and Investment Report: Village Treasurer Glenn Smith

- Treasurer Glenn Smith presented the Budget Comparison and Investment Report for December 2008.
Motion made by Trustee Bowen to approve the treasurer's Budget Comparison and Invest Report ending December 31, 2008 as presented.
Second by Trustee Thompson
Roll Call Vote Taken: Thompson-yes, Bowen-yes, Woodcock-yes and Miller-yes
Motion Carried (4-0)

Gas and Water Committee Report: Committee Chair, Trustee Woodcock

- The Gas and Water Committee met immediately prior to the Village Board meeting to discuss shut-offs. Chairman Woodcock noted that sixty-six (66) red letters were delivered on January 20; and as of this date the committee is looking at sixteen (16) possible shut-offs. Temperatures will be checked prior to any shut-offs undertaken.
- The City of Auburn offered to have Jason Clauser meet with employees of its Public Works Department to view procedures of record keeping; filing, forms, what to keep and not to keep, etc. We are working diligently to secure computers for our Gas and Water, Sewer and Street Departments so that computerization of records can begin this month.
- Since the last board meeting, there have been three water breaks; and the village is currently under two boil orders. Jason Clauser will test February 2. In the interim Dennis Ross, Otter Lake Water Plant Superintendent, offered to be the village's water operator until Clauser is licensed.

Park Committee Report: Committee Chair, Trustee Woodcock

- No report given as the park is closed for winter. However, Chairman Woodcock stated she would meet with Gary Eby in the near future to discuss items needed for spring.

Personnel & Finance Committee Report: Committee Chair, Trustee Bowen

- Chairman Bowen stated he would like to take bills payable first noting that he was holding onto one bill and that another is awaiting clarification; both received from Greene and Bradford, Inc.

Motion made by Trustee Bowen to approve bills payable for January 22, 2009 as presented with the exception of the Greene and Bradford, Inc. bills.

Second by Trustee Thompson

Roll Call Vote Taken: Thompson-yes, Bowen-yes, Woodcock-yes and Miller-yes

Motion Carried (4-0)

- (Bowen) is working with Trustee Woodcock to secure computers for Public Works employees, stating that he wants the XP operating system. He also stated he would speak with Lindsay Enloe regarding needed software. The total package, 3 computers plus an all-in-one (printer, scanner, copier) will cost approximately \$2000
- Regarding the first leg of the storm sewer project, north side of Route 104, if the village could receive money from the feds (through the forthcoming stimulus program), we would try to do the whole project at once. A portion (of the project) has been surveyed, but Bowen stated he would like board concurrence to have Greene and Bradford provide an estimate to complete in order to be at or near shovel ready. Trustees concurred with Trustee Thompson noting that the San Terra Lift Station and Trustee Woodcock noting hydrant project could be shovel ready as well.

Streets, Alleys and Sidewalk Committee Report: Committee Chair, Trustee Bowen

Motion made by Trustee Bowen to approve the Municipal Maintenance Expenditure Statement and Itemized Statement of Motor Fuel Tax Warrants Issued and Labor and equipment Worksheets for the Village's 2008 MFT Program.

Second by Trustee Thompson

Roll Call Vote Taken: Thompson-yes, Bowen-yes, Woodcock-yes and Miller-yes

Motion Carried (4-0)

Police Committee Report: Committee Chair, Trustee Miller

- No report given

Sewer Committee Report: Committee Chair, Trustee Thompson

- Chairman Thompson stated that employee Gary Eby asked about having a washer and dryer available for employees at the village garage, as work clothes can become quite dirty. The village already provides a shower for the employees.

Zoning Committee Report: Committee Chair, Trustee Gudgel

- No report given

Unfinished Business/Correspondence

- None

New Business/Correspondence

- None

Mayor's Comments

- None

Motion to Enter Executive Session

Motion made by Trustee Thompson to enter executive session to discuss collective bargaining and personnel.

Second by Trustee Woodcock

Roll Call Vote Taken: Thompson-yes, Bowen-yes, Woodcock-yes and Miller-yes

Motion Carried (4-0)

Trustees enter executive session at 7:50 p.m.

Return to Regular Session

- Trustees re-enter regular session at 9:30 p.m.
- Clerk Cynthia Kramer called roll
- Trustees present: Phillip Thompson, Tom Bowen, Terry Woodcock and Bill Miller.
- No action was taken and no further issues came before the board.

Motion to Adjourn

Motion was made by Trustee Thompson to adjourn the meeting.

Second by Trustee Woodcock

Voice Vote Taken: Ayes-4, Nays-0

Motion Carried (4-0)

Meeting adjourned at 9:35 p.m. on Monday, January 26, 2009. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, February 9, 2009 at 7 p.m. at the Village Hall.

Respectfully Submitted

Cynthia S. Kramer
Village Clerk