

**Village of Pawnee  
Board of Trustees  
Minutes of October 22, 2007**

**Call to Order**

- President Manning called the meeting to order at 7:08 p.m.

**Roll Call**

- Village Clerk, Cynthia Kramer, called roll
- Trustees in attendance: Steve Gudgel, Phillip Thompson, Tom Bowen, Terry Woodcock, Lindsey Young and Bill Miller
- Trustees absent: None
- Also in attendance: Chief Bowsher, Treasurer Glenn Smith, Pawnee Community District #11 Superintendent Lyle Rigdon, Pawnee Area Chamber of Commerce Co-Vice President Patty Williams, Pawnee Education Foundation President Randy Williams

**Recognition/Comment/s of Visitor/s**

- Patty Williams, Co-Vice President, Pawnee Area Chamber of Commerce, gave trustees an update on several holiday events currently being planned by the Chamber. She stated the Chamber would like to sponsor a Santa Claus parade and a tree lighting ceremony on the village square with a tentative date of Friday, December 7. The Chamber would provide hot chocolate and cookies. She added that other activities could include Mr. and Mrs. Santa Claus, parade grand marshals, Christmas music and a Christmas tree decorating contest. However, Williams stated the Chamber would need financial help or donations to purchase the potted 5-foot trees to be decorated and raffled off following the contest, as the approximate cost of each tree is \$60 - \$75. She also asked that if the tree-decorating contest is held, that it be held at the pavilion. She also noted that the Pawnee Prairie Days Association asked the Chamber to take over the holiday home-decorating contest as well, and the Chamber agreed to do so. The Chamber is also thinking of bringing back the "Old Fashioned Christmas on the Square" during the Christ Event Dec. 21 and 22. She said Rich Groom offered the Boy Scout Hall and she inquired about traffic control for both evenings. Trustee Tom Bowen offered his services to provide Christmas music for the Dec. 7 event.
- Randy Williams, Pawnee Education Foundation President, also gave a brief update on the Foundation's progress noting the Foundation received another endowment from the Turvey Family. The Foundation awarded over 45 scholarships to 2007 PHS graduates attending accredited schools. He thanked the village for its past and asked for continuing support of the Pawnee Education Foundation and the scholarships it awards.
- Lyle Rigdon, Community District #11 School Superintendent approached the board regarding a school project to improve the sloping area immediately east of the Athletic Building. He stated the school board had plans drawn and bids were let, but came back in rather high, ranging from \$70,000 to \$110,000. He said the school was not prepared to pull these amounts from school funds and as such decided to utilize fundraising for the project and has received to date \$9000 in pledges. Rigdon stated the project will meet several needs primarily safety concerns and handicapped accessibility. Trustees were able to review the plan noting the slope would be replaced by a very large two-tiered concrete patio like structure. Rigdon also noted the school is looking into decking options and that the school board did consider doing the project in-house but decided against it due to liability concerns and meeting codes. Rigdon also confirmed the fact the project is not applicable for Life-Health-Safety Funds. Trustee Tom Bowen informed Mr. Rigdon that the village did not have anything line item out for this plus the village is looking at several large projects of its' own. However, Bowen stated he would speak with attorney John Myers regarding re-appropriation and that the village would have an answer for the school at the November 12 village board meeting in order to allow the school to vote on issues regarding the improvement plan at the November 15 school board meeting.

### **Clerk's Comments**

- Minutes of October 8, 2007 were presented for review and approval.  
Motion made by Trustee Gudgel to approve the minutes of October 8, 2007 as presented.  
Second by Trustee Woodcock  
Roll Call Vote Taken: Gudgel-yes, Thompson-present, Bowen-yes, Woodcock-yes, Young-yes and Miller-yes  
Motion Carried (6-0)

### **Budget Comparison & Investment Report: Village Treasurer, Glenn Smith**

- Treasurer Glenn Smith presented the September 2007 Budget Comparison Report and Investment Report for review and approval.  
Motion made by Trustee Bowen to approve the Budget Comparison and Investment Report as presented.  
Second by Trustee Young  
Roll Call Vote Taken: Gudgel-yes, Thompson-yes Bowen-yes, Woodcock-yes, Young-yes and Miller-yes  
Motion Carried (6-0)
- Treasurer Smith had a question regarding Randy Williams appearance and was told Mr. Williams was present to make a formal request for the village's annual donation in support of the Pawnee Education Foundation. Smith will contact Mr. Williams requesting he also submit a letter of request as required by the Village Board of Trustees.

### **Gas and Water Committee Report: Committee Chair, Trustee Woodcock**

- Trustee Woodcock stated that she has not had the opportunity to meet with the committee yet. There were water breaks at Eighth and Washington Streets and at Sixth and Jefferson. Apparently, the breaks were not large enough to require a boil order.
- Mike Howard is still working on 18 – 20 gas leaks, nothing major. Employees are putting in four (4) new gas and water taps – three new homes and one existing.
- Trustee Woodcock asked about the duty of overseeing employee drug testing. That responsibility was previously handled by the Chairman of the Gas and Water Committee but was passed to Trustee Tom Bowen, Chairman of the Personnel and Finance Committee when former Trustee Joette Manning completed her term of office. Trustee Bowen stated he did not have a problem with the responsibility returning to the Chairman of the Gas and Water Committee. As of this date, the Chairman of the Gas and Water Committee, Trustee Terry Woodcock will oversee employee drug testing.

### **Park Committee Report: Committee Chair, Trustee Woodcock**

- Trustee Woodcock noted the walking/bike paths at Schultz Park were resurfaced. The village used a new contractor and was given a two-year guarantee on the resurfacing. Cracks have surfaced and Trustee Woodcock stated she would contact the contractor and request that he honor the guarantee.

### **Personnel & Finance Committee Report: Committee Chair, Trustee Bowen**

- Motion made by Trustee Bowen to approve Bills Payable as presented for Friday, October 19, 2007.  
Second by Trustee Miller  
Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes, Young-yes and Miller-yes  
Motion Carried (6-0)
- In regards to questions asked by Pawnee Area Chamber of Commerce member Gail Chevalier-Zini about Chamber and Pawnee Prairie Days Association events within the village, would they be in need of directors/officers liability insurance. Trustee Bowen stated attorney Myers was asked to look into this matter, for example, if a member of the Chamber or the PPD Association injures someone due to a negligible act. Myers responded that the groups did not need the insurance, as it is the village's responsibility for liability.

- There will be another meeting for Safe Paths to School and both he and Trustee Terry Woodcock will attend. Aiding the Safe Path Committee in discussion are such things as a village map showing existing sidewalks and a report from Pawnee Police Officer and school board member Shawn Burnley. The committee is also trying to get numbers for traffic flow in front of the school and the number of biking and walking students.

**Streets, Alleys and Sidewalk Committee Report: Committee Chair, Trustee Bowen**

- Trustee Bowen presents Ordinance 07-09 for final review by trustees.  
Motion made by Trustee Bowen to approve Ordinance 07-09, Designating Stop Sign Locations and Amending Section 5-2-1 of the Village Code for the Village of Pawnee.  
Second by Trustee Gudgel  
Roll Call Vote Taken: Gudgel-yes, Thompson-yes, Bowen-yes, Woodcock-yes, Young-yes and Miller-yes  
Motion Carried (6-0)

**Police Committee Report: Committee Chair, Trustee Miller**

- Committee Chairman Bill Miller reported that six proposals for remodeling of the police garage were picked-up but only two were returned. He noted that the committee thought the proposals returned were too high and that the committee feels the village is putting too much money into a building for what it is being used for, a garage and storage area. However, he further stated that the committee would recommend fixing the existing roof, installing new heating, with paint, new doors and windows to be donated to complete the refurbishing of the building. Trustee Tom Bowen stated he was not opposed to spending \$30 to \$35,000 for the use of the existing building nor to build new at the village garage site, just more bang for the buck. However, he is not opposed to fixing the existing building either, but keep in mind that you could put another couple of thousand into the existing building three or four years from now, and again four years later. Trustee Thompson calculated it would cost approximately \$14,000 to repair the building. Newly seated Trustee Lindsey Young asked several questions and then stated it was her opinion that it was better to build new. She made the motion to do so; the motion died due to lack of a second.

**Sewer Committee Report: Committee Chair, Trustee Thompson**

- The village still has not heard back from the EPA, however, more time was spent on the walk-through this year.
- All pump stations are up and running
- (I) noticed several tree limbs hanging on the north side of the square. We may want to have Tom Maupin remove them before they have the chance to fall.

**Zoning Committee Report: Committee Chair, Trustee Gudgel**

- The Zoning Board approved the zoning change before annexation regarding the Schnapp property located on Thirteenth Street.
- The Zoning Board also approved rezoning of the Manning property at 711 Carroll Street from R3 to B2

**Unfinished Business/Correspondence**

- None

**New Business/Correspondence**

- None

**Mayor's Comments**

- Ameren is in town and trimming trees.

**Motion to Adjourn**

Motion made by Trustee Miller to adjourn the meeting.

Second by Trustee Woodcock

Voice Vote Taken: Six ayes, 0 nays

Motion Carried (6-0)

Meeting adjourned at 8:57 p.m. on Monday, October 22, 2007. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, November 12, 2007 at the Village Hall.

Respectfully Submitted

Cynthia S. Kramer  
Village Clerk