

**Village of Pawnee
Board of Trustees
Minutes of November 24, 2008**

Call to Order

- The meeting convened at 7:03 p.m.

Roll Call

- Clerk Cynthia Kramer called roll
- Trustees in attendance: Steve Gudgel, Phillip Thompson, Tom Bowen, Terry Woodcock and Bill Miller
- Absent: Trustee Lindsey Young
- Also in attendance: Village Treasurer Glenn Smith, Police Chief Bowsher, attorney John Myers; Village of Pawnee employees Jason Clauser and Chad Brenden; Pawnee Community Unit District #11 Superintendent Lyle Rigdon and Safe Routes To School Committee member Michelle Landrey; Joe Greene, Mike Trello, Greene and Bradford, Inc.; David Pistorius, First Midstate; Randy Williams, Pawnee Education Foundation; Troop Master Richard Grooms and Tim Gosteli, Pawnee Boy Scouts, Troop 73; Patty Williams, Co-Vice President, Pawnee Area Chamber of Commerce; Pawnee resident Kenny Burke; Pawnee High School students and observers, Matt Masters, Justin Cole and Gavin Kirkpatrick
- Pledge of Allegiance recited

Recognition/Comment/s of Visitor/s

- School Superintendent Lyle Rigdon and Michelle Landrey, Safe Routes to School Project, reported on the status of the project, stating committee ready with paperwork for grant application for \$250,000. If received funds would pay for major sidewalk improvements. Village will provide \$10,000 for engineering fees. Mr. Rigdon highly praised Landrey for time spent on project.
- Randy Williams, Pawnee Education Foundation, requested in person and by letter the annual donation to the Pawnee Education Foundation, which supplies scholarships to Pawnee High School students.
- Troop Master Rich Grooms, Boy Scouts 73 requested the annual donation to help the organization offset utility bills for the Boy Scout Hall. Mayor Manning requested that Grooms also submit a letter of request.
- Patty Williams, Co-Vice President of the Pawnee Area Chamber of Commerce updated trustees on the many events planned for the Dec. 5 Old Fashioned Christmas on the Square. Events include a Santa Parade, community Christmas tree lighting, live Christmas tree decoration contest and auction, caroling and refreshments.
- Joe Greene, Mike Trello, Greene and Bradford, Inc. and David Pistorius of First Midstate. Joe Greene introduced David Pistorius of First Midstate. Mr. Pistorius explained the procedure to issue bonds, giving trustees basic information, available options, and services provided by First Midstate. His presentation lasted approximately one half hour, during which trustees had very few questions.
- Steve Gudgel reported that the Zoning Committee approved the Kenny Burke zoning variance request. Motion made by Trustee Gudgel to approve Ordinance 08-21, An Ordinance Rezoning Certain Property within the Village of Pawnee (Burke – 1012 Rutledge). It is noted in the ordinance that on the condition the property is ever sold or otherwise transferred to a third party, its zoning shall revert to R-1, and any use of the property for automotive repair shall be discontinued.
Second by Trustee Bowen
Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes and Miller-yes
Motion Carried (5-0)
- Pawnee High School students Matt Masters, Gavin Kirkpatrick and Justin Cole attended as observers for the high school constitution class.

Clerk's Comments

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- Minutes of November 10, 2008 were presented for review and approval.
Motion made by Trustee Gudgel to approve the November 10, 2008 minutes with editing correction
Second by Trustee Thompson
Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes and Miller-yes
Motion Carried (5-0)

Budget Comparison and Investment Report: Village Treasurer Glenn Smith

- Treasure Glenn Smith presented the Budget Comparison and Investment Reports for October 2008.
Motion made by Trustee Bowen to approve the treasurer's Budget Comparison and Investment Report ending October 31, 2008 as presented.
Second by Trustee Thompson
Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes and Miller-yes
Motion Carried (5-0)

Gas and Water Committee Report: Committee Chair, Trustee Woodcock

- On November 20, fifty-five (55) red letters went out resulting in eighteen (18) possible shut-offs for November 25. Residents will have until Wednesday, November 26 for shut-offs to be turned back on.
- The committee still has to review policy regarding landlord/tenant, but once the review is completed there will be only one primary home and one primary landlord/tenant policy regarding payment. New policies/procedures will be published in the local newspaper.
- Mike Howard turned in his notice of retirement, effective January 2, 2009. In the past, the village has only had two employees certified for Gas and Water. We have scrambled to get Water Department employees up to snuff before Howard's retirement. Lindsey Enlow field-tested employees Jason Clauser and Chad Brenden, both passed. Both employees were registered with Rural Water of Illinois to undergo one-on-one training. Once the training is complete, Clauser and Brenden will be able to take the state test to receive an operator's license.
- Chairman Woodcock also noted that Clauser and Brenden rotate on-call duty, serving two weeks a month. Clauser and Brenden said they must adhere to a 20-minute response time for gas emergencies, which literally means they do not leave home while on-call. Clauser stated that they would like more people on rotation. He also brought up the question of taking a department vehicle home due to the mentioned 20 minutes response time. Since the employees nor trustees could determine when or how the 20 minute response time came to be, the subject of response time and taking home a vehicle were table for further review as well as the need to cross-train more employees. However, Trustee Woodcock asked if the village could go ahead and compensate employees Jason Clauser and Chad Brenden for on-call duty served. She made a motion and later rescinded when trustees requested time to determine proper compensation. Chairman Woodcock told Clauser and Brenden they would receive some sort of compensation, but that the village could not tell them what it would be at this time.
- Good news regarding gas rates; December rate of 91.2 cents per therm down 18.4 cents per therm from November. Last hedging of the season, purchase was a dollar lower than previous hedge.

Park Committee Report: Committee Chair, Trustee Woodcock

- Chairman Woodcock noted that in regards to the Schultz Park walking path recent overlay and ensuing problems with the work resulting in repair of said work, she has given to attorney John Myers the original contract and the cost of repair in order for the village to recover repair cost.

Personnel & Finance Committee Report: Committee Chair, Trustee Bowen

- Motion made by Trustee Bowen to approve bills payable ending Thursday, November 20, 2008 as presented.
Second by Trustee Thompson
Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Young-yes and Miller-yes
Motion Carried (5-0)

Streets, Alleys and Sidewalk Committee Report: Committee Chair, Trustee Bowen

- Chairman Bowen noted that street department employees are collecting limbs and will attempt to start burning from burn pile as ordinance conditions permit.
- Winter road salt has not arrived as of this date; and that delivery is expected sometime next week.
- Christmas lights and winter banners are up.

Police Committee Report: Committee Chair, Trustee Miller

- Nothing to report

Sewer Committee Report: Committee Chair, Trustee Thompson

- Not much to report, other than the village is still waiting to receive the permit for the water treatment plant. Chairman Thompson stated that it was his understanding that approximately 60 permits have been sent to the USEPA for approval and Pawnee's may be among the sixty noted. However, until the new license is received, Pawnee will continue to operate under the existing license.
- Pawnee resident Randy Williams asked how long it would be before the LaMotte property, house burned Oct. 31, 2008, that debris and the lot would be cleared and cleaned up. Attorney John Myers stated a time could not be given, as a title search must be done on the property.

Zoning Committee Report: Committee Chair, Trustee Gudgel

- Chairman Gudgel noted that the following items, the Burke rezoning and Randy Williams's questions regarding time one could expect the clean up of the burned LaMotte home were taken care of earlier during the meeting.

Unfinished Business/Correspondence

- None

New Business/Correspondence

- None

Mayor's Comments

- On December 3, a hearing on Lake Springfield II will be held from three until 5 p.m. and on December 11, a Regional Planning Commission meeting will be held at Sangamon County.

Motion to Enter Executive Session

Motion made by Trustee Terry Woodcock to enter executive session to discuss personnel issues.

Second by Trustee Miller

Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes and Miller-yes

Motion Carried (5-0)

- Trustees enter executive session at 9:30 p.m.

Roll Call

- Trustees re-enter regular session at 10:07 p.m. Village Clerk Cynthia Kramer called roll.
- Trustees present: Steve Gudgel, Phillip Thompson, Tom Bowen, Terry Woodcock and Bill Miller
- Following roll call attorney John Myers briefly addressed trustees regarding the bonding discussion held earlier during the meeting noting that it makes no sense for the village to go to the bond market for a million and a half dollars as there are other more cost effective options available to finance the cost of upgrading the village storm sewer system; options that should be fully investigated before any action is taken.

Motion to Adjourn

Motion made by Trustee Bowen to adjourn the meeting.

Second by Trustee Woodcock

Voice Vote Taken: Ayes-5, Nays-0

Motion Carried (5-0)

Meeting adjourned at 10:18 p.m. on Monday, November 24, 2008. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, December 8, 2008 at the Pawnee Village Hall.

Respectfully Submitted

Cynthia S. Kramer
Village Clerk