

**Village of Pawnee
Board of Trustees
Minutes of January 12, 2009**

Call to Order

- President Manning called the meeting to order at 7:12 p.m.

Roll Call

- Village Clerk, Cynthia Kramer, called roll
- Trustees in attendance: Steven Gudgel, Phillip Thompson, Tom Bowen, Terry Woodcock and Lindsey Young
- Trustee/s absent: Bill Miller
- Also in attendance: Police Chief Bowsher, Attorney John Myers, Pawnee Otter Lake Water Commissioner Garry Whitson

Recognition/Comment/s of Visitor/s

- Garry Whitson, Pawnee Otter Lake Water Commissioner, gave a brief update regarding the water plant upgrade noting that contracts were signed December 15 and that contractors have 445 days to have upgrades in operation. The Commission previously purchased four (4) Solar Bees to turn over lake water, and will purchase a new model Solar Bee for use in the plant water tower. The new Bee will turn over water in the tower to reduce chlorine build-up. The cost of the new Bee is approximately \$50,000. An Illinois company, Leander Construction Inc., is doing the upgrade work. Whitson completes his report and leaves the meeting at 7:20 p.m.

Clerk's Comments

- Minutes of December 8, 2008 were presented for review and approval.
Motion made by Trustee Gudgel to approve the minutes of December 8, 2008 with the correction of one typo; page three, change approval vote from 5-0 to 6-0 under motion to allow the treasurer to pay bills for the remainder of the month.
Second by Trustee Bowen
Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes and Young-yes
Motion Carried (5-0)

Gas and Water Committee Report

- Fifty-two red letters went out, resulting in two shut-offs December 30.
- Coalminer's Hideaway and Harness Room closed its doors for business. Owners Deb and Richard Dirksen asked the village for a final bill on December 23, 2008. (Chairman Woodcock) noted that the account has been closed, however it is delinquent. The committee will wait and see what transpires regarding payment of the account between this date and the next shut-off meeting date.
- The committee is still reviewing policy and procedure for landlord/tenant regarding utilities.
- The January gas rate decreased by 4.2 cents per therm; a five-year low. However, the rate for February increased by 11.3 cents per therm to 98.3 cents per therm.
- The committee met with Greene and Bradford on January 6 to discuss flow testing of hydrants. A representative from the Pawnee Fire District was not in attendance. The committee went over the recommendations made by Greene and Bradford, but the village will have to find money in the budget this year to implement the recommendations; if not, will look at next year.
- There were a couple of water breaks over the past month, all have been repaired and the village is no longer under a boil order.
- Jeff Schober received certification Dec. 22. Additionally on the same day, Jason Clauser and Chad Brenden received eight and nine certifications respectively after completing required modules.
- Chairman Woodcock stated there is a need to fill or post a position for a supervisor or go another direction and hire a village superintendent. She stated she would like to recommend Jason Clauser as a temporary supervisor until the village could fill whatever position, supervisor or superintendent, selected. She also recommended an increase in salary, \$180/wk, for up to three months or until the position is filled. She noted that Clauser is concerned about record keeping; he has done the work for four years, but not the associated paperwork. In addition, records will become computerized and she noted that Clauser is computer knowledgeable. Lindsay Enloe suggested Clauser visit Auburn's gas and water departments to become familiar with forms and procedures.

Motion made by Trustee Woodcock to assign temporarily Jason Clauser as Gas and Water Supervisor for a period up to three months at an increase of salary of \$180 per week.

Second by Trustee Young

Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes and Young-yes

Motion Carried (5-0)

- As records will become computerized, Trustee Bowen stated that he would like to purchase at least two computers, with shared scanner and printer, for use by village public works employees. Trustee Woodcock stated she would prefer desktops rather than laptops. Woodcock added that sometime in the near future she would like to put together a plan regarding starting salaries, pay ranges and scales, while Bowen noted that he would like to have a special meeting of committee chairs to discuss staffing plans, salary considerations and the whole issue of department supervisor vs. village superintendent.

Park Committee Report

- No report given

Personnel & Finance Committee Report: Committee Chair, Trustee Bowe

Motion made by Trustee Bowen to approve bills payable ending December 29, 2008. Trustees are awaiting a response of clarification regarding two bills from Greene and Bradford, Inc.

Second by Trustee Thompson

Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes and Young-yes

Motion Carried (5-0)

Motion made by Trustee Bowen to approve bills payable as presented ending January 12, 2009.

Second by Trustee Thompson

Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes and Young-yes

Motion Carried (5-0)

Motion made by Trustee Bowen to approve the Budget Comparison and Investment Reports for November 30, 2008

Second by Trustee Thompson

Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes and Young-yes

Motion Carried (5-0)

- Village CD renewable in February as well as a Motor Fuel Tax CD.

Streets, Alleys and Sidewalk Committee Report: Committee Chair, Trustee Bowen

- Chairman Bowen thanked the Pawnee Police Department for its help in taking down the Christmas lights.
- Horse Creek Trail will remain Horse Creek Trail, Horse Creek Subdivision.
- Village employees are burning at the burn pile. We have not received any complaints, but it has been cold enough that windows are not open.
- Bowen stated that he would like to get quotes for the public works computers.

Police Committee Report: Committee Chair, Trustee Miller

- Chief Bowsher presented the Year End Police Report citing Criminal Offenses for 2008 The report noted Crime Closed – 50%, Crime Open – 43%, Crime Forwarded – 6%, Crime Up from 2007 – 7.5%

Motion made by Trustee Woodcock to approve the police report as presented.

Second by Trustee Gudgel

Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes and Young-yes

Motion Carried (5-0)

- The engine blew in the Police Department 2002 Chevy Impala. Chief Bowsher received a bid from Chris Muncy for a new motor - \$2950 and labor - \$950. Trustee Steve Gudgel brought a better deal to trustees for a savings of \$500; purchase of motor and labor to be done through the Sheriff's Garage. Gudgel noted that as soon as that GM motor is installed, any dealer works on warranty.

Motion made by Trustee Gudgel to approve expenditure not to exceed \$3750 for work to be done at Sheriff's Garage regarding the 2002 Chevy Impala police unit.

Second by Trustee Thompson

Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes and Young yes

Motion Carried (5-0)

Sewer Committee Report: Committee Chair, Trustee Thompson

- Gary Eby called again regarding the status of the water treatment plant permit. He was told the federal EPA was looking at it; still do not have a time line to receive the permit.
- Chairman Thompson asks Mayor Manning if he had heard from Joe Greene regarding the San Terra Lift Station. Manning replied no, but that he would be meeting shortly with Mr. Greene and that he would ask about the lift station.
- There is a three-blower system used at the lagoon, and a fourth blower sits a back up. While four blowers are available, only one is used at a time. However, one blower has froze up and not sure if it will become operational and one is non-functional. Therefore, we have one operational and one on the shelf. Keep in mind this could become expenditure.

Zoning Committee Report: Committee Chair, Trustee Gudgel

- Nothing to report

Unfinished Business

- None

New Business/Correspondence

- None

Mayor's Comments

- Mayor Manning spoke briefly about the Hunter Lake (Lake Springfield II) meeting noting that it was the same old rhetoric. Attorney Myers attended the second go-round, stating that Pawnee is not against the lake but Pawnee is not going to spend any money for Lake Springfield II. Attorney Myers also noted there were things promised, but never done.
- While the village, like Rochester, never received a letter regarding the "stimulus program", Joe Greene, village engineer contacted Mayor Manning. They were able to put together a project package totaling about nine million dollars that included such items as water mains, storm sewers both north and south of Route 104, lift stations, and sanitary sewers. Trustee Terry Woodcock also noted the hydrant project is "shovel ready".

Motion to Adjourn

Motion made by Trustee Woodcock to adjourn the meeting.

Second by Trustee Gudgel

Voice Vote Taken: Ayes-5. Nays-0

Motion Carried (5-0)

Meeting adjourned at 9:02 p.m. on Monday, January 12, 2009. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, January 26, 2009 at 7:00 p.m. at the Village Hall

Respectfully Submitted

Cynthia S. Kramer
Village Clerk