

**Village of Pawnee  
Board of Trustees  
Minutes of May 12, 2008**

**Call to Order**

- The meeting convened at 7:05 p.m.

**Roll Call**

- Village Clerk, Cynthia Kramer, called roll
- Trustees in attendance: Steven Gudgel, Tom Bowen, Terry Woodcock, Lindsey Young and Bill Miller
- Trustee/s absent: Phillip Thompson
- Also in attendance: Treasurer Glenn Smith, Pawnee Otter Lake Water Commissioner Garry Whitson, Pawnee High School Constitution Class members Brittani Jackson, Ryan Beaty, Cody Jenkins and Daniel Kohavi

**Recognition/Comment/s of Visitor/s**

- Mayor Manning recognized Pawnee High School students Brittani Jackson, Ryan Beaty, Cody Jenkins and Daniel Kohavi., attending as observers. Mayor Manning introduced members of the board, briefly explaining their various duties as well as meeting rules and procedures. He asked if the students had any questions and thanked them for attending the meeting.
- Garry Whitson, Pawnee Water Commissioner, Otter Lake Water Commission. Mr. Whitson reported regarding the upgrade of the water plant pre-qualification bid sheets were sent out April 28, return due May 27, 2008, with Whitson, Jake Rettberg and Dennis Ross to review. Actual bids go out September 15, 2008 with bid opening scheduled for October 15, 2008 with construction to begin within days of bid opening. Completion is scheduled for January 15, 2010. Whitson noted that the Otter Lake Water Commission is looking at a 10% rate increase, with the increase to be phased in over a two-year period, 5% in October of this year, and 5% next year. The Commission will have to cover approximately \$179,000 of the cost of upgrade, hence the rate increase. The plant upgrade will allow ability to treat 3.7 million gallons daily and to keep two million gallons of treated water in reserve. We will have a good back-up system noted Whitson. Additionally the upgrade will take care of the awful taste of the water since it should cut down on many of the chemicals presently used.

**Clerk's Comments**

- Minutes of April 28, 2008 were presented for review and approval.  
Motion made by Trustee Gudgel to approve the minutes of April 28, 2008 as presented.  
Second by Trustee Young  
Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Woodcock-yes, Young-yes and Miller-yes  
Motion Carried (5-0)

**Gas and Water Committee Report: Committee Chair, Trustee Woodcock**

- The Gas and Water Committee met May 8 with Supervisor Mike Howard and the Gas and Water staff. We received the report regarding the gas inspection and it noted several minor infractions, one for record keeping. The village has thirty (30) days to respond.
- Since Pawnee firemen are volunteering their time for the purpose of flushing fire hydrants, they would like to flush hydrants on Saturday. Mike Howard with other village employees will flush hydrants on Thursday and Friday, notifying the fire department which hydrants were flushed. Firemen will flush hydrants on Saturday as long as the process does not stir up sediment or rust impacting weekend use of water. Chairman Woodcock noted the village received a complaint regarding flowers damaged during the flushing of a hydrant. Both she and Mayor Manning noted that nothing should be within a three-foot diameter, including such things as flowers, bushes, shrubs, trees, fences, etc. around hydrants or water meters. If any of those items are present, they should be removed or taken down.

**Park Committee Report: Committee Chair, Trustee Woodcock**

- Employees are getting the park ready to open for the season and everything is going well.

**Personnel & Finance Committee Report: Committee Chair, Trustee Bowen**

- Bills payable was presented for review and approval.  
Motion made by Trustee Bowen to approve bills payable as presented for Friday, May 9, 2008  
Second by Trustee Gudgel

Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Woodcock-yes, Young-yes and Miller-yes

Motion Carried (5-0)

- Trustee Bowen presents Ordinance 08-07 for review and approval  
Motion made by Trustee Bowen to approve Ordinance 08-07, AN ORDINANCE AUTHORIZING VILLAGE EXPENDITURES PENDING ADOPTION OF ANNUAL APPROPRIATION ORDINANCE  
Second by Trustee Gudgel  
Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Woodcock-yes, Young-yes and Miller-yes  
Motion Carried (5-0)
- Chairman Bowen noted that trustees would be reviewing the proposed budget following adjournment. He briefly explained budget procedure and the above-mentioned ordinance to the Pawnee High School students in attendance.
- Moving on to Personnel, Bowen noted that individuals were recently interviewed for a part-time dispatcher position.  
Motion made by Trustee Bowen to approve the hiring of Jackie Ransom, effective May 1, 2008 as part-time dispatcher.  
Second by Trustee Woodcock  
Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Woodcock-yes, Young-yes and Miller-yes  
Motion Carried (5-0)
- Chairman Bowen noted that at the close of business this date, the village received 30 applications for the Public Works position and 10 applications for summer student help. Bowen stated he would like to tackle student summer help first as school will soon end for the year. As such, he scheduled Tuesday, May 20 at 6 p.m. to interview summer help applicants. Given the large number of applicants for the Public Works position, Bowen stated he would like to begin the application review process the same week as well, scheduling Thursday, May 22 at 6 p.m.

**Streets, Alleys and Sidewalk Committee Report: Committee Chair, Trustee Bowen**

- (Bowen) stated that at this time there was not a lot to report regarding streets, other than there will be work done on some alleys.

**Police Committee Report: Committee Chair, Trustee Miller**

- No report given, however, Chairman Miller noted that Chief Bowsher did get information regarding comparable salaries for dispatchers from surrounding communities.
- Trustee Bill Miller was very pleased to announce that Pawnee police officers selected the name "Price" for the new police dog. The K-9's official name is Earl D. Price, in honor of Pawnee police officer David Price, killed in the line of duty in 1989.

**Sewer Committee Report: Committee Chair, Trustee Thompson**

- No report given, however, Mayor Manning asked if there would be any objections if the village went with Greene and Bradford Inc. regarding the updating of the San Terra Lift Station.

**Zoning Committee Report: Committee Chair, Trustee Gudgel**

- Chairman Gudgel noted that he increased the budget amount for the updating of the Comprehensive Plan from \$7500 to \$10,000. He also informed trustees that according to state law, the village must have seven (7) people serving on the Zoning Board. Currently only two individuals, Tom Tindell and Randy Williams have shown interest in filling two of the three vacancies.
- After being notified by the State Fire Marshall that the village must regulate elevator safety, Trustee Gudgel learned that the school is out of date regarding elevator safety. The school stated it would rectify the situation.
- While it is best to have a vehicle title, for residents wanting or needing to get rid of inoperable/junk vehicle at no cost, the village can help residents get a junk title by contacting the Pawnee Police Department. For any resident interested as to what the ordinance violations are regarding inoperable vehicles, they can check the village web site for village ordinances, abandoned vehicles. The village would like to get some of these inoperable vehicles out.

**Unfinished Business**

- None

**New Business/Correspondence**

- None

**Mayor's Comments**

- As the village is changing gas and water meters for automated reading, Mayor Manning asked if summer help could be used for changing water meters. Trustee Woodcock stated she would check with Lindsay Enloe regarding using summer help for that purpose.

**Motion to Adjourn**

Motion was made by Trustee Bowen to adjourn the meeting.

Second by Trustee Young

Voice Vote Taken: Ayes-5 Nays-0

Motion Carried (5-0)

Meeting adjourned at 8:40 p.m. on Monday, May 12, 2008. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, May 26, 2008 at 7:00 p.m. at the Village Hall.

Respectfully Submitted

Cynthia S. Kramer  
Village Clerk