

**Village of Pawnee
Board of Trustees
Minutes of February 25, 2008**

Call to Order

- The meeting convened at 7:04 p.m.

Roll Call

- Clerk Cynthia Kramer called roll
- Trustees in attendance: Steven Gudgel, Tom Bowen, Terry Woodcock and Lindsey Young
- Absent: Village President/Mayor Kenton Manning, Trustee Phillip Thompson, Trustee Billy Miller
- Also in attendance: Treasurer Glenn Smith
- Motion made by Trustee Thompson to appoint Trustee Terry Woodcock mayor pro tem in the absence of Mayor Kenton Manning.
Second by Trustee Young
Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Young-yes, Woodcock-yes
Motion Carried (4-0)
- Mayor pro tem Terry Woodcock called the meeting to order at 7:06 p.m.
- Pledge of Allegiance recited

Recognition/Comment/s of Visitor/s

- No visitors present

Clerk's Comments

- Minutes of February 11, 2008 were presented for review and approval.
Motion made by Trustee Young Bowen to approve February 11, 2007 minutes with one minor notation, the changing of a period to a comma for a listed CD dollar amount.
Second by Trustee Gudgel
Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Young-yes, Woodcock-yes
Motion Carried (4-0)

Budget Comparison and Investment Report: Village Treasurer Glenn Smith

- The January 31, 2008 Budget Comparison Report and Investment Report were presented for approval.
Motion made by Trustee Bowen to approve the Treasurer's Budget Comparison Report and Investment Report ending January 31, 2008
Second by Trustee Young
Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Young-yes, Woodcock-yes
Motion Carried (4-0)
- Treasurer Smith noted the bank lowered the rate of interest earned on the checking account to 4.49%. In addition he noted the village is spending more in the General Fund per month than what is being taken in, however the village will receive real estate taxes this summer, so that should help.

Gas and Water Committee Report: Committee Chair, Trustee Woodcock

- Trustee Woodcock did not receive information regarding the number of red letters delivered or shut-offs performed for the month. She will have that information for the next board meeting.
- The Gas and Water Committee met with Mike Howard and Cecil Herpstreith on February 20 to review the water distribution study. A meeting is scheduled with the Pawnee Fire Department and other interested parties on February 28, at 7 p.m. to go over the study.

Park Committee Report: Committee Chair, Trustee Woodcock

- Received a request that the area surrounding the Welcome Sign be trimmed and fertilized. Park grounds to be fertilized at the first break of spring.

Personnel & Finance Committee Report: Committee Chair, Trustee Bowen

- Bills Payable was presented for review and approval
Motion made by Trustee Bowen to approve bills payable as presented for February 21, 2008
Second by Trustee Young
Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Young-yes, Woodcock-yes
Motion Carried (4-0)

Note: At this point, Clerk noticed tape was not running. Tapping commenced at 7:20 p.m.

- (Trustee Bowen) informed trustees that a lightning strike at the village garage took out a number of components of the alarm system. The village has a lease agreement with George Alarm; apparently, it does not cover equipment. The village pays \$63.75 monthly for the service. The total cost to repair is \$800. Insurance is going to have to cover the repair; however, the village has a \$500 deductible. Trustee Bowen stated this is not industry standard and as such, he would like to have ADT give the village a quote for alarm service. He also noted that the alarm is sent first to Springfield followed by notification to Pawnee (Calvin Aumiller), and that he is not sure as to what the lease agreement covers; fire, break-in, pumps down. He as well as Trustee Woodcock voice concern as to the notification procedure and would like the alarm to ring at dispatch. Woodcock voices additional concern regarding a lone employee checking the facility following notification of the alarm sounding.
- (Bowen) noted Pawnee Prairie Days and Cub Pack 73 sent requests for annual donations. Tom Lederbrand made the request for PPD, which was tabled for further discussion.
Motion made by Trustee Bowen to donate \$150 to Pawnee Cub Scouts, Pack 73 to help offset the cost for awards made during the annual Cub Scout Pine Wood Derby to be held March 15, 2008.
Second by Trustee Gudgel
Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Young-yes, Woodcock-yes
Motion Carried (4-0)

Streets, Alleys and Sidewalk Committee Report: Committee Chair, Trustee Bowen

- Employees are prepping for spring. Bowen stated the Michele Drive overlay is starting to separate in the middle and that he would like to approach Greene and Bradford regarding this matter. He thinks there may be skimming on the oil/rock mixture.

Police Committee Report: Committee Chair, Trustee Miller

- No report given

Sewer Committee Report: Committee Chair, Trustee Thompson

- No report given

Zoning Committee Report: Committee Chair, Trustee Gudgel

- Two homes are under construction in the new Horse Creek Subdivision.

Unfinished Business/Correspondence

- Ordinance 08-03, Approving a Gas Management Contract with Utility Gas Management
Motion made by Trustee Woodcock to approve Ordinance 08-03, AN ORDINANCE APPROVING A GAS MANAGEMENT CONTRACT WITH UTILITY GAS MANAGEMENT, through May 11, 2009
Second by Trustee Young
Roll Call Vote Taken: Gudgel-yes, Bowen-yes, Young-yes, Woodcock-yes
Motion Carried (4-0)
- Trustee Woodcock notes letter received from Greene and Bradford stating new chlorine feed on hold until Village hears from EPA
- Trustee Woodcock asks Trustee Gudgel status of the Comprehensive Plan update. Gudgel stated work is still in progress and that he had nothing new to add but probably would have more information following the zoning board appointment.
- Treasurer Glenn Smith requested trustee have budget amounts by March 10 Village Board meeting

New Business/Correspondence

- Village received formal letter of request from Pawnee Youth Baseball/Softball for annual \$900 donation. Trustees opt to hold for May 1 approval.

Mavor's Comments

- None

Motion to Adjourn

Motion was made by Trustee Young to adjourn the meeting.

Second by Trustee Bowen

Voice Vote Taken: Ayes-4, Nays-0

Motion Carried (4-0)

Meeting adjourned at 7:50 p.m. on Monday, February 25, 2008. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, March 10, 2008 at 7 p.m. at the Village Hall.

Respectfully Submitted

Cynthia S. Kramer
Village Clerk