

**Village of Pawnee  
Board of Trustees  
Minutes of August 27, 2007**

**Call to Order**

- President Manning called the meeting to order at 7:07 p.m.

**Roll Call**

- Village Clerk, Cynthia Kramer, called roll
- Trustees in attendance: Steve Gudgel, Phillip Thompson, Tom Bowen, Terry Woodcock, Jeff Thomas and Bill Miller
- Trustees absent: None
- Also in attendance: Chief Bowsher, Village Treasurer Glenn Smith, Cub Scout Jacob Harris and mother Jennifer Harris, Cub Scout Clark Cook and mother Den Leader Amy Cook

**Recognition/Comment/s of Visitor/s**

- Den Leader Amy Cook and Cub Scout Jacob Harris requested permission for the Cub Scouts to use Washington Street, from Fourth to Black Diamond Trail for the annual Cub Scout Soap Box Derby to be held Saturday, October 27, 2007. Trustees granted permission. They also requested a paramedic be on site during the derby. The village will provide street closing signs for the event.

**Clerk's Comments**

- Minutes of August 13, 2007 were presented for review and approval.  
Motion made by Trustee Gudgel to approve the minutes of August 13, 2007 with following correction: Police Committee Report, roll call vote tally for approval of Treasurer Smith to write check for delivery of new police vehicle should read motion carried 4-1 as Trustees Gudgel, Thompson, Bowen and Miller voted yes, Trustee Woodcock voted no.  
Second by Trustee Thompson  
Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes, Thomas-yes and Miller-yes  
Motion Carried (6-0)

**Budget Comparison & Investment Report: Village Treasurer, Glenn Smith**

- The August 2007 Budget Comparison Report and Investment Report were presented for review and approval.  
Motion made by Trustee Bowen to approve the Budget Comparison and Investment Report as presented.  
Second by Trustee Thompson  
Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes, Thomas-yes and Miller-yes  
Motion Carried (6-0)

**Gas and Water Committee Report**

- The price of natural gas dropped 10.3 cents per therm.
- Fifty-two (52) red letters were delivered for the month.
- Gas and Water Committee Chairman Jeff Thomas stated he would like to make a purchase for the Gas Department, a FI 2000 gas detector from Heath Corporation for \$3500. He explained the village currently pays Lindsey Enloe, village gas engineer, to perform leak detection and that he does use a detector. This is something we can do ourselves, rather than paying someone to do leak detection as our employees know how to use this detector. This item would pay for itself using it as little as three times a year and in fact, Lindsey Enloe made the recommendation the village purchase this item, as it would save the village money.  
Motion made by Trustee Thomas to purchase a FI 2000 gas detector from Heath Corporation for \$3500.  
Second by Trustee Thompson

Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes, Thomas-yes and Miller-yes

Motion Carried (6-0)

**Park Committee Report**

- Hand dryers are installed and working, at a quote of \$478, Schultz Park pavilion restrooms
- The marquee, a locked plexi-glass case, noting information and events at the park installed on the right-hand side of the pavilion.
- Mottar Electric repaired or replaced lights, covers or fixtures at the pavilion for a cost of \$1360.
- Trustee Woodcock, Committee Chair, requested a check be written before the next meeting for the walking track overlay for \$1832. She noted the resurfacing has a two-year guarantee.
- Regarding the circus, JULIE already called. Tent will be placed on the ball field thus allowing use of the soccer field for parking. She noted she still has to meet with police regarding parking and traffic control. Chief Bowsher will serve as the “go to” person as Woodcock may be delayed due to work schedule. The first performance of the Culpepper and Merriweather circus is at 5 p.m.

**Personnel & Finance Committee Report: Committee Chair, Trustee Bowen**

Motion made by Trustee Bowen to approve Bills Payable as presented for August 23, 2007.

Second by Trustee Thompson

Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes, Thomas-yes and Miller-yes

Motion Carried (6-0)

- Both the Personnel Committee and trustees during meetings have discussed hiring a new employee, termed as a “floater”, to be utilized by all departments. The village anticipates the retirement of a department head next year and possibly another or two within several years, leaving a very large “experience” gap. To minimize the experience gap we would like to offer a full time position to a young man who has worked as a summer employee for the past three years. He is an excellent candidate for the position and if offered, he would accept.

Motion made by Trustee Bowen to hire Andrew Michael Lee to a full time position , as floater, under the Gas Department, but have the ability to work for all departments at \$27,040 annually.

Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-no, Thomas-yes and Miller-yes

Motion Carried (5-1)

**Streets, Alleys and Sidewalk Committee Report: Committee Chair, Trustee Bowen**

- Employees have finished clearing trees; continue alley work and prepping equipment for winter use.
- Trustee Bowen sent thank-you letter to IDOT for delaying weight restriction date for Route 104 Horse Creek Bridge to Oct. 1, with further delay contingent upon inspection. He noted he received a thank you from Mike Dozier and Don Skinner while Trustee Gudgel received thanks from Kendall Fry and Mayor Manning received thanks from Gary Hamilton.
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**Police Committee Report: Committee Chair, Trustee Miller**

- Chairman Miller stated a special Police Committee meeting will be held September 5 and that School Superintendent Lyle Rigdon will attend to discuss supervision during school activities. The committee will also discuss the current police garage building.

- Chief Bowsher stated that a server for the department’s computer system was approved and budgeted last year. The department is really in need of a server, she requested trustees to approve the purchase of a server, as there are funds available for the item.

Motion made by Trustee Miller to approve the purchase of a server up to \$4000

Second by Trustee Thompson

Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes, Thomas-yes and Miller-yes

Motion Carried (6-0)

**Sewer Committee Report: Committee Chair, Trustee Thompson**

- There is good news for the village as the permit application for the lagoon system (wastewater treatment) is finally completed and sent in. Things look good, all numbers under where they should be.
- The towing bill for the VAC truck is pricey.
- Had problem at village garage and had to call REA to take care of. Just a note, we save a considerable amount with the REA program.

**Zoning Committee Report: Committee Chair, Trustee Gudgel**

- Trustee Steve Gudgel reminded trustees a zoning hearing is scheduled for August 30 at 7 p.m. at the Village Hall.

**Unfinished Business/Correspondence**

- None

**New Business/Correspondence**

- Trustee Jeff Thomas, with regrets, tendered his letter of resignation to the Village Board of Trustees, effective, with trustee permission, October 1, 2007. He thanked fellow trustees and stated that he had learned a great deal during his tenure on the board. He and his family will be moving to a residence outside the corporate limits of the Village of Pawnee. Mayor Kenton Manning, with trustee approval, will appoint a candidate to fill the vacancy.

**Mayor's Comments**

- Village trustees Woodcock and Bowen, along with school board trustee Shawn Burnley and former school board member Shelly Craigmiles and Superintendent Lyle Rigdon met to discuss the Safe School Project, and will meet again on September 18. IDOT wants the group to come up with a slogan. Trustee Bowen noted they discussed traffic patterns around the school. Even if we do not get a dime from the state, I believe good things will come out of these discussions.
- Mayor Manning presented a 24-month web service contract with In-Sites for trustee review and discussion. Trustee Thompson noted the 24-month contract period and suggested Manning return to the board with a one-year renewable or fiscal\_year-to-fiscal\_year contract for trustee consideration. Mayor Manning stated he would contact Stacey Ashbaker and will have a one-year contract available to review at the September 10 board meeting.

**Motion to Adjourn**

Motion made by Trustee Thompson to adjourn the meeting

Second by Trustee Thomas

Voice Vote Taken: Six ayes, 0 nays

Motion Carried (6-0)

Meeting adjourned at 8:10 p.m. on Monday, August 27, 2007. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, September 10, 2007 at the Village Hall.

Respectfully Submitted

Cynthia S. Kramer

Village Clerk