

**Village of Pawnee  
Board of Trustees  
Minutes of June 11, 2007**

**Call to Order**

- President Manning called the meeting to order at 7:08 p.m.

**Roll Call**

- Village Clerk, Cynthia Kramer, called roll
- Trustees in attendance: Steven Gudgel, Phillip Thompson, Tom Bowen, Terry Woodcock, Jeff Thomas and Bill Miller
- Trustee/s absent: None
- Also in attendance: attorney John Myers, Police Chief Bowsher

**Recognition/Comment/s of Visitor/s**

- No visitors present

**Clerk's Comments**

- Motor Fuel Allotments and Transactions for the month of May 2007 was \$6, 899.62.
- Minutes of May 28, 2007 were presented for review and approval.  
Motion made by Trustee Miller to approve the minutes of May 28, 2007 with noted correction: Police Report, change number of current police Tasers from two (2) to one (1).  
Second by Trustee Thompson  
Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes, Thomas-yes and Miller-yes  
Motion Carried (6-0)

**Gas and Water Committee Report**

Motion made by Trustee Jeff Thomas to approve Ordinance 07-06, an Ordinance Approving Exhibit "B" to Management Agreement with Utility Gas Management.

Second by Trustee Thompson

Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes, Thomas-yes and Miller-yes

Motion Carried (6-0)

- President Manning noted the Village of Pawnee is semi interested in UGM (Utility Gas Management) and the Ten Year Supply Program. Trustee Jeff Thomas is handling.
- The village received the 2007 Gas Leak Survey; 750 services tested over a 3 ½ day period. Twenty-two (22) below ground and thirty-seven (37) above ground leaks discovered. Almost all leaks considered grade 3, non-hazardous. President Manning also mentioned the cathodic survey and that the village needs to establish a program to get rid of the old tin meters. He stated he would ask Lindsay Enloe, UGM and Supervisor Mike Howard to address both matters at the June 25 village board meeting.
- Gas rates went up 4.3 cents per therm from June to July
- Trustees took a quick look at an ordinance approving a contract for an automated meter reading system. Trustees had too many questions including but not limited to price, labor responsibility, installation time, bidding, and contract language. Trustee Gudgel stated he wants more discussion time. The discussion was tabled when attorney Myers after a quick review stated corrections must be made to the documents and that the village cannot enter into a four-year contract. Trustees opted to invite Mr. Luttrell, Midwest Meters, to return and answer trustee questions during the July 25 board meeting as Supervisor Mike Howard should attend.

**Park Committee Report**

- Trustee Thompson reported Prairie Days went very well. The North Park ball diamond is beautiful. The village received the bill for the wrapping of the pavilion (village square) posts and new downspouts for \$3755.66 (already approved) at prevailing wage.
- Pawnee Prairie Days Committee to make a wish list and he stated he received a request for a covered area for people to sit other than beer tent.

- Trustee Thomas sent a letter to the Pawnee School board regarding the Fourth of July Fireworks display. He also spoke with Randy Williams regarding concessions and the Lederbrands regarding parking. The Pawnee Area Chamber of Commerce will be raffling a gas grill and selling glow sticks and Tom Bowen agreed to do the music for the fireworks display.

**Personnel & Finance Committee Report: Committee Chair, Trustee Bowen**

- Bills Payable was presented for approval  
Motion made by Trustee Bowen to accept the bills payable as presented for June 8, 2007  
 Second by Trustee Woodcock  
 Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes, Thomas-yes and Miller-yes  
 Motion Carried (6-0)
- Chairman Bowen stated he has heard good things about the summer help and he requested that summer help clean storm drains.
- Trustee Bowen asked that the Prevailing Wage Ordinance be placed on the June 25 village board meeting agenda.

**Streets, Alleys and Sidewalk Committee Report: Committee Chair, Trustee Bowen**

- Employees are grinding the square in preparation for its oil and rocking
- Bowen questioned attorney Myers regarding what started out as an above ground pool problem with the property having possible further problems. Bowen asked if he could have village employees drain the pool. Myers counseled that he should send a letter to the property owners first, stating the problem/s and required resolution. Myers noted that if the owners do not clean up the property, the village could do so and place a lien on said property.

**Police Committee Report: Committee Chair, Trustee Miller**

- Motion made by Trustee Miller to approve the police report as presented.  
 Second by Trustee Thompson  
 Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes, Thomas-yes and Miller-yes  
 Motion Carried (6-0)
- Trustee Steve Gudgel suggests that since the price for a steel building is quite high, a new police garage could be of wood construction. The structure should contain a bathroom and three bays. Two to house vehicles, as Officers Bentley and Bertonni, do not take their vehicle home since they reside out of town, and one bay to wash. Chief Bowsher budgeted \$20,000 for the project however the cost of tear down of the old structure is \$8000. Trustee Tom Bowen suggests \$30,000 more be added to the budget for a total of \$50,000 for the project. Trustees agreed to add \$30,000 to the budget.

**Sewer Committee Report: Committee Chair, Trustee Thompson**

- Trustee Phillip Thompson had very little to report other than some repair work. Trustee Terry Woodcock asked about safety cages for employees doing trench work.

**Zoning Committee Report: Committee Chair, Trustee Gudgel**

- Trustee Gudgel asked that Flood Plain Ordinance be placed on the June 25 meeting agenda.
- Property owners at 39 Cahokia applied for a variance. They also requested a short extension in order to turn the trailer as not to bend the frame. They are moving the trailer to come into compliance with setbacks and to get it off an area farmed by Jim Wilson.
- A variance hearing for a fence at 1221 Sixth Street will be held June 28.
- Trustee Phillip Thompson will ask the Post Office that a mail drop box be placed on the south side of the square, as the current location is a real hazard.

**Unfinished Business**

- None

**New Business/Correspondence**

- None

### **Mayor's Comments**

- The village is the proud owner of the Egnaw property. Trustees opt to have village employees demolish the house on the property. Summer help will do prelim work.
- The village will help residents who cannot afford the cost of property cleanup. Mayor Manning suggests several names and requests trustees to submit names. The village will pay for the whole thing including dumpsters and fees and will use Flowers Sanitation.
- He asks that any trustee willing to work on the IDOT School Safety Program to let him know at the June 25 board meeting.
- Greg DeBrun is officially ESDA II this year, an assistant to ESDA coordinator Cecil Mathews. DeBrun will have a radio and will be working on the Emergency Response Program.
- With trustee approval, Mayor Manning will speak to Stacy Ashbaker about updating the village web site. Manning noted Ashbaker is reasonable and will do so for an hourly rate.
- Manning and trustees discussed again committee assignments, the need for a floating employee, City Manager vs. Public Works Supervisor, need and times for committee meetings. Trustees stated they were happy with the number of committees and may leave committees as they currently are.
- On May 30, sent a 15-day notice to Don Scott regarding garage on property. Gary and Steve are mowing Scott property.
- A letter will be sent to residents with problem vehicles. Village President, Kenton Manning, will sign the letters.
- Trustee Tom Bowen asks if the village should have a public hearing on regarding village codes regarding property cleanup, abandoned vehicles and home occupation.

### **Motion to Adjourn**

Motion was made by Trustee Gudgel to adjourn the meeting.

Second by Trustee Thompson

Voice Vote Taken: Six ayes, 0 nays

Motion Carried (6-0)

Meeting adjourned at 10:55 p.m. on Monday, June 11, 2007. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, June 25, 2007 at 7:00 p.m. at the Village Hall.

Respectfully Submitted

Cynthia S. Kramer  
Village Clerk