

**Village of Pawnee  
Board of Trustees  
Minutes of January 14, 2008**

**Call to Order**

- President Manning called the meeting to order at 7:08.m.

**Roll Call**

- Village Clerk, Cynthia Kramer, called roll
- Trustees in attendance: Steven Gudgel, Phillip Thompson, Tom Bowen, Terry Woodcock, Lindsey Young and Bill Miller
- Trustee/s absent: None
- Also in attendance: Police Chief Bowsher, Lindsay Enloe, Utility Gas Management and Village Attorney John Myers

**Recognition/Comment/s of Visitor/s**

- Mr. Lindsay Enloe, Gas Utility Management. Trustee Terry Woodcock noted that trustees were unable to attend the December Gas Meeting held in Effingham. As such, she requested Mr. Enloe attend a board meeting to give a presentation and a question/answer session regarding the MuniGas Ten Year Purchase Program, a program that both she and Trustee Gudgel think the board should consider. MuniGas offers to sell natural gas to one or more municipalities pursuant to a joint purchasing program at prices substantially below prevailing market prices. Mr. Enloe gave a brief overview and summary of the program noting that on an annual basis the village could save approximately \$80,000. He added that he has not seen as good a program as MuniGas but the downfall is that it is always a ten-year program. According to Enloe, Auburn, Divernon and White Hall have committed to the program. Once the village signs the resolution saying it is interested, it is then put into line. With no further questions from trustees, Mr. Enloe departs at 7:26 p.m.

**Clerk's Comments**

- Minutes of December 10 2007 were presented for review and approval.  
Motion made by Trustee Gudgel to approve the minutes of December 10, 2007 as presented.  
Second by Trustee Thompson  
Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes, Young-yes and Miller-yes  
Motion Carried (6-0)

**Gas and Water Committee Report**

- Forty-nine (49) red letters went out for the month of December. The village did not perform shutoffs due to the holiday season.
- Gas rate for February is 108.7 cents per therm, significantly lower than a year ago at 115.3 cents per therm
- The January 3 water break has been repaired
- The Water Committee met with Mike Howard and reviewed the Hydrolic Report. There were some discrepancies, therefore, will go over the report with Greene and Bradford
- After hearing the presentation by Lindsay Enloe, Gas Utility Management, regarding the Muni Gas Ten Year Purchase Program, and a follow-up question and answer session, Trustee Woodcock motioned to approve Resolution 08-01. The motion was interrupted when attorney John Myers noticed the resolution was binding and in fact authorizing a gas purchase contract. Trustee Woodcock withdrew the motion to allow attorney Myers time to revise the resolution.

**Park Committee Report**

- No report

**Personnel & Finance Committee Report: Committee Chair, Trustee Bowen**

- As Nick Howard, Supervisor Streets Department, will be retiring effective April 15, 2008, the village will need to hire an individual for this department or several departments. While Bowen stated the village could run advertising March 1 continuing for a ten-day period, he would like to see an in-house promotion. That statement created a rather lengthy debate, primarily between himself and Trustee Woodcock covering such issues but not limited to whether the village would advertise a supervisory or

staff position, should employees be promoted from within, should all positions be interviewed at large, current and future hiring practices, job or salary classifications, balancing experience vs. supervisory skills. Mayor Manning called an end to the debate stating that all of the issues should be discussed by the Personnel Committee with recommendations forthcoming as the Village is poised to lose three experienced people in the next three years.

- Trustee Bowen and Mayor Manning had several questions regarding the State Smoking Ban, Manning specifically questioned if the village had a policy stating that employees cannot smoke in village vehicles. Attorney Myers will look into the matter.
- After a brief break, trustees moved to the matters of finance.  
Motion made by Trustee Bowen to approve bills payable ending 12/19/07 (Trustees granted Treasurer Glenn Smith permission to pay bills during the Dec. 10, 2007 board meeting as the board would not meet on December 24, 2007)  
Second by Trustee Thompson  
Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes, Young-yes and Miller-yes  
Motion Carried (6-0)  
Motion made by Trustee Bowen to approve bills payable as presented for 1/10/08.  
Second by Trustee Thompson  
Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes, Young-yes and Miller-yes  
Motion Carried (6-0)  
Motion made by Trustee Bowen to approve the Budget Comparison and Investment Reports for November 30, 2007.  
Second by Trustee Miller  
Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes, Young-yes and Miller-yes  
Motion Carried (6-0)
- Village received a letter from Greene and Bradford, allowing us to transfer money from motor fuel into the general fund. This is more of a bookkeeping thing. Glenn has a transfer check for \$51,359.65.
- Returning to Nick Howard, retirees have money coming back as accrued sick and vacation time. As not to take a large shot at one time, we would like to take that payment and break it into consecutive payments over the next eight (8) pay periods. Trustee Woodcock asked if this could be done with Bowen replying that Glenn Smith checked with the Municipal League and other municipalities do this. Bowen stated he spoke with attorney Myers regarding this matter, and was told that the village could pay out in installments provided the village had a written agreement with the employee, citing an effective resignation date of April 15, 2008. Bowen did state that attorney Myers asked if the village was going to have a policy for every employee, which prompted Trustee Woodcock to ask if this was an issue, which the board should be in agreement. While Bowen stated he would like to make the motion to approve the lump sum payout in eight equal installments, he agreed with other trustees to wait until all figures regarding the payout are finalized.

#### **Streets, Alleys and Sidewalk Committee Report: Committee Chair, Trustee Bowen**

- Pawnee Unit District #11 Superintendent Lyle Rigdon approached the Streets and Police Committees to discuss moving a school cross walk. He would like to move it up towards Nelson Street. He also addressed the committees regarding Fourth Street being one-way. He stated he would like to see the following change: Fourth Street one-way from 7 a.m. until 4 p.m. on school days, two-way traffic from 4 p.m. until 7 a.m. during the school year and two-way traffic during summer vacation months. Chief Bowsher stated that she thought this to be a good idea.

#### **Police Committee Report: Committee Chair, Trustee Miller**

- Chief Bowsher presented the Year End Police Report citing Criminal Offenses for 2007. The report noted Crimes Closed – 55%, Crimes Open – 42%, Crimes Forwarded – 2% and that crime was down from 2006 by 10%.  
Motion made by Trustee Bill Miller to approve the police report as presented.  
Second by Trustee Young  
Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes, Young-yes and Miller-yes  
Motion Carried (6-0)

### **Sewer Committee Report: Committee Chair, Trustee Thompson**

- Everything is going well. The village still has not received IEPA letter, may be just a time issue rather than a snafu or hang-up.

### **Zoning Committee Report: Committee Chair, Trustee Gudgel**

- Trustee Gudgel presented Ordinance 08-01 for final review and approval.  
Motion made by Trustee Gudgel to approve Ordinance 08-01, A ORDINANCE ANNEXING CERTAIN LAND TO THE VILLAGE OF PAWNEE, ILLINOIS, AND ZONING IT IN ACCORDNCE WITH A CONDITIONAL PETITION FOR REZONING  
Second by Trustee Thompson  
Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes, Young-yes and Miller-yes  
Motion Carried (6-0)
- Regarding a business sign that had been moved from an outdoor residential location to an indoor residential location, attorney John Myers after reviewing the Zoning Code determined that the sign in question did not comply with the Zoning Code, Section 9-1-4

### **Unfinished Business**

- Attorney John Myers presented revised Resolution 08-02 to trustees for review, which in part stated that his resolution does not obligate the Village to enter into a purchase contract, but expresses the non-binding intention of the Village to consider the Purchase Contract and Supplier Addendum upon their presentation by UGM (Utility Gas Management).  
Motion made by Trustee Woodcock to approve revised Resolution 08-02, expressing the nonbinding intention of the Village to consider gas purchase contract.  
Second by Trustee Gudgel  
Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes, Young-yes and Miller-yes  
Motion Carried (6-0)

### **New Business/Correspondence**

- Pawnee High School After Prom Committee requests annual donation  
Motion made by Trustee Gudgel to provided five \$25 gift certificates to the Pawnee High School After Prom Committee  
Second by Trustee Thompson  
Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes, Young-yes and Miller-yes  
Motion Carried (6-0)

### **Mayor's Comments**

- Received letter from Comcast regarding bond
- Received letter from Greene and Bradford noting Hydrolic Study completed, will discuss with Greene and Bradford and Pawnee Fire Department
- Trustee Gudgel and Greene and Bradford continue work on updating the Comprehensive Plan for the village.
- Pawnee resident Mike Reynolds approached Mayor in regards to Luther Lovelace. Mr. Lovelace served as a village trustee, a member of the Pawnee Prairie Days Committee, a business owner in the community. As a village trustee, Mr. Lovelace was extremely supportive of the Pawnee Public Library in its efforts to secure funding for operation and a grant to build a new library for the community. The Mayor stated the village would like to do something to honor Mr. Lovelace by presenting a plaque for Luther to the library.

### **Motion to Adjourn**

Motion was made by Trustee Gudgel to adjourn the meeting.  
Second by Trustee Woodcock  
Voice Vote Taken: Ayes-6, Nays-0  
Motion Carried (6-0)

Meeting adjourned at 9:55 p.m. on Monday, January 14, 2008. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, January 28, 2008 at 7:00 p.m. at the Village Hall

Respectfully Submitted

Cynthia S. Kramer  
Village Clerk